

Modification Report
Supply Metering Unbundling - Meter Information requirements in accordance with the Review of Gas
Metering Arrangements (RGMA)
Modification Reference Number 0673
Version 1.0

This Modification Report is made pursuant to Rule 7.3 of the Modification Rules and follows the format required under Rule 8.9.3.

1. The Modification Proposal

The Meter Asset/Work unbundling sub-group identified a series of key industry requirements for Meter Information which it is intended should be reflected within the Network Code. The following information details the principal requirements:

- Meter Information - Connection & Disconnection Notifications.

The Gas Act establishes that whenever works are carried out on a Supply Meter Installation (including installation, removal, exchange and repositioning of such equipment), meter asset related data (Meter Information) will be notified to Transco via one of two routes;

- i) by the Registered User; or
- ii) by the Meter Worker or a User (in the event that the supplier is unknown at the time of the works being carried out).

Transco is required to record all such information so provided in accordance with the conditions within the Gas Metering (Information on Connection and Disconnection) Regulations 1996.

In the event of Meter Information being received via the Meter Worker route, Transco would submit such data to the Registered User who would then be responsible for checking for data accuracy and resubmitting revised data to Transco.

In the event of Meter Information being received by Transco via the Meter Worker route and upon receipt of such Information the Registered User was unknown to Transco, such data would be stored by Transco and notified to the Proposing User at the point of the confirmation becoming effective (Supply Point Registration Date (D) minus seven Business Days). Transco would also forward any additional relevant data in its possession. The Proposing User would then check such data for accuracy and promptly provide the revised Meter Information to Transco.

A situation may arise whereby there may be a Proposing User and Registered User for a Supply Meter Point. In this event, Transco would submit Meter Information received via the Meter Worker route to both parties. It would then be the responsibility of the Registered User as at the time of Transco forwarding the notification to promptly provide the revised Meter Information to Transco.

- Meter Information - Provision.

The Registered User would be responsible for providing timely and accurate Meter Information to Transco to enable Transco to comply with its relevant Network Code obligations.

The Registered User would resolve any data inconsistencies with the relevant supplier and/or meter asset manager prior to submitting any Meter Information to Transco.

In the event of a Supply Point transfer of ownership, Transco would provide to the Proposing User on the seventh Business Day before the proposed Supply Point Registration Date, Meter Information as held on the Supply Point Register.

In the event that a Registered User became aware that the Meter Information held by Transco was incorrect, the Registered User would be responsible for submitting revised Meter Information to Transco. Where Transco became aware that the Meter Information held in the Supply Point Register was incorrect, other than when the Registered User has notified Transco of this, Transco would advise the Registered User, providing all relevant details. The Registered User would then be responsible for checking such data for accuracy and providing the revised Meter Information to Transco where necessary.

A Meter Information Notification would be accepted by Transco from the Proposing User with respect to a Current Supply Point upon the Supply Point Confirmation becoming effective. A Meter Information Notification would be accepted by Transco from the Proposing User with respect to a New Supply Point upon Supply Point Confirmation.

The Registered User or Proposing User would notify Transco of Meter Information via a Meter Information Notification in accordance with the requirements in the UK Link Manual.

1. Where a Meter Information Notification was submitted from the Registered User,
2. the revised Meter Information may impact on Transportation Charges, and
3. a Meter Reading was not provided,

Transco would determine a notional Meter Reading for the date at which the Meter Information Notification was processed (unless a date was provided within the Meter Information Notification). This would be utilised as the Meter Information Notification Meter Reading and the Opening Meter Reading (where required in accordance with section M3.8) and would be effective at the Supply Point Registration Date.

1. Where a Meter Information Notification was submitted by the Registered User contained a meter reading,
 2. the revised Meter Information may impact on Transportation Charges, and
 3. no Opening Meter Reading was provided in accordance with section M3.8,
- the Meter Reading provided within the Meter Information Notification would be utilised by Transco as the Opening Meter Reading and would be effective at the Supply Point Registration Date.

Upon receipt of a notification of a change to Meter Information from the Registered User, Transco would promptly revise the details held in the Supply Point Register as specified in the Meter Information Notification. Transco would ensure the Supply Point Register reflected the Meter Information as supplied by the Registered User.

