

Workplan
UNC Modification Reference Number 0217
Gemini Code Contingency Arrangements

1 Delivery Timescale

The UNC Modification Panel, at its meeting on 19 June 2008, agreed that this Proposal should go to a Review Group. This Workplan, shows a December 2008 date for completion, which conforms to the normal UNC completion timescale of six months. The Review Group agreed to schedule meetings monthly in order to produce the target deliverables, particularly definition of the changes required to the UNC and UK Link Manual that enjoy consensus support of the group.

2 Outline of Agendas for Each Session

Session 1: 10 July 2008

- (a) Agree Terms of Reference.
- (b) Review National Grid NTS proposals for guidelines document, development of contingency scenarios and associated processes.
- (c) Identify key parties that need to be involved or consulted on the developments.
- (d) Allocation of Tasks for Session 2.

Session 2: 14 August 2008

- (a) Finalise issues outstanding from Session 1.
- (b) Discuss and agree format and outline content of guidelines document.
- (c) Discuss and agree contingency scenarios and contingency management processes that need to be developed.
- (d) Identify any other issues of significance that need to be addressed.
- (e) Allocation of Tasks for Session 3.

Session 3: 11 September 2008

- (a) Finalise issues outstanding from Session 2.
- (b) Develop detail of guidelines document.
- (c) Develop contingency management processes.
- (d) Identify any UNC changes that may be required.
- (e) Allocation of Tasks for Session 4.

Session 4: 9 October 2008

- (a) Finalise issues outstanding from Session 3.
- (b) Develop detail of guidelines document.
- (c) Develop contingency management processes.
- (d) Develop UNC changes that may be required.
- (e) Allocation of Tasks for Session 5.

Session 5: 6 November 2008

- (a) Finalise issues outstanding from Session 4.

- (b) Review detailed draft of guidelines document.
- (c) Review detailed draft of contingency management procedures and associated proformas.
- (d) Review draft of proposed UNC changes.
- (e) Review draft of Review Group Report.
- (f) Allocation of Tasks for Session 6.

Session 6: 11 December 2008 (or earlier if possible)

- (a) Agree final guidelines document.
- (b) Agree on any changes to UNC that are required to facilitate contingency management.
- (c) Agree communication methodologies.
- (d) Agree decision making processes.
- (e) Agree key responsibilities.
- (f) Agree detail of contingency management processes for each failure scenario.
- (g) Agree format and content of information transfer proformas and methods of information transfer.
- (h) Finalise Review Group Report