

## **UNC Workgroup 0615S Minutes Representation on DSC Committees: amendment to include mid-year appointments**

**Thursday 25 May 2017**

**at Consort House, 6 Homer Road, Solihull B91 3QQ**

### **Attendees**

Andrew Margan	(AM)	British Gas
Andy Clasper	(ACI)	Cadent
Angela Love*	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Warner	(CW)	Cadent
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Fraser Mathieson	(FM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
Gavin Anderson*	(GA)	EDF Energy
John Welch	(JW)	npower
Karen Visgarda (Secretary)	(KV)	Joint Office
Kelly Docherty*	(KD)	British Gas
Lorna Lewin	(LL)	DONG Energy
Mark Jones*	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Rachel Bird*	(RB)	Gemserv
Robert Wigginton*	(RW)	Wales & West Utilities
Shanna Key	(SK)	Northern Gas Networks
Shiv Singh*	(SS)	Cadent
Steve Mullinganie*	(SM)	Gazprom
Steven Britton*	(SB)	Cornwall

*\* via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0615/250517>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 July 2017.

## **1.0 Introduction and Status Review**

### **1.1. Approval of Minutes (27 April 2017)**

The minutes of the previous meeting were approved.

## **2.0 Consideration of Legal Text**

CW overviewed the specific list of questions that had been sent to the Proposer regarding the content and context of the modification solution. He said the questions had been compiled by the Lawyers, stating that they needed clarification and answers to the questions before confirming the Legal Text.

CB said she had not had time to read these in depth as they had only been provided the 2 days prior to the meeting. Following a high-level discussion, it was proposed that CB formally respond to this document in writing, to then enable the Workgroup to study the responses prior to the next meeting in June.

**New Action 0501: E.ON (CB) to provide written commentary on the questions from Cadents Lawyers for review at the next meeting in June.**

### 3.0 Completion of Workgroup Report

Consideration deferred.

### 4.0 Review of Outstanding Actions

None.

### 5.0 Next Steps

BF explained that the aim is to complete the Workgroup Report at the June meeting for submission to the July Panel.

### 6.0 Any Other Business

None.

### 7.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

There are no further meetings of the Workgroup planned at this time.

Time/Date	Venue	Workgroup Programme
10.30am Thursday 22 June 2017	Elaxon 350 Euston Road London Lon NW1 3AW	Standard agenda plus <ul style="list-style-type: none"> <li>• Review of commentary regarding Legal Text questions</li> <li>• Completion of the Workgroup Report</li> </ul>

**Action Table (25 May 2017)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0501	25/05/17	2.0	E.ON (CB) to provide written commentary on the questions from Cadents Lawyers for review at the next meeting in June.	E.ON (CB)	Pending