- Meter Information - Additional Requirements

In addition to the Meter Information provided in accordance with Schedule 2B of the Gas Act pursuant to the conditions in The Gas Metering (Information on Connection and Disconnection) Regulations 1996, the Registered User may be required to submit additional data items relating to the Supply Meter, either in conjunction with or separate to a Schedule 2B notification, that are required by Transco to operate in accordance with its obligations. Such data items may include:-

- meter number of dials or digits
- converter number of dials (unconverted/converted)
- meter pulse value
- Gas Act Owner
- Meter Asset Manager
- Conversion Factors
- physical works on Converters where not performed in association with physical works on the Meter.

- Meter Information - General

The quality of relevant Meter Information is essential to ensuring the integrity of key Network Code processes.

Where Transco believed that a User was not undertaking its Network Code obligations for the calculation of consumption in conjunction with the validation of meter readings, it may require the User to produce evidence of its compliance together with supporting data.

In such a case the User would supply sufficient data to Transco to enable it to examine whether the User had met its obligations.

Where a User failed to comply with its requirements described above or where following such examination Transco believed that there was evidence that a User had not complied with its Network Code obligations, Transco would be entitled, dependant on the facts, to submit a report to the Regulator detailing its findings.

- Meter Information - Impacts on Service Standards

As a result of the change in responsibility for the provision of Meter Information, it is necessary to reflect the requirements within the service standards in both the Network Code and the ancillary documents - 'Network Code Reconciliation Suppression Guidelines' and 'GRE Invoice Query Incentive Scheme Methodology'. The following service standards have been identified by the Standards of Service Unbundling sub group as those impacted by the proposed provisions in respect of the provision of Meter Information:

- Suppressed Reconciliation
- GRE Invoice Incentives

- Suppressed Reconciliation

Where a User had provided Meter Information to Transco in accordance with the proposed provisions and a subsequent Reconciliation charge was suppressed as a result, then for the purposes of the service standard this would be a User Suppressed Reconciliation Value (USRV). This would not be subject to the existing Suppressed Reconciliation Value (SRV) rules, providing that Transco had not misrepresented this Meter Information.

- **GRE Invoice Incentives**

Where a User had provided Meter Information to Transco and a Gas Reconciliation Energy (GRE) charge relating to this was subsequently queried, it would be excluded from the regime for the purposes of the service standard. This is providing that Transco has not misrepresented such Meter Information.

2. Transco's Opinion

This Modification Proposal is one of a suite of, and is complimentary to, seven relating to the Review of Gas Metering Arrangements (RGMA) programme and numbered 0672 - 0678.

It is Transco's opinion that this Modification Proposal should be implemented.

Transco is obligated by its GT Licence and Network Code to store relevant meter asset data. An important component of the new RGMA regime is that Transco be furnished with relevant Meter Information in accordance with the Connection and Disconnection Regulations 1996. However, a key principle is that Transco will not record relevant data on its Supply Point Register (Sites & Meters database) unless this has been validated by the Registered (or in limited circumstances, Proposing) User.

The changes summarised in 'Nature of Proposal' have been developed by the Meter Asset/Work Unbundling and Standards of Service Unbundling sub-groups of the Supply Point & Billing Workstream. Detailed business rules were prepared which are attached.

If this Modification Proposal were not implemented, the Network Code would not reflect the separation of Transco's gas transportation and supply metering activities.

3. Extent to which the proposed modification would better facilitate the relevant objectives

The purpose of this Modification Proposal is to reflect within the Network Code changed responsibilities for the provision of Meter Information and recording of such on Transco's Supply Point Register. This a measure is consistent with Transco's GT Licence Relevant Objective of securing effective competition between relevant shippers and between relevant suppliers.

4. The implications for Transco of implementing the Modification Proposal , including **a) implications for the operation of the System:**

No implications for the operation of the system have been identified.

b) development and capital cost and operating cost implications:

Transco would incur significant costs in amending its UK-Link system.

c) extent to which it is appropriate for Transco to recover the costs, and proposal for the most appropriate way for Transco to recover the costs:

Transco does not propose any additional cost recovery.

d) analysis of the consequences (if any) this proposal would have on price regulation:

No such consequences have been identified.

5. The consequence of implementing the Modification Proposal on the level of contractual risk to Transco under the Network Code as modified by the Modification Proposal

Implementation of this Modification Proposal would not increase the level of Transco's contractual risk.

6. The development implications and other implications for computer systems of Transco and related computer systems of Users

Transco would be required to make large scale changes to its UK Link system to facilitate implementation of this Modification Proposal.

Users would be required to undertake significant changes to their computer systems.

7. The implications of implementing the Modification Proposal for Users

Changes to Users' internal processes and procedures would be required.

