

UNC Performance Assurance Committee (PAC) Agenda

10:30 Tuesday 11 April 2017

at Consort House, 6 Homer Road, Solihull B91 3QQ

(Teleconference: 0207 950 1251, access code 21870295#)

- 1. Introduction and Status Review**
 - 1.1. Confirm quorate status
 - 1.2. Apologies for absence and note of Alternates
 - 1.3. Review of Minutes (14 March 2017)
- 2. Procurement of a Performance Assurance Framework Administrator (PAFA) -
*Update on progress (to be provided if appropriate)***
- 3. Monthly Review Items**
 - 3.1. Risk Register Review** *(on hold pending PAFA)*
 - 3.2. Issues Register**
 - 3.3. Implementation Plan**
 - 3.4. Assumptions Register**
 - 3.5. Ofgem update**
 - 3.6. PARR Schedule 1 Reporting**
- 4. Annual Workplan and Budget**
- 5. Communications Plan**
- 6. Review of Action(s) Outstanding**
- 7. Agree Key Messages and Next Steps**
- 8. Diary Planning –**
 - 8.1.** Clashes with the SPAA Exec (*Andy Clasper*) – *deferred to next meeting*
 - 8.2.** *Next meeting 03 May 2017 (ELEXON, London)*

Action Table (as at 14 March 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 1004	10/10/16 (reworded 08/11/16)	7.	<i>PARR Schedule 2 Reports</i> - Xoserve to collate report development questions/recommendations for review by PAC at a future meeting.	Xoserve (RH)	Carried Forward
PAC 0104	10/01/17 (reworded 14/02/17)	6.	"Nexus Manual Workaround Report" - AL to liaise with RH and bring to the next meeting for discussion.	PAC Member (AL) & Xoserve (RH)	Carried Forward
PAC 0301	14/03/17	6.2	<i>Reference the Implementation Plan (line 15)</i> – Ofgem (TQ) to consider how the final risk methodology would be agreed research equivalent incentive schemes in other industries.	Ofgem (TQ)	Pending
PAC 0302	14/03/17	6.2	<i>Reference the Implementation Plan (line 22)</i> – All parties to consider whether the high level summary is sufficient or do we need a better industry engagement process (i.e. a communications plan based approach).	All parties	Pending
PAC 0303	14/03/17	7.0	<i>Reference the Annual Workplan and Budget</i> – British Gas (GM/MD) to source a copy of the equivalent Elexon document(s) to utilise as a 'strawman' for consideration at the April meeting.	British Gas (GM/MD)	Pending