

**Review Group Terms of Reference**  
**Review Proposal 0121**  
**Review of the AQ Update Process**

**Nature of Review Proposal**

As part of the AQ update, a number of data items have to be updated. This review will look at the AQ update in totality and consider if there is a simpler mechanism to ensure the process is quick and efficient.

AQ's form an integral part of the transportation regime as capacity reserved on the Shipper's behalf is a function of the annual quantity for that site. As such, Transco believe that before the AQ's are updated for this transportation year, the applicability of the current process needs to be determined.

As part of the Code discussions, it was agreed that the Annual Quantity (AQ) Update will be undertaken in the month of August and the revised AQ's passed on to Shippers by the fifth working day of September.

**Scope of Review Group**

Consideration of the AQ review process for 1997.

Work that was undertaken, in updating AQ's last year, will also be included to ensure any lessons learned from previous work are fully utilised.

Any requirements / issues concerning the review process post 1997 will be logged.

**Work Group Composition**

Sharon Mclaughlin	Transco
Bryn Tootell	Transco
Rob Ross	Transco
Chris Warner	Transco
Rohan DeSilva	Transco
Dave Morris	Transco
Michele Ward	Transco
Kim Salmon	Transco
Mike Brewer	Transco
Nigel Martin	Quadrant
Steve Ladle	Texaco
Nicola Jacobs	BP
Elsa Ingham	Alliance
Tony Wilson	BGT
Claire Procter	BGT

Jane Franklin	Calortex
Joy Chadwick	Mobil
Andrew Parker	United
Stuart Fowler	Kinetica
Justin Price	Eastern NG
Sheila Barrett	Eastern NG
Robert Ainge	East Midlands Electricity
Julian Hucker	Beacon
Tahir Majid	Ofgas

### **Terms of Reference**

This Review Proposal will investigate whether there are simpler mechanisms that can be introduced that would better facilitate the annual AQ update process. Points to be included will be;

- AQ Data Quality
- The Appeals Procedure for AQ's (prospective only).
- Query Windows.
- 10% Deviation Rules.
- Isolation of Supply Points for AQ's.
- End User Categories.
- Timescales.
- Domestic AQ's.

### **Timetable**

Draft Terms of Reference to Mod Panel	20th February 1997
Convene Review Work Group	7th March 1997
Review Group Report for Mod Panel	May 1997