8. The implications of implementing the Modification Proposal for Terminal Operators, Consumers, Connected System Operators, Suppliers, producers and, any Non-Network Code Party

The measures described within this Modification Proposal are consistent with relevant industry legislation governing the provision of metering data to Transco by meter workers and suppliers.

9. Consequences on the legislative and regulatory obligations and contractual relationships of Transco and each User and Non-Network Code Party of implementing the Modification Proposal

The measures described within this Modification Proposal are consistent with relevant metering provisions contained within the Connection and Disconnection Regulations 1996.

10. Analysis of any advantages or disadvantages of implementation of the Modification Proposal

Advantages:

- Establishes clear responsibilities and accountability with respect to providing and recording relevant Meter Information on Transco's Supply Point Register.
- Ensures that Meter Information recorded Transco's Supply Point Register is furnished only by parties with a direct interest in the relevant Supply Meter Point.

Disadvantages:

No disadvantages have been identified.

11. Summary of the Representations (to the extent that the import of those representations are not reflected elsewhere in the Modification Report)

Four representations were received with respect to this Modification Proposal. Three respondents express support for its implementation and one does not express a view.

One respondent has provided comments on the legal text. These are detailed below with Transco's response:

Provision	Comment
M3.2.4(a)	<p>Replace “and that was” with “being”. Refer to C&D Information in line 3.</p> <p><u>Transco agrees – drafting has been changed.</u></p>
M3.2.5	<p>In line 3 of the 2nd paragraph, reference should be to the Registered User instead of the User.</p> <p><u>Transco agrees – drafting has been changed.</u></p> <p><i>What is the intention of the 3rd and 4th paragraphs (reference to notifications being “outstanding”)?</i></p> <p><u>This is consistent with the current Code drafting. The intention is that a relevant notification is regarded as existing but not recorded and is hence unusable for the purposes of Code.</u></p>
M3.2.15	<p>In line 4, add “reasonably” before “practicable”.</p> <p><u>Transco agrees – drafting has been changed.</u></p> <p><i>Should this provision also refer to a meter information update notification?</i></p> <p><u>Transco agrees – drafting has been changed.</u></p>

M3.2.16	<p><i>Should this provision also refer to a meter information update notification?</i></p> <p><u>No</u></p>
M3.2.17	<p><i>Should this provision also refer to a meter information update notification?</i></p> <p><u>It already does.</u></p>
M3.2.18	<p>The correct reference should be to paragraph 3.2.2, as this contains the notification obligations.</p> <p><u>Transco agrees – drafting has been changed.</u></p> <p>Add at the end of the first paragraph “but not limited to”.</p> <p><u>Transco agrees – drafting has been changed.</u></p>
M3.2.20	<p>“Meter Information” – Meter information is information that is submitted to Transco pursuant to these provisions, so to define it as information maintained by Transco in the Supply Point Register is incorrect. These words should be deleted, as should the words in parentheses. At the end of the definition the words “and such information shall be maintained by Transco in the Supply Point Register” if necessary.</p> <p><u>Transco agrees – drafting has been changed.</u></p> <p>Add at the end of the first paragraph “but not limited to”.</p> <p><u>Transco agrees – drafting has been changed.</u></p>
Business Rule (2)	<p>The first sentence of S4.7(1) is not included in the draft modifications.</p> <p><u>There is no need. The introductory paragraph is explanatory.</u></p>

12. The extent to which the implementation is required to enable Transco to facilitate compliance with safety or other legislation

Implementation is not required to facilitate such compliance.

13. The extent to which the implementation is required having regard to any proposed change in the methodology established under Standard Condition 4(5) or the statement furnished by Transco under Standard Condition 4(1) of the Licence

This Modification Proposal is not required to facilitate any such change.

14. Programme of works required as a consequence of implementing the Modification Proposal

Transco would be required to make significant changes to its UK Link system to facilitate implementation of this Modification Proposal.

15. Proposed implementation timetable (including timetable for any necessary information systems changes)

This Modification Proposal should be implemented effective from 12 July 2004, being the RGMA 'cutover' date.

16. Recommendation concerning the implementation of the Modification Proposal

Transco recommends that this Modification Proposal be implemented.

17. Restrictive Trade Practices Act

If implemented this proposal will constitute an amendment to the Network Code. Accordingly the proposal is subject to the Suspense Clause set out in the attached Annex.

18. Transco's Proposal

This Modification Report contains Transco's proposal to modify the Network Code and Transco now seeks direction from the Gas & Electricity Markets Authority in accordance with this report.

