

## Performance Assurance Committee (PAC): Issue Register (as at 11 April 2017)

Issue Ref.	Issue	Background	Issue Originator	Date Created	Status	Priority for Discussion (H/M/L)	Status Date	Status Summary/Action taken	Next Review
PAC002	<i>Performance Assurance Framework (PAF) Document: Document 4 (Page 28) - Performance Assurance Administrator Scope: Part 1 General; paragraph 5 - Agreeing the PAFA Scope, cost estimates and cost reporting - timecales/percentages at paragraph 5 are currently in square brackets and need to be agreed</i>	Agreeing such matters ahead of a forthcoming gas year will become more relevant for year 2 onwards, since year 1 is more about engaging a PAFA, gathering data and initial risk identification.	PAC	29/06/2016	Live	Low	29/06/2016	No action until mid-2017	01/05/17
PAC007	There might be a need for PAF-specific contacts to be established; need to understand the purposes (such as operational process, commercial etc).	After considering the Electricity Incentive scheme it could be necessary to be able to quickly reach a variety of contacts throughout the industry to understand/address areas of poor performance	PAC	14/03/2017	Live	Medium	14/03/2017	New issue - suggested completion August 17	01/06/17
PAC008	There might be benefits in providing some 'preventative services' (such as systems/process verification, formal training etc) to parties.	After considering the Electricity Incentive scheme it could be necessary to be able to quickly reach a variety of contacts throughout the industry to understand/address areas of poor performance	PAC	14/03/2017	Live	Low	14/03/2017	New issue - suggested completion December 17	01/10/17

**Performance Assurance Committee (PAC): Closed Issues**

Issue Ref.	Issue	Background	Issue Originator	Date Created	Status	Priority for Discussion (H/M/L)	Status Date	Status Summary/Action taken	Next Review
PAC001	Performance Assurance Framework Document: Document 5 - Provision and Signing of Letters of Agreement and/or Confidentiality for Members and Alternates	Initial letters are more about compliance with Code and not about maintaining confidentiality of data.	PAC	29/06/2016	Closed	Low	10/10/2016	DNOs were requested to develop a Confidentiality Agreement for incorporation into Document 5 and review the existing content of Document 5 and the definition (page 5, Section 1). In particular to consider whether an indemnity of some form is required for PAC Members and/or PAFA. <b>Drafting included in v1.5, to be agreed in Jan 17</b>	Completed at Jan 17 meeting
PAC003	Engagement of Specialist Experts - Future requirement to procure ad hoc independent expertise to support areas of a specialist nature	It is recognised that expert input and/or analysis will be required and PAC needs to decide if it wants a direct engagement relationship or via PAFA. Initial thoughts are that PAC needs to be the effective 'client'.	Ofgem (JD)	29/06/2016	Closed	Medium	10/10/2016	To be considered - possible creation of a standing Register of Independent Experts (similar to OC ITE?). Confidentiality? Nomination? Areas of expertise? Skillsets? Funding? <b>Wording agreed at Oct 16 PAC</b>	Completed at Oct meeting
PAC004	Annual Industry Workplan and Budget Statement	An annual statement from PAC to the industry about the work areas and likely budget would be a positive move - would allow some consultation/feedback and understanding of the costs to be incurred (and budgeted for).	Chairperson (LJ)	29/06/2016	Closed	Low	10/10/2016	Noted that a similar arrangement existed in the equivalent electricity industry arrangements. To be included in the next iteration of the Framework Document - action PAC1003.	Completed at Jan 17 meeting
PAC005	User Representative appointment rules	The Framework document needs to be amended to accommodate differing situations of nominees; directly employed or otherwise. This is not needed until the 2017/18 gas year User Representation process - however UNCC (Aug 16) have requested progression.	Chairperson (LJ)	27/07/2016	Closed	High	31/08/2016	To be included in the next iteration of the Framework Document - action PAC0804d. <b>Drafting included in the v1.2 ToR and the appropriate Assurance letter in the Framework Document v1.6</b>	Completed at Jan 17 meeting
PAC006	PAC Membership - to consider whether Ofgem should be included explicitly (non-voting)	Ofgem have obligations under the CMA report to ensure that a PAF is implemented by June 17 - also means that Ofgem would have sight of attributable information.	Chairperson (LJ)	31/08/2016	Closed	Low	10/10/2016	Is a confidentiality agreement required? Action PAC0809 <b>Ofgem should be able to attend meetings but not qualify as a Member. To be included as a line in the PAF document as "Ofgem Representative" - link to Action 0804d</b>	Completed at Nov meeting
PAC007	Transporter Standards of Service and Liabilities	TSLs driven by sections of the UNC removed by the Nexus and FGO modifications are not necessarily 'not required' going forwards. (i) It is expected that CMSG (a DSC committee) will establish suitable CDSP measures and this needs to be monitored. (ii) Transporter standards removed by these mods should be considered and if necessary defined	Chairperson (LJ)	10/01/2017	Closed	Low	14/02/2017	New at Jan 17 meeting (after SoS review). RP is looking at the code requirements that drive the TSLs to see whether a mod is required to remove the reporting obligation. As part of this he will consider alternative routes to consider the transporter standards. <b>Contract Managers group is already looking at this. PAC agreed to defer to them to avoid duplication.</b>	Completed at Feb 2017 Meeting