

**DSC Change Proposal**

**Change Reference Number: XRN (CIO Office will add)**

Customers to fill out all of the information in this colour

Xoserve to fill out all of the information in this colour

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| **Section A1: General Details** | | |
| **Change Title** | National Grid Gas – Test Support & Consultancy on  Connectivity between Xoserve & Gemini | |
| **Date Raised** | 15/10/18 | |
| **Sponsor Organisation** | National Grid Transmission | |
| **Sponsor Name** | Darren Lond | |
| **Sponsor Contact Details** | [Darren.Lond@nationalgrid.com](mailto:Darren.Lond@nationalgrid.com) | |
| **Xoserve Contact Name** | Paul Orsler | |
| **Xoserve Contact Details** | [Paul.Orsler@Xoserve.com](mailto:Paul.Orsler@Xoserve.com) | |
| **Change Status** | Proposal / With DSG / Out for review / Voting / Approved or Rejected | |
| **Section A2: Impacted Parties** | | |
| **Customer Class(es)** | Shipper  National Grid Transmission  Distribution Network Operator  IGT | |
| **[Section A3: Proposer Requirements / Final (redlined) Change](C:\\Users\\Rebecca.perkins\\AppData\\Local\\Microsoft\\Windows\\Temporary Internet Files\\Content.Outlook\\EXD06YFG\\Change_Proposal_Template v2.0.docx" \o "WHAT – What is the required change? WHY – Why is the change needed? WHEN – Detail when the solution should be started/implemented.  )** | | |
| We need Xoserve to provide us with:  One Gemini TTD environment. This is for establishing and testing connectivity between Xoserve-Gemini and NG-GCS via EFT prior to SIT from 19-Nov-18 to 16-Dec-18 and for SIT from 17-Dec-18 to 15-Feb-19. This need not be a full size environment a cut down Gemini environment is acceptable as long it can process files for GCS fusion.  One Gemini FOF environment. This for Dress Rehearsal, DR01 from 26-May-2019 to 9-Jun-2019, DR02 from 23-Jun-2019 to 7-Jul-2019.  General consultancy and test support on Gemini interface – Test preparation, data feeds, validation of inbound data, test and execution support, Environment connectivity readiness, Dress Rehearsal 1& 2 support, Cutover and implementation.  Note: There is no functional change, this will be regression test of file exchange to GCS only.  Test preparation - To be ready before SIT Environment connectivity readiness - 19-Nov-18 to 16-Dec-18  Test support - 17-Dec-18 to 15-Feb-19. DR Support - DR01 from 26-May-2019 to 9-Jun-2019 DR Support - DR02 from 23-Jun-2019 to 7-Jul-2019 Cutover and implementation - 22-Jul-19 | | |
| **Proposed Release (Feb/Jun/Nov/Minor)** | **n/a – test support required for internal National Grid changes** | |
| **Proposed Consultation Period** | 10 Working Days  20 Working Days  30 Working days  Other: n/a | |
| **[Section A4: Benefits and Justification](C:\\Users\\Rebecca.perkins\\AppData\\Local\\Microsoft\\Windows\\Temporary Internet Files\\Content.Outlook\\EXD06YFG\\Change_Proposal_Template v2.0.docx" \o "Benefit Description: What, if any, are the intangible and tangible benefits of the change?Benefit Realisation:When are the benefits of the change likely to be realised? Benefit Dependencies:Detail any dependencies that are outside the scope.)** | | |
| **Benefit Description**  *What, if any, are the tangible benefits of introducing this change?*  *What, if any, are the intangible benefits of introducing this change?* | | **This change supports National Grid in being able to implement an internal project** |
| **Benefit Realisation**  *When are the benefits of the change likely to be realised?* | | **Through the duration of the project** |
| **Benefit Dependencies**  *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* | |  |
| **Section A5: Final Delivery Sub-Group (DSG) Recommendations** | | |
| *Until a final decision is achieved, please refer to section C of the form.* | | |
| **Final DSG Recommendation** | n/a | |
| **DSG Recommended Release** | n/a | |
| **Section A6: Funding** | | |
| **Funding Classes** | Shipper XX%  National Grid Transmission 100%  Distribution Network Operator XX%  IGT XX% | |
| **Service Line(s)** | Service Area 20: Gemini system Services  ASGT-CS SA20-06 | |
| **ROM or funding details** |  | |
| **Funding Comments** |  | |
| **Section A7: ChMC Recommendation** | | |
| **Change Status** | Approve – Issue to DSG  Defer – Issue for review  Reject | |
| **Industry Consultation** | 10 Working Days  20 Working Days  30 Working days  Other: | |
| **Expected date of receipt for responses (to Xoserve)** | XX/XX/XXXX | |
| **DSC Consultation** | | |
| **Issued** | Yes  No | |
| **Date Issued** |  | |
| **Comms Ref(s)** |  | |
| **Number of Responses** |  | |
| **Section A8: DSC Voting Outcome** | | |
| **Solution Voting** | Shipper Approve / Reject / NA / Abstain  National Grid Transmission Approve / Reject / NA / Abstain  Distribution Network Operator Approve / Reject / NA / Abstain  IGT Approve / Reject / NA / Abstain | |
| **Meeting Date** | XX/XX/XXXX | |
| **Release Date** | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | |
| **Overall Outcome** | Approved for Release X / Rejected | |

