Agenda

DSC Change Management Committee

10:15 – 16:00 Wednesday 11 April 2018

at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

Teleconference: 020 3582 4515, ID 401-706-701
Screen Sharing: https://join.me/JointOffice

Short notice items are in italics

Item	*Topic*	*Lead*	*Category*
1. Introduction		Chair	Information
1.1.	Apologies for absence		
1.2.	Alternates		
1.3.	Confirm Voting rights		
1.4.	Approval of Minutes (07 March 2018)		
2. New Change Proposals (Approval post consultation items)			
2.1.	XRN4632 – Gemini enhancements	NTS (DB)	Approval
2.2.	XRN4621 – Suspension of the validation between Meter Index and Unconverted Convertor Index	CDSP	Approval
2.3.	XRN3667a – Provision of prospective formula year AQ / SOQ data	CDSP	Approval
3. Approval of Change documents			
3.1.	XRN4542 - Changes to the Shipper Portfolio Summary Report (new fields and removal of fields no longer applicable) – approval of EQR & BER	CDSP (ESm)	Approval
3.2.	XRN4525 – Transparency of the rolling AQ process - approval of EQR & BER	CDSP (ESm)	Approval
3.3.	XRN4328 – Report of iGT Meter Points where the confirming shipper is not the elected shipper – approval of BER	CDSP (ESm)	Approval
3.4.	XRN4510 – Negative consumption period for rolling AQ – approval of CCN	CDSP (ESm)	Approval
4. Proposed Cancellation of Historical Change Requests			
4.1.	XRN4622 - Incrementing Reads on Isolation Supply Meter Points	CDSP	Information
5. Release Approvals / Updates			
5.1.	Future Release 2.0 – Project Dashboard	CDSP (LCh)	Information

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5.1.1. XRN4249 – Address maintenance solution; splitting implementation of solution and migration plan	CDSP (LCh)	Approval
5.1.2. XRN4361 UKL FR2 Implementation Options	CDSP	Information
5.2. Future Release 3		
5.2.1. Release 3 Scope Update from DSG	CDSP (PD)	Approval
5.2.2. Release 3 BER approval	CDSP (PD)	Approval
5.2.3. Release 3 Project Dashboard	CDSP (PD)	Information
5.3. Future Release 3.0 – Additional approval meeting on 2 May 2018	CDSP (PD)	Discussion
6. Change Logs		
6.1. Bubbling Under' Report	CDSP (RHi)	Information
6.2. Xoserve DSC Implementation Plan	CDSP (RHi)	Approval
6.3. Gemini Horizon Planning	CDSP (DT)	Information
6.4. UK Link Changes plan on a page	CDSP (DT)	Information
7. Finance and General Change Budget Update	CDSP (MP)	Discussion
8. Review of outstanding actions	Chair	Discussion
9. Any Other Business		
9.1. Xoserve / Gemserv MIS collaboration (API Dashboard)	CDSP (TCh)	Information
9.2. PSR Updates for Large Domestic Premises	Electra-Link (MO	Information
9.3. Governance Sub Group output update	CDSP (ES)	Discussion
9.4. Calculated AQ of 1	CDSP (RHi)	Discussion
10. Diary Planning	Chair	Information

Action Table (as at 06 March 2018)					
Action Ref	**Meeting Date**	**Minute Ref**	**Action**	**Owner**	**Status Update**
0201	14/02/18	2.2.6	Xoserve (ES) to investigate and clarify what happens with suspended reads in relation to the must-read process.	Xoserve (ES)	**Carried Forward**
0301	07/03/18	9.4	*PSR Updates* - Xoserve (ESm) to place topic on agenda for the next DSG and provide a view at that forum on the number of vulnerable customer allowable codes that could be sent in one flow.	Xoserve (ESm)	**Pending**

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