Modification 468 Draft Business Rules

Business Rules

- Transporters shall be responsible for reviewing Supply Meter Point address data every [three months].

- Once an address is confirmed[1] as being valid, and a Supply Meter Point has been created that – following the relevant meter connection activity – is capable of flowing gas, the Transporters shall within a period of [three months] review the Supply Meter Point address.

- Whenever the Transporter updates an address the Transporter shall notify the Registered User of the updated address.

- Where the Transporter uses an address management product the Transporter shall publish the product details so that Users are aware of the management approach. Where this product uses a property identifier – e.g. 'unique property reference number' – details of the construction of this reference shall be available to Users.

- The Transporters shall not be required to publish or provide property identifier to Users.

- Where the Transporters have indicated use of an address management product, the Transporters shall use this product to maintain Supply Meter Point address data.

- Where the Transporters have indicated use of an address management product, once the User has identified that the Supply Meter Point address is associated with the incorrect address maintained by the address management product they must notify the Transporter providing sufficient information for the Transporter to assess the association. Where the User is able to identify an alternative unique property reference number to which they believe that the Supply Meter Point should be associated they may, but shall not be obligated to, provide this information to the Transporter.

- Where the Transporters have indicated use of an address management product and where the Supply Meter Point address data matches the address management product, the Supply Meter Point address will be assigned a 'valid' flag. Any alternative address data that a User obtains will need to be queried with the address management service provider.   Once this address data has been accepted and provided by the address management product the Transporters shall update the Supply Meter Point address data.

- Shipper address queries may be reviewed by the Transporter for address data matches where the Supply Meter Point address data cannot be matched against the address management product.   i.e. the 'valid' flag is not populated. If updated, the Transporter shall then assess whether the 'valid' flag shall then be populated.

---

[1] (e.g. Address Base Premium has this at 'Approved' Status)