

**UNC Workgroup 0646R Agenda
Review of the Offtake Arrangements Document**

10.00am Monday 16 April 2018

**At Joint Office at Pure Offices, Lake View House, Tournament Fields,
Wilton Drive, Warwick CV34 6RA**

***(Please note: Some Sat Nav's prefer CV34 6RA or CV34 6LG)**

Entry via Key Pad access from main external door – press 'Joint Office' on keypad and a team member will grant you access

(Teleconference Number 0203 582 4515 Conference ID 451-364-066)

1.0 Introduction and Status Review

1.1 Approval of minutes (08 March 2018)

2.0 Proposed OED Review – changes and amendments – Sections C - N

3.0 Review Workplan

4.0 Next Steps

5.0 Any Other Business

6.0 Diary Planning

Agree agenda items and actions for next meeting

Time / Date	Venue	Workgroup Programme
Thursday 10 May 2018	Solihull, venue TBC	Agenda to be confirmed
Thursday 14 June 2018	Solihull, venue TBC	Agenda to be confirmed

Action Table (as at 08 March 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	05/03/18	1.0	Cadent to provide background detail to the sections and points within the "Proposed Amendments to OAD" spreadsheet that were deemed issues and the reasoning for these issues and impacts.	Cadent (DD)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

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Action Table (as at 08 March 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0302	05/03/18	1.0	National Grid to investigate the Tri Party Agreements in relation to shared sites.	National Grid (LM)	Pending
0303	05/03/18	1.0	National Grid to investigate the Legal status regarding Supplemental Agreements and related documents and the impact of the review.	National Grid (EB)	Pending
0304	05/03/18	1.0	National Grid NTS to investigate why the Electrical Plans are not included within the Supplemental Agreement.	National Grid (SR)	Pending
0305	05/03/18	1.0	Cadent to arrange a joint Maintenance and Resource Management Teams meeting to explore all of the overall obligations regarding the OAD and Maintenance Plan; should there be a combined process, and investigation of Section G regarding compliance.	Cadent (DD)	Pending
0306	05/03/18	1.0	ALL to consider if a 12 months notice period driven by the maintenance plan was reasonable, if not, propose what duration would be acceptable.	All	Pending
0307	05/03/18	1.0	Cadent to investigate the Telemetry arrangements and shared boards.	Cadent (DD)	Pending
0308	05/03/18	1.0	Cadent and National Grid to investigate the redundant asset pressure from a Site User/ Site Owner perspective e.g. Holding/Barking.	Cadent (DD) and National Grid LM	Pending

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