

## **Meeting of UNC Offtake Committee**

**Tuesday 28 April 2009**

**31 Homer Road, Solihull B91 3LT**

### **Agenda**

- 1 Note of any alternates attending meeting**
- 2 Review of Minutes and Actions of Previous Meeting (12 Sept 2008)**
- 3 Offtake Subsidiary Documents – matters for review**
  - a. Offtake Communications Document – Action 1009OC
  - b. The Validation Procedures (T/PR.ME/2 Parts 1 to 3 and T/PR.GQ/3)
  - c. The Emergency Procedure E2 (DN/PM/E/2/E)  
– Action 1008OC
  - d. Determination of Daily CVs
- 4 Meter Error Notification Process**
  - a. Review of Operation
- 5 AOB**
- 6 Diary Planning**

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