

**DSC Change Proposal**

**Change Reference Number: XRN4752**

Customers to fill out all of the information in this colour

Xoserve to fill out all of the information in this colour

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| **Section A1: General Details** |
| **Change Title** | Meter Read Performance |
| **Date Raised** | 30/08/2018 |
| **Sponsor Organisation** | Xoserve |
| **Sponsor Name** | Rachel Hinsley |
| **Sponsor Contact Details** | 0121 623 2854Rachel.hinsley@xoserve.com |
| **Xoserve Contact Name** | Rachel Hinsley |
| **Xoserve Contact Details**  | 0121 623 2854Rachel.hinsley@xoserve.com |
| **Change Status** | Proposal  |
| **Section A2: Impacted Parties** |
| **Customer Class(es)** | [x]  Shipper[ ]  National Grid Transmission[ ]  Distribution Network Operator[ ]  IGT |
| **Section A3: Proposer Requirements / Final (redlined) Change** |
| Section M of UNC states the read obligation for Class 2 and Class 3 Supply Meter points. Within Code this section also states: - TPDM5.7.4 Each User shall secure that the requirement in paragraph 5.7.1 is complied with in respect of at least 97.5% of Relevant Class 2 Supply Meters every Day and the CDSP shall notify each User of its performance in such respect- TPDM5.8.5 MD is the number of Relevant Class 3 Supply Meters and the CDSP shall notify each User of its performance in such respect.This states that the CDSP has an obligation to report the performance. There are service lines set up for us to provide read performance reports; we need a CP to enact this. A report specification has been created and is available here:It is proposed to provide these reports anonymously until the PARR is amended to provide non-anonymised reports to PAC (completed under UNCC; not the DSC).  |
| **Proposed Release** | **Ad-hoc – data release** |
| **Proposed Consultation Period**  | [x]  10 Working Days[ ]  20 Working Days[ ]  30 Working daysOther: |
| **Section A4: Benefits and Justification**  |
| **Benefit Description***What, if any, are the tangible benefits of introducing this change?* *What, if any, are the intangible benefits of introducing this change?* | Allows for meter read performance to be monitored, encouraging meter read submission and transparency |
| **Benefit Realisation** *When are the benefits of the change likely to be realised?* | As soon as delivered |
| **Benefit Dependencies** *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* | N/A |
| **Section A5: Final Delivery Sub Group Recommendations** |
| *Until a final decision is achieved, please refer to section C of the form.* |
| **Final DSG Recommendation** | Approve / Reject / Defer |
| **DSG Recommended Release** | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY |
| **Section A6: Funding** |
| **Funding Classes**  | [ ]  Shipper XX% [ ]  National Grid Transmission XX% [ ]  Distribution Network Operator XX% [ ]  IGT XX%  |
| **Service Line(s)** |  |
| **ROM or funding details**  |  |
| **Funding Comments**  |  |
| **Section A7: CHMC Recommendation**  |
| **Change Status** | [ ]  Approve – Issue to DSG[ ]  Defer – Issue to Consultation[ ]  Reject |
| **Industry Consultation** | [ ]  10 Working Days[ ]  20 Working Days[ ]  30 Working daysOther: |
| **Expected date of receipt for responses (to Xoserve)** | XX/XX/XXXX |
| **DSC Consultation** |
| **Issued**  | [ ]  Yes[ ]  No |
| **Date Issued** |  |
| **Comms Ref(s)** |  |
| **Number of Responses** |  |
| **Section A8: DSC Voting Outcome** |
| **Solution Voting**  | [ ]  Shipper Approve / Reject / NA / Abstain[ ]  National Grid Transmission Approve / Reject / NA / Abstain [ ]  Distribution Network Operator Approve / Reject / NA / Abstain[ ]  IGT Approve / Reject / NA / Abstain  |
| **Meeting Date**  | XX/XX/XXXX |
| **Release Date** | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA |
| **Overall Outcome**  | Approved for Release X / Rejected  |

**Please send the completed forms to:** **mailto:box.xoserve.portfoliooffice@xoserve.com**

**Document Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 0.1 | Draft | 30/08/2018 | Rachel Hinsley | New Change Proposal |

**Template Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 3.0 | Approved | 17/04/2018 | Emma Smith | Template approved at ChMC on 11th July |