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**UNC Funding, Governance and Ownership (FGO) Workgroup Minutes**  
**Tuesday 11 October 2016**  
**Elxon, 350 Euston Road, London NW1 3AW**

**Attendees**

Andrew Meaden	(AM)	Dentons
Andy Miller	(AMi)	Xoserve
Azeem Khan*	(AK)	RWE npower
Bob Fletcher (Chair)	(BF)	Joint Office
Caroline Powell	(CP)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
David Mitchell	(DM)	Scotia Gas Networks
David Tennant	(DT)	Dentons
Debbie Mulinganie*	(DM)	BP
Eamon Hannaway	(EH)	CNG
Gareth Evans	(GE)	Waters Wye Associates
Jeremy Guard	(GG)	First Utility
Karen Visgarda (Secretary)	(KV)	Joint Office
Mark Jones	(MJ)	SSE
Michael Walls*	(MW)	ES Pipelines
Milly Nyeko*	(MN)	Ofgem
Natasha Hobday	(NH)	First Utility
Richard Pomroy	(RP)	Wales & West Utilities
Sean McGoldrick	(SMc)	National Grid NTS
Sue Hilbourne*	(SH)	Scotia Gas Networks
Terry Burke	(TB)	Statoil

\*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/fgowg/111016>

**1. Introduction and Status Review**

BF welcomed all to the meeting.

**1.1. Review of Minutes**

No minutes were reviewed during this meeting.

**1.2. Outstanding Actions**

No actions were reviewed during this meeting.

**2. Workgroup****2.1. 0565 – Central Data Service Provider: General framework and obligations**

The Workgroup Report is due to be submitted to the UNC Modification Panel during November 2016.

The minutes of this meeting are available at: [www.gasgovernance.co.uk/0565/111016](http://www.gasgovernance.co.uk/0565/111016)

**3. Review of Workplan**

Not discussed at this meeting.

**4. Risks and Issues**

Not discussed at this meeting.

**5. Any Other Business**

None raised.

**6. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:00 Friday 14 October 2016	Consort House 6 Homer Road, Solihull B91 3QQ	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>Review DSC Service Lines</li> </ul>
10:00 Monday 17 October 2016	Dentons, One Fleet Place, London EC4M 7RA	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>Framework Agreement</li> <li>DSC Terms and Conditions</li> <li>Credit Policy</li> <li>Contract Management</li> </ul>
10:00 Tuesday 18 October 2016	Dentons, One Fleet Place, London EC4M 7RA	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>Services</li> <li>Budget and Charging Methodology</li> <li>Change Management</li> <li>Third Party Services</li> <li>Transitional Arrangements including financial transition</li> </ul>
10:00 Wednesday 26 October 2016	Elexon, 4 <sup>th</sup> Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>Finalise Workgroup Report</li> </ul>
10:00 Tuesday 01 November 2016	Elexon, 4 <sup>th</sup> Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> <li>Finalise Workgroup Report</li> </ul>