

UNC Workgroup 0613S Minutes
Revised UK Link Manual CDSP Data Services Document
Thursday 23 March 2017
at Consort House, 6 Homer Road, Solihull B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(ACI)	National Grid Gas Distribution
Andrew Margan*	(AM)	British Gas
Angela Love*	(AL)	ScottishPower
Chris Warner	(CW)	National Grid Gas Distribution
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
Eleanor Laurence*	(EL)	EDF Energy
Fraser Mathieson	(FM)	Scotia Gas Networks
Gavin Anderson*	(GA)	EDF Energy
Jon Dixon*	(JD)	Ofgem
John Welch	(JW)	npower
Kathryn Turner*	(KT)	Good Energy
Kish Nundloll	(KN)	ESP
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Phil Lucas*	(PL)	National Grid NTS
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy*	(RP)	Wales & West Utilities
Sean Hayward	(SH)	Ofgem
Shanna Key*	(SK)	Northern Gas Networks
Steve Mulinganie	(SM)	Gazprom
Steven Britton*	(SB)	Cornwall

* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0613/230317>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 May 2017.

1.0 Outline of Modification

Opening discussions, BF explained that no documents had been provided prior to the meeting.

UNC Modification Proposal 0613 – Revised UK Link Manual CDSP Data Services Document presentation

CW provided a brief overview of the presentation explaining that the modification is seeking to create the UK Link Manual (a CDSP Service Document) as part of the Data Services Contract

(DSC). CW then explained that the industry might also need to raise another modification to change the Framework Agreement in due course.

In explaining that Xoserve has already reviewed a significant portion of the UK Link Manual change requirements, DA pointed out that the Project Nexus and FGO aspects add a level of complexity to the proposed change exercise, especially the UK Link Manual and supporting document hierarchy aspects. Furthermore, the file format and template have increased in both size and complexity.

When BF explained that the UNC Panel have suggested that it is better for the Workgroup to take its time and do the work correctly and look to produce good quality, meaningful documents, DA explained that he would need to discuss the matter with his colleagues before committing to a potential delivery timetable.

When asked whether any proposed changes associated with the modification would fall under the auspices of the new Change Management Committee now that the standalone UK Link Committee no longer exists, BF pointed out that as the modification was raised pre-DSC, its governance is via the UNC route. Responding, DA explained how lower level changes had been managed in the past and Xoserve are currently considering (as a matter of urgency) that perhaps both governance routes should be engaged in order to cover all the bases.

2.0 Initial Discussion

2.1. Issues and Questions from Panel

None raised.

2.2. Initial Representations

None received.

2.3. Terms of Reference

The standard UNC Workgroup Terms of Reference will apply and are available at: <http://www.gasgovernance.co.uk/mods>

3.0 Next Steps

BF confirmed that further Workgroup consideration of the potential UK Link Manual changes would be undertaken at the April 2017 meeting with a view to completing the Workgroup Report at the meeting.

4.0 Any Other Business

None.

5.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 27 April 2017	Elaxon, 350 Euston Road, London NW1 3AW	Standard agenda plus <ul style="list-style-type: none"> • <i>Consideration of proposed UK Link Manual changes</i> • <i>Completion of Workgroup Report</i>