19. Text

Section E

8.1.1 In relation to Larger Supply Points with effect from the Reconciliation by Difference Date:-

(a) subject to paragraph (c) below, Transco shall investigate Reconciliation Values that have been Suppressed following Individual NDM Reconciliation and DM Reconciliation where such Individual NDM and DM Reconciliation was undertaken pursuant to a Meter Reading obtained by Transco pursuant to Section M3.6 and M4.2 ("**Suppressed Reconciliation Values**"); ~~and~~

(b) subject to paragraph (c) below, the User shall investigate Reconciliation Values that have been Suppressed following Individual NDM Reconciliation and DM Reconciliation where such Individual NDM Reconciliation and DM Reconciliation was undertaken other than pursuant to a Meter Reading obtained by Transco pursuant to Section M3.6 and M4.2 ("**User Suppressed Reconciliation Values**")~~;~~ and

(c) where Meter Information has or was due to have been provided by Users to Transco in accordance with Section M3.2 and Transco informs the User that such Meter Information is incomplete, out of date or otherwise incorrect, the User shall investigate any Reconciliation Values that have been Suppressed following Individual NDM Reconciliation and DM Reconciliation and such Reconciliation Values shall be User Suppressed Reconciliation Values.

8.1.2 Those Reconciliation Values in respect of which this paragraph 8 will apply (Reconciliation Values that have been "Suppressed", being Suppressed Reconciliation Values and User Suppressed Reconciliation Values) shall be identified in the "Network Code Reconciliation Suppression Guidelines", the document so entitled prepared and revised from time to time by Transco (in consultation with Users).

8.1.3 For the purposes of this paragraph 8:

(a) "Investigate" means an investigation:-

(i) by Transco of the accuracy of a Suppressed Reconciliation Value; or

(ii) by the User of the accuracy of a User Suppressed Reconciliation Value

(b) "relevant Reconciliation Billing Period" is the Reconciliation Billing Period in respect of which a Reconciliation Invoice would have contained an Invoice Item derived from a Suppressed Reconciliation Value had not paragraph 8.1.4 applied;

(c) for each LDZ for each Reconciliation Billing Period the "User LDZ Suppressed Reconciliation Proportion" shall be the User's User Aggregate Reconciliation Proportion for Monthly Individual Reconciliation calculated in accordance with paragraph 7.2.2

8.1.4 Where as a result of carrying out Individual NDM Reconciliation or DM Reconciliation a Reconciliation Value is Suppressed, neither the Suppressed Reconciliation Value nor the User Suppressed Reconciliation Value will be used for the purposes of calculating the relevant Invoice Items in a Reconciliation for the relevant Reconciliation Billing Period (Reconciliation Billing Period 'p').

Section S

4.6 Not Used

4.7 GRE Invoice Query Incentive Scheme Methodology

4.7.1 For the purposes of this section:

(a) the "**GRE Invoice Query Incentive Scheme Methodology**" is a document prepared by Transco and agreed with the Authority dated February 2003 setting out the methodology for the calculation of Incentive Payments;

- (b) **"GRE Invoice Query"** shall mean an Invoice Query raised by a User for the overpayment of Reconciliation Clearing Charges as determined in accordance with the GRE Invoice Query Incentive Scheme Methodology;
 - (c) a **"Valid GRE Invoice Query"** is a GRE Invoice Query which results in a financial adjustment for the overpayment of Reconciliation Clearing Charges;
 - (d) a **"month"** for the purposes of this paragraph is the period from the 6th day in one month until and including the 5th day in the following month;
 - (e) the **"Query Receipt Month"** shall mean the month in which the GRE Invoice Query is received by Transco;
 - (f) the **"Service Standard Adjustment Month"** shall mean the target month for the processing of financial adjustments in respect of a Valid GRE Invoice Query and this will be the third month following the Query Receipt Month;
 - (g) the **"Relevant Month"** shall mean the month in which the financial adjustment for the overpayment of the Reconciliation Charge is paid by Transco to the User in accordance with the service standard as defined within the GRE Invoice Query Incentive Scheme Methodology;
 - (h) the **"Incentive Payment"** shall mean the amount payable by Transco to the User and such amounts will be determined in accordance with the GRE Invoice Query Incentive Table contained within the GRE Invoice Query Incentive Scheme Methodology;
- 4.7.2 For the purposes of Section V13, the rules in this paragraph are Compensation Rules within Compensation Group F; and in relation thereto the payment month is the second month following the Relevant Month.
- 4.7.3 Any amount payable by Transco pursuant to this GRE Invoice Query Incentive Scheme Methodology will be invoiced and payable in accordance with Section S.

