

Performance Assurance Committee (PAC): Issue Register (as at 10 October 2016)

Issue Ref.	Issue	Background	Issue Originator	Date Created	Status	Priority for Discussion (H/M/L)	Status Date	Status Summary/Action taken	Next Review
PAC001	Performance Assurance Framework Document: Document 5 - Provision and Signing of Letters of Agreement and/or Confidentiality for Members and Alternates	Initial letters are more about compliance with Code and not about maintaining confidentiality of data.	PAC	29/06/16	Live	Low	10/10/16	DNOs were requested to develop a Confidentiality Agreement for incorporation into Document 5 and review the existing content of Document 5 and the definition (page 5, Section 1). In particular to consider whether an indemnity of some form is required for PAC Members and/or PAFA	08/11/16
PAC002	Performance Assurance Framework (PAF) Document: Document 4 (Page 28) - Performance Assurance Administrator Scope: Part 1 General, paragraph 5 - Agreeing the PAFA Scope, cost estimates and cost reporting - timecales/percentages at paragraph 5 are currently in square brackets and need to be agreed	Agreeing such matters ahead of a forthcoming gas year will become more relevant for year 2 onwards, since year 1 is more about engaging a PAFA, gathering data and initial risk identification.	PAC	29/06/16	Live	Low	29/06/16	No action until mid-2017	01/05/17
PAC003	Engagement of Specialist Experts - Future requirement to procure ad hoc independent expertise to support areas of a specialist nature	It is recognised that expert input and/or analysis will be required and PAC needs to decide if it wants a direct engagement relationship or via PAFA. Initial thoughts are that PAC needs to be the effective 'client'.	Ofgem (JD)	29/06/16	Closed	Medium	10/10/16	To be considered - possible creation of a standing Register of Independent Experts (similar to OC ITE?). Confidentiality? Nomination? Areas of expertise? Skillsets? Funding? Wording agreed at Oct 16 PAC	Completed at Oct meeting
PAC004	Annual Industry Workplan and Budget Statement	An annual statement from PAC to the industry about the work areas and likely budget would be a positive move - would allow some consultation/feedback and understanding of the costs to be incurred (and budgeted for).	Chairperson (LJ)	29/06/16	Live	Low	10/10/16	Noted that a similar arrangement existed in the equivalent electricity industry arrangements. To be included in the next iteration of the Framework Document - action PAC1003.	08/11/16
PAC005	User Representative appointment rules	The Framework document needs to be amended to accommodate differing situations of nominees; directly employed or otherwise. This is not needed until the 2017/18 gas year User Representation process - however UNCC (Aug 16) have requested progression.	Chairperson (LJ)	27/07/16	Live	High	31/08/16	To be included in the next iteration of the Framework Document - action PAC0804d.	08/11/16
PAC006	PAC Membership - to consider whether Ofgem should be included explicitly (non-voting)	Ofgem have obligations under the CMA report to ensure that a PAF is implemented by June 17 - also means that Ofgem would have sight of attributable information.	Chairperson (LJ)	31/08/16	Live	Low	10/10/16	Is a confidentiality agreement required? Action PAC0809	08/11/16