

Review of Mod 640 Validation Arrangements for when a Change of Supplier has occurred

Review Group (UNC0272) Minutes

Monday 24 May 2010

Renewal Centre, Lode Lane, Solihull

Attendees

Bob Fletcher (Chair)	BF	Joint Office of Gas Transporters
Helen Cuin (Secretary)	HC	Joint Office of Gas Transporters
Bali Dohel	BD	Scotia Gas Networks
Chris Warner	CW	National Grid Distribution
Darren Lindsey	DL	E.ON Energy
Dean Johnson	DJ	xoserve
Elaine Carr	EC	Scottish Power
Jamie Black	JB	Ofgem
Joanna Ferguson	JF	Northern Gas Networks
Joel Martin	JM	Scotia Gas Networks
Linda Whitcroft	LW	xoserve
Mark Jones	MJ	Scottish and Southern Energy
Sham Afonja	SA	RWE npower
Stefan Leedham	SL	EDF Energy

1. Introduction and Status Review

1.1. Minutes from the previous meeting

The minutes from the previous meeting were approved.

1.2. Review of actions from previous meeting

Action RG0272 0004: All to consider the provision of information on all confirmations during the period the Supply Point has been charged for.

Action Update: No further update provided. **Complete.**

Action RG0272 0011b: National Grid Distribution to obtain a legal view on having Shipper to Shipper obligations within UNC Documents.

Action Update: CW confirmed he would provide a response to having Shipper to Shipper obligations within UNC related Documents such as Guidelines via a post meeting note. **Closed.**

Action RG0272 0014: National Grid Distribution to consider the ramifications of the Transporter operating the invoicing process.

Action Update: CW expressed a preference for an inter-shipper process. **Complete.**

Action RG0272 0015: Review Group to consider any data protection issues with the information required within the report to be provided to Shippers.

Action Update: SL had discussed this aspect with EDFs legal team and was of the opinion there were no data protection issues. **Complete.**

Action RG0272 0016: SL to consider if there are any data protections issues for all data items required.

Action Update: See response to RG0272 0015. **Complete.**

Action RG0272 0017: xoserve to clarify the billing process where a shipper appeal/amendment is submitted.

Action Update: DJ provided a presentation. See item 2.0. **Complete.**

Action RG0272 0018: xoserve to consider AQ/Meter Read amendments and the impacts on the modification.

Action Update: See item 2.0. **Complete.**

Action RG0272 0019: Draft Review Group Report to be produced for consideration at the next meeting.

Action Update: Draft Review Group Report published. **Complete**

2. Review Group Discussion

DJ provided a presentation illustrating different Billing scenarios; he explained that in scenario 4 charges will be incurred for the period up to the appeal.

DL believed that C04 files have been received for an appeal after the appeal window has closed. He agreed to provide xoserve with some examples for further examination.

SL confirmed his intention to raise a modification proposal providing a draft for discussion. He hoped that the proposal would proceed to the consultation stage with a requirement for Legal Text, which would allow additional time to consider the User Pays element.

JB questioned an element of the proposal which suggested that if parties are not co-operating under the process that cases would be referred to Ofgem. JB asked SL to clarify what legislation and/or licence requirements referrals would be made. SL explained the different obligations in relation to accurate AQs. JB highlighted that some disputes maybe justifiable.

The Review Group considered the draft Review Group Report. LW requested that any reference to the Mod640 invoice is changed to the "End of Year Reconciliation Charges".

It was agreed to include the Draft Modification proposal within the Report and submit the Report to the June Panel.

LW believed some further work may be required for the ROM, it was agreed that this could be considered at a Distribution Workstream.

3. AOB

None

4. Diary Planning for Review Group

No further meetings required.

ACTION LOG - Review Group 0272

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RG0272 0004	14/01/2010	2.1	All to consider the provision of information on all confirmations during the period the Supply Point has been charged for.	All	Complete
RG0272 0011b	28/04/2010	1.3	National Grid Distribution to obtain a legal view on having Shipper to Shipper obligations within UNC Documents.	National Grid (CW)	Closed
RG0272 0014	11/03/2010	2.0	Consider the ramifications of the Transporter operating the invoicing process.	National Grid (CW)	Complete
RG0272 0015	11/03/2010	2.2	Review Group to consider any data protection issues with the information required within the report to be provided to Shipper	Review Group	Complete
RG0272 0016	28/04/2010	2.1	SL to consider if there are any data protections issues for all data items required.	EDF Energy (SL)	Complete
RG0272 0017	28/04/2010	2.1	xoserve to clarify the billing process where a shipper appeal/amendment is submitted.	xoserve (LW)	Complete
RG0272 0018	28/04/2010	2.5	xoserve to consider AQ/Meter Read amendments and the impacts on the modification	xoserve (LW)	Complete
RG0272 0019	28/04/2010	2.5	Draft Review Group Report to be produced for consideration at the next meeting.	Joint Office (BF/HC)	Complete