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|  | Generic GSR cutoff Flow Chart | WWU process |
| 1 | Weekly data received from Xoserve (8 days of data) 9 months after Shipper notification of meter removal | WWU trigger GSR extracts on  a monthly basis. We trigger a report from UKLINK for all meter removals 9 months prior |
| 2 | Desktop checks carried out> Information to suggest property is already demolished?> Yes> No further Action required. | WWU cleanse by checking for and recent service disconnects, meter installations done for MAMS after the meter removal etc. Any demolition with no evidence of a formal service disconnect will be visited at least for inspection. |
| 3 | Internal meter (point) with pe service?> Yes> External valve available?> No> Send disconnection letter | WWU Connections Instruction 85-  "PE service inserted in a steel pipe by live or dead insertion and the annulus between the pipes is grouted" are deemed to be safe and no further action is required.  WWU will visit to inpect and if service has the appropriate fittings to indicate it is correctly inserted, it will be udpated as CA on XOSERVE. |