

**UNC 0570 Workgroup Minutes**  
**Obligation on Shippers to provide at least one valid meter reading**  
**per meter point into settlement once per annum**  
**Thursday 22 December 2016**  
**at Elexon, 350 Euston Road, London NW1 3AW**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Angela Love*	(AL)	ScottishPower
Carl Whitehouse*	(CWh)	first utility
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Fraser Mathieson	(FM)	Scotia Gas Networks
John Cooper*	(JC)	Brookfield Utilities
Jon Dixon	(JD)	Ofgem
John Welch*	(JW)	npower
Kathryn Turner	(KT)	Good Energy
Kishan Nundloll*	(KN)	ES Pipelines
Lorna Lewin	(LL)	DONG Energy
Mark Jones*	(MJ)	SSE
Naomi Nathanael*	(NN)	Plus Shipping
Phil Lucas*	(PL)	National Grid NTS
Rachel Bird*	(RB)	Gemserve
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Shanna Key	(SK)	Northern Gas Networks
Steve Mulinganie*	(SM)	Gazprom

\* via teleconference

Copies of all UNC meeting papers are available at: <http://www.gasgovernance.co.uk/0570/221216>

The UNC Workgroup Report is due to be presented at the UNC Modification Panel by 16 February 2017.

**1.0 Introduction and Status Review**

**1.1. Approval of Minutes (24 November 2016)**

The minutes of the previous meeting were approved.

**2.0 Consideration of Amended Modification**

Whilst BF displayed a change marked copy of the proposal on screen, AL provided an overview of the recent raft of changes confirming that the modification has been updated following the recent Competitions Market Authority (CMA) Order changes. However, it should

be noted that further work is required to ensure that the modification fully meets the CMAs expectations.

JD explained that Ofgem has informed the CMA of previous industry work around annual reads and suggested that the Workgroup could possibly look to identify consequential changes that could potentially ‘piggy back’ on the proposed annual read changes, although this does not necessarily have to be undertaken as part of the Workgroup 0570 considerations and developments. JD suggested that in some ways this could be something that the Performance Assurance Committee could possibly consider. At this point AL indicated that she would have another look at the CMA order with a view to possibly amending the modification further.

When asked whether or not his initial concerns relating to the most recent amendments to the modification had been resolved, CW confirmed that they had – in essence, an error had occurred when the change marked modification was prepared for publication.

JD then went on to explain the current Code requirements for annual read (70%) submissions and pointed out that parties could already provide 100% regardless of whether or not 0570 is implemented. He noted that once the requirement is enshrined in the Code, Ofgem could look to ease off licence aspects on the grounds that it is preferable to have a UNC rather than licence obligation.

When discussions focused on some areas of the current solution (Section 3) contained within the modification, which some felt need further clarification, or repositioning within the modification itself, AL agreed to consider the points raised. JD also advised that he would be speaking to AL outside of the meeting regarding PPMs.

When KT enquired as to whether or not the modification includes a ‘reasonable endeavours’ provision relating to user capability aspects etc. for SMART meters, JD agreed to consider providing suitable clarification on the matter (i.e. where customers do not give consent for installation of aerials etc.), although he cautioned that this is not always a simple black and white solution for all types of malfunctions. He also took the opportunity to remind those in attendance that this modification is not limited to just SMART meters.

**New Action 1201: Ofgem (JD) to consider providing suitable clarification on the ‘reasonable endeavours’ provision relating to user capability aspects etc. for SMART meters (i.e. where customers do not give consent for installation of aerials etc.).**

### 3.0 Development of Workgroup Report

In light of discussions undertaken under item 2.0 above, further consideration of this item was deferred until the next meeting.

### 4.0 Review of Actions Outstanding

None outstanding.

### 5.0 AOB

None.

### 6.0 Next Steps

BF proposed that at the next meeting the Workgroup would consider any amendments made to the modification with a view to continuing development of the Workgroup Report.

### 7.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
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10:30 Thursday 26 January 2017	Consort House, 2-6 Homer Road, Solihull. B91 3QQ	Standard agenda plus <ul style="list-style-type: none"> <li>• Consideration of amended modification</li> <li>• Development/completion of Workgroup Report</li> </ul>
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**Action Table (as at 22 December 2016)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	22/12/16	2.0	To consider providing suitable clarification on the 'reasonable endeavours' provision relating to user capability aspects etc. for SMART meters (i.e. where customers do not give consent for installation of aerials etc.).	Ofgem (JD)	<b>Pending</b>