Meter Information – Connection & Disconnection Notifications

Remove existing Network Code text in Section M3.2 and replace with the following text.

3 METER READING: NON-DAILY READ SUPPLY METERS

3.2 Meter Information

3.2.1 For the purposes of facilitating compliance with Code, the Shipper Licence and the Transco Licence, the Registered User and Transco shall in accordance with paragraph 3.2 each provide timely and accurate Meter Information to the other in accordance with the requirements in the UK Link Manual.

3.2.2 The Registered User will provide to Transco, Meter Information which is:

- (a) C&D Information by means of a Meter Information Notification;
- (b) not C&D Information by means of a Meter Information Update Notification.

3.2.3 Within 6 Business Days from the Day on which the Registered User receives Meter Information in respect of the installation, removal, exchange or repositioning of a Supply Meter Installation the Registered User shall provide Transco with such information by means of a Meter Information Notification and /or Meter Information Update Notification as appropriate.

3.2.4 Where C&D Information is received by Transco:

- (a) by means of a Meter Information Notification from the Registered User (being the Registered User on the date specified in the Metering Information Notification as the date on which such Meter Work was completed) then Transco will record such information and update the Supply Point Register accordingly;
- (b) by means of a Meter Information Notification, from the Proposing User (in respect of a Supply Meter Point comprised in a Proposed Supply Point, in respect of which the Supply Point Confirmation has become effective) Transco will record such C&D Information and update the Supply Point Register accordingly;
- (c) by means of a C&D Notification, from any User, other than a Registered User or Proposing User, Transco will only record such C&D Information;
- (d) by means of a C&D Notification, from a Meter Worker Transco will only record such C&D Information.

3.2.5 Transco will update the Supply Point Register where it receives a Meter Information Update Notification only from a Registered User and no other.

As soon as reasonably practicable after a Meter Information Update Notification is submitted, Transco will revise the Meter Information in accordance with such notification, unless Transco is not satisfied that the details contained in the notification are valid, in which case it will so notify the Registered User and Transco and the Registered User shall co-operate with a view to establishing the correct details, and once such details are established Transco will make any required revision of the Meter Information.

A Meter Information Update Notification shall be "**outstanding**" for the purpose of the Code until the Meter Information has been revised pursuant to this paragraph 3.2.5.

A Meter Information Notification shall be outstanding for the purposes of paragraphs 3.2.6, 3.2.7, 3.2.8 and 3.2.10 until the Meter Information has been revised pursuant to this paragraph 3.2.5.

3.2.6 Where in respect of a Supply Meter Point, C&D Information is received by Transco from a Meter Worker or User in accordance with paragraph 3.2.4 (c) or (d), Transco will provide a copy of such C&D Information to the Registered User within 2 Business Days from the Day on which the identity of the such Registered User is known to Transco, and the Registered User will:

- (a) submit such C&D Information to the relevant supplier;
- (b) review the suppliers response and within 30 Days from the date that such C&D Information was received by the Registered User, by means of a Meter Information Notification, use its best endeavours to provide Transco with the corrected C&D Information (if it is not correct) or confirmation that such C&D Notification is correct;
- (c) notify Transco as soon as reasonably practicable where the Registered User is unable to comply with (b), together with the reasons for such non-compliance.

3.2.7 Where in respect of a Supply Meter Point comprised in a Proposed Supply Point, (whether a New Supply Point or a Current Supply Point) C&D Information is received by Transco from a Meter Worker or User in accordance with paragraph 3.2.4 (c) or (d), before the Supply Point Registration Date (and therefore the identity of the Registered User is not known to Transco at that time) then within 2 Business Days following the Day on which of such C&D Information was received and after Supply Point Confirmation becomes effective, Transco will provide a copy of such C&D Information (together with any additional relevant data in the possession of Transco at such time) to the Proposing User and the Proposing User will:

- (a) submit such C&D Information to the relevant supplier;
- (b) review the supplier's response and within 30 Days from the date that such C&D Information was received by the Proposing User, by means of a Meter Information Notification, use its best endeavours to provide Transco with the corrected C&D Information (if it is not correct) or confirmation that such C&D Notification is correct;

(c) notify Transco as soon as reasonably practicable where the Proposing User is unable to comply with (b), together with the reasons for such non-compliance.

