

## UNC Unidentified Gas (UIG) Workgroup Minutes

Tuesday 31 July 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Carl Whitehouse	(CW)	First Utility
Emma Smith	(ES)	Xoserve
Fiona Cottam	(FC)	Xoserve
Irina Bertrand	(IB)	Brook Green Supply
John Welch	(JW)	npower
Joseph Lloyd	(JL)	Xoserve
Kirsty Dudley*	(KD)	E.ON
Louise Hellyer	(LH)	Total Gas & Power
Luke Reeves*	(LR)	EDF Energy
Mark Bellman	(MB)	Dataserve UK
Mark Palmer*	(MP)	Orsted
Martin Attwood	(MA)	Xoserve
Megan Coventry*	(MC)	SSE
Rhys Kealley*	(RK)	British Gas
Shaheeni Vekaria*	(SV)	Utility Warehouse
Steven Britton*	(SBr)	Cornwall Insight

\* via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/uig/310718>

### 1.0 Introduction and Status Review

Bob Fletcher (BF) explained that as there were no transporters present at the meeting, the meeting would not be quorate and explained this could mean a consensus on the Workgroup Report might not be reached.

The minutes from the previous meeting were approved.

### 2.0 Workgroups

#### 2.1. 0652 - Obligation to submit reads and data for winter consumption calculation (meters in EUC bands 3 - 8)

(Report to Panel 18 October 2018)

<https://www.gasgovernance.co.uk/0652>

#### 2.2. 0654 - Mandating the provision of NDM sample data

(Report to Panel 16 August 2018)

<https://www.gasgovernance.co.uk/0654>

#### 2.3. 0659S- Improvements to the Composite Weather Variable

(Report to Panel 15 November 2018)

<https://www.gasgovernance.co.uk/0659>

### 3.0 Issues

### 3.1. New Issues

None raised.

## 4.0 Any Other Business

### 4.1. UIG Taskforce update [Please move to AOB under main UIG minutes]

FC gave an overview of the UIG Taskforce forward plan and how it fits in. All material for this update can be found within the following documents here:

<https://www.gasgovernance.co.uk/DSC-Change/110718>

### 5.1 XRN4695 Investigating causes and contributors to levels and volatility of Unidentified Gas (BER)

Within the DSC Service Line, Column E shows the target dates for the requirement (i) and (ii) is the output and (iii) is the timescales.

When asked FC clarified that updates from the UIG Taskforce, what the cause is, the size of the problem and suggested next steps, will be fed in to the DS Change Management Committee.

It was noted that Modification 0658 included requirements that information or suggestions from the Task Force were fed through to relevant industry groups such as DSC Committees, PAC or UIG Workgroup.

### 5.1 XRN4695 – UIG Taskforce HL POAP

FC then walked the Workgroup through the Plan on a Page that supports XRN4695. This presentation provides more information on the Planning Assumptions; Risks and Mitigations; UIG Taskforce High Level Work Streams; UIG Advanced Analytics; Issue Analysis Stream High Level Activity Plan; UIG Process & Rule Changes Stream and Cost Breakdown by work stream.

KD said that consistency on what is trying to be delivered is key and suggested a uniform issues log. FC agreed this would be of benefit.

FC explained in detail the Issue Analysis Stream High Level Activity Plan and answered points of clarification. She explained that this plan shows known issues that are not yet quantified; possible issues that are not yet quantified and process review.

When MB asked, FC confirmed she will include Correction Factor, (1. Static correction factor 2. Site specific factors) on the plan.

The attendees thanked FC and said they found the overview really useful.

## 5.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Time / Date	Venue	Workgroup Programme
10.00 Tuesday 28 August 2018	Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA	Detail planned agenda items.
10.00 Wednesday 03	Radcliffe House, Blenheim Court Warwick Road	Detail planned agenda items.

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October 2018	Solihull B91 2AA	
10.00 Wednesday 31 October 2018	Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA	Detail planned agenda items.