

## **Meeting of UNC Offtake Committee**

**Friday 27 November 2009**

**10:30am 31 Homer Road, Solihull B91 3LT**

### **Agenda**

- 1 Note of any alternates attending meeting**
- 2 Review of Minutes and Actions of Previous Meetings**
- 3 Offtake Subsidiary Documents – matters for review**
  - a. Offtake Communications Document
  - b. The Validation Procedures (T/PR/ME/2 Parts 1 to 3 and T/PR.GQ/3)
  - c. The Emergency Procedure E2 (DN/PM/E/2/E)
  - d. Safe Control of Operations Interface Procedures
- 4 SOMSA Industry Operating Procedures**
- 5 Measurement Errors**
- 6 AOB**
- 7 Diary Planning**

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