3.2.8 Where in respect of a Supply Meter Point comprised in a Proposed Supply Point which is a Current Supply Point, C&D Information is received from a Meter Worker or User in accordance with paragraph 3.2.4 (c) or (d), and at the date of receipt by Transco of such C&D Information there is a Proposing User and a Registered User, then on the Day on which the Supply Point Confirmation becomes effective Transco will submit a copy of such C&D Information to such Proposing User and Registered User and the Proposing User will:

(a) submit such C&D Information to the relevant supplier;

(b) review the relevant supplier's response and within 30 Days from the date that such C&D Information was received by Proposing User, by means of a Meter Information Notification, use its best endeavours to provide Transco with the corrected C&D Information (if it is not correct) or confirmation that such C&D Notification is correct;

(c) notify Transco as soon as reasonably practicable where the Proposing User is unable to comply with (b), together with the reasons for such non-compliance.

3.2.9 In respect of a Supply Meter Point comprised in a Proposed Supply Point in respect of which the Supply Point Confirmation has become effective, Transco will provide to the Proposing User the Meter Information (as held on the Supply Point Register) on the 7th Business Day before the Proposed Supply Point Registration Date.

3.2.10 Where Transco receives C&D Information from any User which subsequently becomes a Registered User then Transco will not resubmit such C&D Information to such User.

3.2.11 In order to ensure that Meter Information is as accurate as practicable, where at any time a Registered User becomes aware that there are material changes to the Meter Information it will:

(a) validate this and use its best endeavours to submit a Meter Information Update Notification to Transco within 30 Business Days from the Day it first becomes aware of such change; or

(b) as soon as reasonably practicable notify Transco where the Registered User is unable to so comply together with the reasons for such non-compliance; and

(c) in accordance with Section G1.9.8(b) use reasonable endeavours to secure that it becomes aware of any respect in which Meter Information provided to it is or becomes incorrect or out of date, including giving appropriate instructions to the Meter Reader for the time being.

3.2.12 Transco will update the Supply Point Register in accordance with paragraph 3.2.16 where Transco has received a Meter Information Notification:

(a) in respect of a Current Supply Point (in accordance with paragraph 3.2.7 or 3.2.8) from the User that is the Proposing User on or after the Supply Point Confirmation becoming effective;

(b) in respect of a New Supply Point, (in accordance with paragraph 3.2.8) from the User that is the Proposing User on or after the Supply Point Confirmation.

3.2.13 Where a Meter Information Update Notification is received from the Registered User and the Meter Information contained therein has resulted or may result in the amount of Transportation Charges paid or payable by the Registered User being inaccurate and a Meter Reading in respect of the Supply Meter at such Supply Meter Point:

(a) is not received from the Registered User at the time of receipt of such Meter Information Update Notification then Transco will determine a notional Meter Reading in respect of such Supply Meter to be effective upon either:

- (i) the date provided within the Meter Information Update Notification); or
- (ii) (if such date has not been so provided) the date on which the Meter Information Update Notification was processed by Transco;

and where no Opening Meter Reading is provided in accordance with M3.8.2(ii) or 3.8.5(a) and the notional Meter Reading applies in respect of a Non-Daily Read Meter, such notional Meter Reading will be utilised by Transco as the Opening Meter Reading and this will be effective at the Supply Point Registration Date and paragraph 3.8.6 and 3.8.7 will not apply.

(b) is received from the Registered User at the time of receipt of such Meter Information Update Notification but no Opening Meter Reading is provided in accordance with M3.8.2(b) or 3.8.5(a) then the Meter Reading provided within the Meter Information Update Notification where it applies in respect of a Non-Daily Read Meter, will be utilised by Transco as the Opening Meter Reading and this will be effective at the Supply Point Registration Date and paragraph 3.8.6 and 3.6.7 will not apply.

3.2.14 Prior to the submission of any Meter Information to Transco, the Proposing User and/or Registered User will consider any known data inconsistencies with the relevant supplier (or any person acting on its behalf) and where appropriate ensure that the Meter Information which is submitted has been corrected.

3.2.15 Where at any time in respect of any Supply Meter Point Transco becomes aware that the Meter Information held in the Supply Point Register is incorrect, (other than where Transco has received this information from the Registered User) within 6 Business Days of the Day upon which it becomes aware of this, Transco will so notify the Registered User and provide all relevant details and the Registered User will as soon as reasonably practicable review such details, and where necessary update the Meter Information and submit to Transco a Meter Information Notification or a Meter Information Update Notification containing such update in respect of such Supply Meter Point.

