

Review Group 0157 Minutes
Wednesday 01 August 2007
Ofgem, 9 Millbank, London, SW1P 3GE

Attendees

Julian Majdanski (Chair)	JM	Joint Office of Gas Transporters
Helen Cuin (Secretary)	HC	Joint Office of Gas Transporters
Beverley Grubb	BG	Scotia Gas Networks
Chris Warner	CW	National Grid Distribution
David Speake	DS	ESP Pipelines
Francesca Dixon	FD	IPL / QPL
Heidi Martin*	HM	NPower
James Crosland	JC	Corona Energy
Marie Clark	MC	Scottish Power
Ndidi Njoku	NN	Ofgem
Paul Edwards	PE	GTC
Savita Shaunak	SS	EDF Energy
Simon Trivella	ST	WWU

Apologies

Abid Sheikh	AS	Energywatch
Alex Travell	AT	E.ON
Mitch Donnelly	MD	British Gas Trading

* teleconference linked

1. Introduction and Review Group Operation

JM welcomed members to the first meeting and explained that the intention was to hold joint monthly meetings to discuss both UNC 0157 and iGTRP002 with the Review Group Report for 0157 being produced for the January 2008 UNC Panel Meeting.

2. Outline of Proposal

In the absence of the Proposer, MC introduced the Proposal raised by British Gas Trading.

3. Consider Terms of Reference

It was noted that Terms of Reference for the corresponding iGT UNC Review Proposal had not yet been produced. PE confirmed that the iGTs will have separate Terms of Reference but agreed that meetings are held jointly with careful monitoring of the two Terms of Reference during combined meetings.

Members agreed that it would be beneficial if xoserve attended future meetings. The Transporter representatives confirmed that they will instruct xoserve to attend future meetings, but they had not considered their attendances necessary for this initial meeting.

JM welcomed the nomination of iGT representatives, however it was agreed that iGT representation would not be required for a quorum as part of UNC 0157 Terms of Reference.

Action 0001: Joint Office to ensure PE, FD and DS are included in future RG 0157 communications.

MC suggested that identifying the root cause of the problem within the current regime needs to be considered within the Scope, rather than solely considering regime change.

Members agreed that a review of Annex A of the CSEP NExA should also be included within the Deliverables.

4. Review Group Process

CW thought system commonality may need to be considered for processes that feed into the Reconciliation process.

CW suggested two alternative approaches for the Review Group, either to look at all feeder processes or a line by line consideration of the contents of Annex A.

MC advocated an alternative approach of first examining xoserve's analysis. However FD believed that some of xoserve's data may not be correct and suggested that it is validated.

BG expressed concern about the amount of analysis required to be carried out in the timescales allowed and suggested frequent meetings. CW considered that xoserve should be able to provide process maps and data analysis on information flows and timelines for both CSEPs and nested CSEPS for the next meeting. BG believed it would also be beneficial to produce process maps for a particular network.

Action 0002: CW to commission the production of process maps, timelines and analysis of data flows by xoserve on the behalf of the Transporters.

SS highlighted that the information table in the Proposal referred to February 2007 Transportation Invoices and requested more recent data to see if there is any change.

Action 0003: MC to request, via the Gas Forum, the same RbD Shipper's to produce updated information, using June's invoice data, for the Review Group to consider.

BG highlighted that she will be drafting a Modification Proposal to fix the historical reconciliation problem caused by lack of meter readings, as discussed at Ofgem's CSEP NExA Meeting that morning. BG suggested that it would be beneficial if the Review Group Members to endorse the raising of the Proposal. HM and MC endorsed the requirement for a Modification Proposal.

5. Diary Planning for Review Group

14:00, 11 September 2007 at location to be confirmed, following DN/AIGT Meeting and Ofgem's CSEP NExA Meeting

10:00, 02 October 2007, Elexon, London

6. AOB

None.

APPENDIX A.**ACTION LOG - Review Group 0131**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RG0157 0001	01/08/2007	3.0	Joint Office to ensure PE, FD and DS are included in future RG 0157 communications.	Joint Office (HC)	Action: Pending
RG0157 0002	01/08/2007	4.0	CW to commission production of process maps, timelines and data analysis by xoserve, on the behalf of the Transporters.	Transporters (CW)	Action: Pending
RG0157 0003	01/08/2007	4.0	MC to request, via the Gas Forum, that Shipper's produce updated information, using June's invoice data, for the Review Group to consider.	Shippers (MC)	Action: Pending