

**Minutes Development Work Group 0277**  
**Creation of Incentives for the Detection of Theft of Gas**  
**(Supplier Energy Theft Scheme)**  
**Friday 18 June 2010**  
**Energy Networks Association, 52 Horseferry Road, London**

**Attendees**

Tim Davis (Chair)	TD	Joint Office
Alison Jennings	AJ	xoserve
Andrew Wallace	AW	Ofgem
Anne Jackson	AJa	SSE
Bali Dohel	BD	Scotia Gas Networks
Cesar Coelho	CC	Ofgem
David Watson	DW	British Gas
Lorraine Kerr (Teleconference)	LK	Scottish Power
Steve Mulinganie	SM	Gazprom

**1. Introduction**

**1.1. Minutes from the previous meeting**

The minutes from the 22 March, 27 May 2010 and 08 June 2010 were approved.

**1.2. Review of actions from previous meeting**

**Action DG0277 002:** British Gas to provide geographic evidence on theft from their portfolio.

**Action Update:** It was agreed that this would not be provided since British Gas was the only Shipper that had volunteered to do so. **Closed**

**Action DG0277 004:** CH to ascertain if RWE Npower would be willing and able to share geographic evidence of its theft detection activity

**Action Update:** It was agreed to close this action. **Closed.**

**Action DG0277 005:** Ofgem to confirm when open letter on evidence of theft will be published.

**Action Update:** AW provided draft copies of the proposed guidance note to inform development of the Proposal. Formal publication will await feedback from Customer Focus and other interested parties, with comments requested within two weeks. **Closed.**

**Action DG0277 006:** DW to develop a straw man proposal to inform the development of SETS business rules.

**Action Update:** These had been published – see 2.2 below. **Closed.**

**Action DG0277 007:** DW to contact Consumer Focus to discuss their concerns about the cost verses benefits of the scheme.

**Action Update:** DW confirmed that he had spoken to Consumer Focus. **Closed.**

**Action DG0277 008:** DW to review the Terms and Reference following Consumer Focus raised concerns and report back to the April Panel Meeting.

**Action Update:** DW confirmed that no change to the Terms of Reference were proposed following discussion with Consumer Focus. **Closed.**

## **2. Review Group Discussion**

### **2.1. Terms of Reference Update**

No changes to the Terms of Reference were proposed.

### **2.2. Strawman/Business Rules**

DW introduced proposed Business Rules that were edited in light of the points raised - the annotated version has been published alongside these minutes.

Having considered the Business Rules, it was agreed that DW should meet xoserve and the Transporters with a view to finalising the invoicing arrangements prior to xoserve being asked to produce a ROM.

**Action DG0277 009: British Gas, xoserve and Transporters to finalise invoicing arrangements prior to xoserve being asked to prepare a ROM**

**Action DG0277 010: British Gas to amend the Business Rules in light of the discussion**

## **3. AOB**

None raised.

## **4. Diary Planning for Development Group**

It was agreed to meet in the Solihull area on 30 June in order to progress completion of the Development Work Group Report. A draft has been published on the Joint Office website and it was agreed that email comments ahead of the meeting would be helpful.

**Action DG0277 011: All to provide comments on the draft Development Work Group Report published at [www.gasgovernance.co.uk/0277/300610](http://www.gasgovernance.co.uk/0277/300610)**

**Action DG0277 012: Joint Office to arrange meeting on 30 June**

A further meeting to finalise the Report and Business Rules will be arranged once the anticipated delivery date for the ROM is known.

**ACTION LOG - Development Group 0277**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
DG0277 002	19/01/2010	4.0	British Gas to provide geographic evidence on theft from their portfolio.	British Gas (DW)	Group agreed no longer required. <b>Closed</b>
DG0277 004	05/03/2010	2.1	Ascertain if RWE Npower would be willing and able to share geographic evidence of its theft detection activity	RWE Npower (CH)	Group agreed no longer required. <b>Closed</b>
DG0277 005	05/03/2010	2.2	Confirm when open letter on evidence of theft will be published	Ofgem (AW)	To be issued shortly. <b>Closed</b>
DG0277 006	05/03/2010	2.2	Develop a straw man proposal to inform the development of SETS business rules	British Gas (DW)	<b>Complete</b>
DG0277 007	22/03/2010	2.1	Contact Consumer Focus to discuss their concerns about the cost verses benefits of the scheme.	British Gas (DW)	<b>Complete</b>
DG0277 008	22/03/2010	2.1	Review the Terms and Reference following Consumer Focus raised concerns and report back to the April Panel Meeting.	British Gas (DW)	<b>Complete</b>
DG0277 009	29/04/2010	2.2	Finalise invoicing arrangements prior to xoserve being asked to prepare a ROM	British Gas (DW), xoserve (AJ) and Transporters	Pending
DG0277 010	29/04/2010	2.2	Amend the Business Rules in light of the discussion	British Gas (DW)	Pending
DG0277 011	29/04/2010	4	Provide comments on the draft Development Work Group Report published at <a href="http://www.gasgovernance.co.uk/0277/300610">www.gasgovernance.co.uk/0277/300610</a>	All	Pending
DG0277 012	29/04/2010	4	Arrange meeting on 30 June	Joint Office (HC)	Pending