3.2.16 Upon receipt of a change to Meter Information from the Registered User, or the Proposing User in accordance with paragraph 3.2.12, Transco will within 2 Business Days of such receipt revise the details held in the Supply Point Register as specified in the Meter Information Notification. Transco will ensure the Supply Point Register reflects the Meter Information as supplied by the Registered User or Proposing User.

3.2.17 Where Transco receives from the Registered User a revised Meter Information Update Notification in respect of a Supply Meter Point that has resulted or may result in the amount of Transportation Charges paid or payable by the Registered User or the Previous Registered User (if any) being inaccurate then by the end of the month following the month in which it receives such Meter Information Update Notification Transco will so notify such Registered User and provide to each Previous Registered User (if any) for such Supply Meter Point the revised Meter Information.

3.2.18 Without prejudice to the Meter Information Notification obligations in paragraph 3.2.2, the Registered User will submit as a Meter Information Notification or as a Meter Information Update Notification, additional data items relating to the Supply Meter Installation, that are required by Transco to operate in accordance with its Code or other obligations. Such data items may include but are not limited to:

- Meter serial number, dials and digits
- Metric/Imperial indicator
- converter number of dials (unconverted/converted)
- meter/converter round the clock count
- meter pulse value
- the identity of the Gas Act Owner
- the identity of the Meter Asset Manager
- Conversion Factors
- physical works on Converters where not performed in association with physical works on the Meter.

3.2.19 Where Transco believes that a User is not undertaking its Code obligations for the calculation of consumption in conjunction with the validation of meter readings, then where Transco and such User are unable to resolve such matter Transco may notify the User with reasons for such belief and require the User to provide to Transco evidence of its compliance with such obligations by means of either (a) sufficient data to enable Transco to examine whether the User has so complied or (b) an audit report produced by an external independent Auditor. Where the User has not produced such data or report, or where following examination by Transco of such data, Transco believes it has evidence that the User has not complied with such Code obligations, or the report finds that the User has not so complied then Transco will be entitled to submit a report to the Competent Authority detailing its findings. The cost and expense of such report shall be borne by the User unless the report finds that the User has complied with such Code obligations in which case the cost and expense shall be borne by Transco.

3.2.20 For the purposes of the Code:

- (a) **“C&D Information”**: is information obtained in respect of Meter Work;
- (b) **“C&D Notification”**: is a notification (which is not a Meter Information Notification) containing C&D Information;
- (c) **“Meter Information”**: is the information in relation to a Supply Meter Installation, comprising the details set out in the UK Link Manual, including but not limited to:
 - (i) the location of the Supply Meter Installation at the Supply Point Premises;
 - (ii) number of dials and serial numbers of the Supply Meter and any convertor;
 - (iii) meter access details;
 - (iv) C&D Information.
- (d) **“Meter Information Notification”**: is a notification in accordance with the UK Link Manual containing Meter Information that is C&D Information;
- (e) **“Meter Information Update Notification”**: is a notification in accordance with the UK Link Manual containing Meter Information that is not C&D Information;
- (f) **“Meter Work”**: is work performed in respect of which a notice has been served under Schedule 2B of the Gas Act in accordance with the Gas Meters (Information on Connection and Disconnection) Regulations 1996;
- (g) **“Meter Worker”**: is a person that has performed Meter Work;
- (h) **“Previous Registered User”**: is any Registered User (other than the existing Registered User) who was the Registered User at the Supply Meter Point at any time within a period of 18 months preceding the date upon which Transco records such Meter Information Update Notification or, if earlier, the date upon which Transco revised Meter Information which was capable of affecting the amount of the Transportation Charge at such Supply Meter Point.

~~3.2.1 For the purposes of the Code, “Meter Information” is the information maintained by Transco in the Supply Point Register in relation to a Supply Meter Installation, comprising the details (insofar as Transco has been informed of or otherwise holds such details) set out in the UK Link Manual, including:~~

- ~~(i) the location of the Supply Meter Installation at the Supply Point Premises;~~
- ~~(ii) number of dials and serial numbers of the Supply Meter and any convertor;~~
- ~~(iii) meter access details, being details intended to facilitate the obtaining by Meter Readers of access to the Supply Meter~~

~~3.2.2 In respect of a Supply Meter Point comprised in a Proposed Supply Point in respect of which the Supply Point Confirmation becomes effective, Transco will provide to the Proposing User the Meter Information on or as soon as reasonably practicable after the 7th Business Day, but not later than the 4th Business Day, before the Proposed Supply Point Registration Date.~~

