

**Workgroup 0357 - Enhanced Supply Point
Administration Process
Workgroup Minutes
Monday 14 March 2011**

at the National Grid Office, 31 Homer Road, Solihull.

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB)	Joint Office of Gas Transporters
Alex Travell	(AT)	E.ON Energy
Cesar Coelho	(CC)	Ofgem
Chris Warner	(CW)	National Grid Distribution
Elaine Carr*	(EC)	ScottishPower
Fiona Cottam	(FC)	Xoserve
Joanna Ferguson	(JF)	Northern Gas Networks
Jonathan Wisdom	(JW)	npower
Michael Payley	(MP)	Xoserve
Michele Downes	(MD)	Xoserve
Peter Thompson	(PT)	Customer Representative
Simon Trivella	(ST)	Wales & West Utilities
Steve Mullinganie	(SM)	Gazprom
Steve Nunnington	(SN)	Xoserve

* denotes via a teleconference link

1. Introduction and Explanation of Workgroup Operation

BF welcomed all to the meeting before explaining that the intention is to cover discussion of this modification under the Project Nexus arena following referral by the 17 February 2011 UNC Modification Panel members.

2. Outline of Modification

A copy of the various presentation materials are available to view &/or download from the Joint Office of Gas Transporters web site at: <http://www.gasgovernance.co.uk/0357>.

BF suggested that in the absence of the proposer, or their representative there was very little to add to what had been stated at previous Project Nexus meetings.

3. Consider Terms of Reference

Once again, BF suggested that in the absence of the proposer, or their representative there was very little value in discussing the modification at this meeting, although he did suggest that perhaps consideration could be undertaken following the AMR20 Workgroup scheduled to take place on Tuesday 05 April 2011.

SM pointed out that he believes neither the proposer, or their representative would be in a position to successfully support the 05 April 2011 meeting. Instead he suggested that he could raise the matter at the ICoSS meeting scheduled for Wednesday 16 March 2011 and invited the Joint Office to teleconference into the meeting.

New Action 0357 001: Gazprom (SM) to raise an agenda item for the 16 March 2011 ICoSS meeting to briefly discuss scheduling discussions on the modification and to also invite the Joint Office to participate in the debate.

New Action 0357 002: Joint Office (BF) to participate in the ICoSS discussions surrounding the (0357) modification and thereafter arrange suitable Project Nexus aligned meetings.

4. Initial Discussion

In light of the above discussions, BF pointed out that there was nothing new to add at this stage.

5. Diary Planning for Workgroup

Subject to the above actions, it was suggested that the 0357 meeting could be undertaken via a teleconference link on Tuesday 05 April 2011, following discussion with the proposer.

Appendix 1

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0357 001	14.03.11	3.	Raise an agenda item for the 16 March 2011 ICoSS meeting to briefly discuss scheduling discussions on the modification and to also invite the Joint Office to participate in the debate.	Gazprom (SM)	Update to be provided.
0357 002	14.03.11	3.	Participate in the ICoSS discussions surrounding the (0357) modification and thereafter arrange suitable Project Nexus aligned meetings.	Joint Office (BF)	Update to be provided.