

**Work Programme**

**UNC Modification Reference Number 0168**

**Individual Meter Point Reconciliation**

**1 Delivery Timescale**

The UNC Modification Panel, at its meeting on 16 August 2007, meeting agreed that this Proposal should go to Review. No variation was sought to the standard six months time-scale so a reporting date of 14 February 2008 is indicated in order that the Modification Panel members have five Business Days to consider the report. The Review Group agreed to schedule meetings on the second Thursday of each month in order to produce the target deliverables. These are the Review Group Report and a fully drafted Modification Proposal that enjoys consensus support of the group.

**2 Outline of Agendas for Each Session**

(including those that have already taken place)

**Session 1: 13 September 2007**

- (a) Agreement of Terms of Reference
- (b) Agreement of Process

**Session 2: 11 October 2007**

- (a) Update on Current Arrangements
- (b) Identification of three main areas of concern
- (c) Agreement of Work Programme
- (d) Allocation of tasks for Session 3
- (e) Agreement of comparable processes in other industries

**Session 3: 8 November 2007**

- (a) Analysis of Area of Concern 1
  - (i) Cost/benefit to stakeholders (status quo and after change)
  - (ii) Risks (magnitude and likelihood) to stakeholders (status quo and after change)
- (b) Allocation of Tasks for Session 4
- (c) Presentation of comparable process in another industry.

**Session 4: 13 December 2007**

- (a) Analysis of Area of Concern 2
  - (i) Cost/benefit to stakeholders (status quo and after change)
  - (ii) Risks (magnitude and likelihood) to stakeholders (status quo and after change)
- (b) Allocation of Tasks for Session 5
- (c) Presentation of comparable process in another industry.

**Session 5: 11 January 2008**

- (a) Analysis of Area of Concern 3
  - (i) Cost/benefit to stakeholders (status quo and after change)
  - (ii) Risks (magnitude and likelihood) to stakeholders (status quo and after change)
- (b) Presentation of system impacts of alternative approaches.

**Session 6: 14 February 2008**

- (a) Possible agreement of a Modification Proposal
- (b) Agreement of Final Report

**3 Homework**

It is important that any analysis is informed by the various participants within the industry. Thus where particular issues are discussed representatives of each interest group will be expected to come to each meeting with the relevant information. The interest groups identified are:

- (a) Users with a declining SSP portfolio.
- (b) Users with an increasing SSP portfolio.
- (c) Users with a predominantly LSP portfolio.
- (d) Users with a mixed SSP and LSP portfolio
- (e) SSP consumer representative body eg energywatch
- (f) LSP consumer representative body eg MEUC
- (g) Distribution Network Owner
- (h) xoserve
- (i) Independent Gas Transporters