~~3.2.3 After providing Meter Information to a User pursuant to paragraph 3.2.2, Transco will not be required to resubmit such information to the User; and accordingly.~~

~~3.2.4 A User may inform Transco of any respect in which the User considers that the Meter Information is incorrect by submitting a notification (“**Meter Information Notification**”) in accordance with the UK Link Manual specifying what the User believes to be the correct details.~~

~~3.2.5 In order to ensure that Meter Information is as accurate as practicable, the Registered User shall:~~

~~(i) in accordance with Section G1.9.8 (ii), use reasonable endeavours to secure that it becomes aware, insofar as it might reasonably be expected to become aware, of any respect in which Meter Information provided to it by Transco is or becomes incorrect or out of date, including giving appropriate instructions to the Meter Reader for the time being;~~

~~(ii) submit to Transco a Meter Information Notification as soon as reasonably practicable if, at the time at which Transco provides the Meter Information or at any later time at which the User remains the Registered User, the User becomes aware that the Meter Information is or has become incorrect or out of date.~~

~~3.2.6 As soon as reasonably practicable after a Meter Information Notification is submitted, Transco will revise the Meter Information in accordance with such notification, unless Transco is not satisfied that the details contained in the notification are correct, in which case it will so notify the User and Transco and the User shall co-operate with a view to establishing the correct details, and once such details are established Transco will make any required revision of the Meter Information; and a Meter Information Notification shall be “**outstanding**” for the purpose of the Code until the Meter Information has been revised pursuant thereto or it has been established that the details in such notification were incorrect.~~

~~3.2.7 Without prejudice to paragraph 2.7, if Transco becomes aware that any Meter Information is incorrect, Transco will as soon as reasonably practicable so inform the Registered User and revise the Meter Information accordingly.~~

Signed for and on behalf of Transco.

Signature:

Chris Train
Director
Support Services

Date:

Gas and Electricity Markets Authority Response:

In accordance with Condition 9 of the Standard Conditions of the Gas Transporters' Licences dated 21st February 1996 I hereby direct Transco that the above proposal (as contained in Modification Report Reference **0673**, version **1.0** dated **23/03/2004**) be made as a modification to the Network Code.

Signed for and on Behalf of the Gas and Electricity Markets Authority.

Signature:

The Network Code is hereby modified with effect from, in accordance with the proposal as set out in this Modification Report, version **1.0**.

Signature:

Process Manager - Network Code
Transco

Date:

Annex

1. Any provision contained in this Agreement or in any arrangement of which this Agreement forms part by virtue of which The Restrictive Trade Practices Act 1976 ("the RTPA"), had it not been repealed, would apply to this Agreement or such arrangement shall not come into effect:
 - (i) if a copy of the Agreement is not provided to the Gas and Electricity Markets Authority ("the Authority") within 28 days of the date on which the Agreement is made; or
 - (ii) if, within 28 days of the provision of the copy, the Authority gives notice in writing, to the party providing it, that he does not approve the Agreement because it does not satisfy the criterion specified in paragraphs 1(6) or 2(3) of the Schedule to The Restrictive Trade Practices (Gas Conveyance and Storage) Order 1996 ("the Order") as appropriate

provided that if the Authority does not so approve the Agreement then Clause 3 shall apply.
2. If the Authority does so approve this Agreement in accordance with the terms of the Order (whether such approval is actual or deemed by effluxion of time) any provision contained in this Agreement or in any arrangement of which this Agreement forms part by virtue of which the RTPA, had it not been repealed, would apply this Agreement or such arrangement shall come into full force and effect on the date of such approval.
3. If the Authority does not approve this Agreement in accordance with the terms of the Order the parties agree to use their best endeavours to discuss with Ofgem any provision (or provisions) contained in this Agreement by virtue of which the RTPA, had it not been repealed, would apply to this Agreement or any arrangement of which this Agreement forms part with a view to modifying such provision (or provisions) as may be necessary to ensure that the Authority would not exercise his right to give notice pursuant to paragraph 1(5)(d)(ii) or 2(2)(b)(ii) of the Order in respect of the Agreement as amended. Such modification having been made, the parties shall provide a copy of the Agreement as modified to the Authority pursuant to Clause 1(i) above for approval in accordance with the terms of the Order.
4. For the purposes of this Clause, "Agreement" includes a variation of or an amendment to an agreement to which any provision of paragraphs 1(1) to (4) in the Schedule to the Order applies.