**Please send the completed forms to:** [**box.xoserve.portfoliooffice@xoserve.com**](mailto:box.xoserve.portfoliooffice@xoserve.com)

**Document Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
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**Template Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 3.0 | Approved | 17/07/18 | Emma Smith | Template approved at ChMC on 11th July |
| 4.0 | Approved | 07/09/18 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1 |

**Appendix 1**

**Change Prioritisation Variables**

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

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| **Change Driver Type** | ☐ CMA Order                      ☐ MOD / Ofgem  ☐ EU Legislation                 ☐ License Condition  ☐ BEIS                                ☒ ChMC endorsed Change Proposal  ☐ SPAA Change Proposal  ☐ Additional or 3rd Party Service Request  ☐ Other*(please provide details below)* |
| **Please select the customer group(s) who would be impacted if the change is not delivered** | ☐Shipper Impact                  ☐iGT Impact          ☐Network Impact                 ☐Xoserve Impact                 ☒National Grid Transmission Impact |
| **Associated Change reference  Number(s)** | **N/A** |
| **Associated MOD Number(s)** | **N/A** |
| **Perceived delivery effort** | ☐ 0 – 30                       ☐ 30 – 60  ☐ 60 – 100                   ☒ 100+ days |
| **Does the project involve the processing of personal data?**  *‘Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier’ – includes MPRNS.* | ☐ Yes *(If yes please answer the next question)*  ☒ No |
| **A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:** | ☐ New technology   ☐ Vulnerable customer data   ☐ Theft of Gas  ☐ Mass data            ☐ Xoserve employee data  ☐ Fundamental changes to Xoserve business  ☐ Other*(please provide details below)*    *(If any of the above boxes have been selected then please contact The Data Protection Officer (Sally Hall) to complete the DPIA.* |
| **Change Beneficiary**  *How many market participant or segments stand to benefit from the introduction of the change?* | ☐ Multiple Market Participants                      ☐ Multiple Market Group  ☐ All industry UK Gas Market participants    ☐ Xoserve Only  ☐ One Market Group                                     ☒ One Market Participant |
| **Primary Impacted DSC Service Area** | Service Area 20: UK Link Gemini System Services |
| **Number of Service Areas Impacted** | ☐ All               ☐ Five to Twenty          ☐ Two to Five  ☒ One |
| **Change Improvement Scale?**  *How much work would be reduced for the customer if the change is implemented?* | ☐ High           ☒ Medium         ☐ Low |
| **Are any of the following at risk if the change is not delivered?** | |
| ☐ Safety of Supply at risk                   ☐Customer(s) incurring financial loss           ☐ Customer Switching at risk | |
| **Are any of the following required if the change is delivered?** | |
| ☐ Customer System Changes Required  ☒ Customer Testing Likely Required   ☐ Customer Training Required | |
| **Known Impact to Systems / Processes** | |
| **Primary Application impacted** | ☐BW                   ☐ ISU               ☐ CMS  ☐ AMT                ☐ EFT              ☐ IX  ☒ Gemini             ☐ Birst             ☐ Other *(please provide details below)* |
| **Business Process Impact** | ☐AQ                                  ☐SPA               ☐RGMA  ☐Reads                             ☐Portal             ☐Invoicing  ☐Other *(please provide details below)* |
| **Are there any known impacts to external services and/or systems as a result of delivery of this change?** | ☐ Yes  *(please provide details below)*      ☒ No |
| **Please select customer group(s) who would be impacted if the change is not delivered.** | ☐ Shipper impact                  ☐ Network impact           ☐ iGT impact                                         ☐ Xoserve impact                 ☒ National Grid Transmission Impact |
| **Workaround currently in operation?** | |
| **Is there a Workaround in operation?** | ☐ Yes  ☒ No |
| **If yes who is accountable for the workaround?** | ☐Xoserve  ☐ External Customer  ☐ Both Xoserve and External Customer |
| **What is the Frequency of the workaround?** |  |
| **What is the lifespan for the workaround?** |  |
| **What is the number of resource effort hours required to service workaround?** |  |
| **What is the Complexity of the workaround?** | ☐ Low  *(easy, repetitive, quick task, very little risk of human error)*  ☐ Medium  *(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)*  ☐ High  *(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)* |
| **Change Prioritisation Score** | 34% |

**Document Control**

**Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 1 | Draft | 27/04/18 | Anesu Chivenga |  |