**Request Report**

**DSC CoMC Consent for Disclosure of Information**

**Principle that the Supplier Portfolio data (as defined in the Data Portfolio Matrix DES and API portfolio view) disclosure rule applies to other delivery mechanism e.g. reports.**

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| --- | --- |
| Prepared by | Andy Miller |
| Submitted for | Decision. |
| Decision details | The CoMC is requested to determine whether the general disclosure permission associated with DES and API portfolio data can be extended to other delivery mechanisms for supply meter points within the Supplier portfolio. |
| Date | 5 October 2018 |

1. **Introduction and background**

UNC modification 0649S Update to UNC to formalise the Data Enquiry Service Permissions Matrix, and iGT UNC modification 115 Update to IGT UNC to formalise the Data Permissions Matrix, established the Data Permissions Matrix (DPM) which can be found here [link] and delegated authority for disclosure of data to parties on the DMP to the DSC Contract Management Committee (CoMC).

Supplier id is linked to a supply meter point with effective from and to dates. It is from this id that the portfolio view is established. The Supplier id is provided at each confirmation event and can be updated independently of a change of Shipper event. All supply meter points in a live confirmation have a Supplier id.

The DPM sets out the data items available to Suppliers in their DES and API portfolio view.

1. **Proposal**

The CoMC is requested to approve the principle that if data is available to a Supplier in their DES and API portfolio view that it can be delivered by other mechanisms e.g. portfolio report.

For the avoidance of doubt the proposal does not include data in the Supplier community views in the DPM or any data Supplier are permitted to receive that is not shown in the DES or API portfolio view.

1. **Data items**

The data items in Supplier DES and API portfolio view are shown in Appendix A.

1. **Privacy Impact Assessment**

Where the disclosure of information includes the processing of personal data a Privacy Impact Assessment may be required.

Xoserve has considered the various tests that may be applied and considers that none of these are met and so a Privacy Impact Assessment is not required.

The tests (and answers) applied in determining whether a Privacy Impact Assessment was required were:

1. Will the project involve the collection of new information about individuals?

No

1. Will the project compel individuals to provide information about themselves?

No

1. Will information about individuals be disclosed to organisations or people who have not previously had routine access to the information?

No, Suppliers already have access to a number of supply point information services.

1. Are you using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?

No

1. Does the project involve you using new technology that might be perceived as being privacy intrusive? For example, the use of biometrics or facial recognition.

No

1. Will the project result in you making decisions or taking action against individuals in ways that can have a significant impact on them?

No

1. Is the information about individuals of a kind particularly likely to raise privacy concerns or expectations? For example, health records, criminal records or other information that people would consider to be private.

No

1. Will the project require you to contact individuals in ways that they may find intrusive?

No

1. Will the disclosure of information utilise new technology for Xoserve?

No.

1. Will the disclosure include information that identifies a vulnerable customer?

No

1. Will the disclosure release mass data to a party?

No

1. Will the disclosure include information that identifies an occurrence of theft of gas.

No

1. Will the disclosure require a fundamental change to Xoserve business

No

1. **Commercial model**

Suppliers take the DES service under a commercial contract with Xoserve which is largely based upon the DSC (this followed on from the Non-Code User Pays arrangements.

Suppliers will take the API service under a similar contract which will include the necessary confidentiality provisions.

Suppliers will take portfolio reporting services under a similar contract which will include the necessary confidentiality provisions.

Xoserve may look to rationalise these contracts in future to become a single framework contract with separate service schedules.

1. **Method of delivery of portfolio reporting services**

This will be agreed with the relevant Supplier and could include; email reports, USB delivery, shared area delivery etc.

1. **CoMC determinations**

The CoMC is requested to approve the principle that if data is available to a Supplier in their DES and API portfolio view that it can be delivered by other mechanisms e.g. portfolio report.

**Appendix A. Supplier DES and API portfolio view data items**

|  |  |  |  |
| --- | --- | --- | --- |
| **DATA TYPE** | **DATA ITEM** | **DES PORTFOLIO** | **API PORTFOLIO** |
| Supply Meter Point Information | Meter Point Reference Number | Yes | Yes |
| Supply Meter Point Information | LSP | Yes | Yes |
| Supply Meter Point Information | Address | Yes | Yes |
| Supply Meter Point Information | Postcode | Yes | Yes |
| Supply Meter Point Information | Network Name | Yes | Yes |
| Supply Meter Point Information | Network Short Code | Yes | Yes |
| Supply Meter Point Information | SMP Status | Yes | Yes |
| Supply Meter Point Information | Current Shipper | Yes | No |
| Supply Meter Point Information | Current Shipper Short Code | Yes | No |
| Supply Meter Point Information | Current Supplier | Yes | Yes |
| Supply Meter Point Information | Current Supplier Short Code | Yes | Yes |
| Supply Meter Point Information | Incoming Supplier | Yes | Yes |
| Supply Meter Point Information | Incoming Supplier Short Code | Yes | Yes |
| Supply Meter Point Information | Previous Supplier Short Code | Yes | No |
| Supply Meter Point Information | Previous Supplier | Yes | No |
| Supply Meter Point Information | Logical Meter Number | Yes | No |
| Supply Meter Point Information | Confirmation Reference Number | Yes | No |
| Supply Meter Point Information | Confirmation Effective Date | Yes | No |
| Supply Meter Point Information | Withdrawal Status | Yes | Yes |
| Supply Meter Point Information | Market Sector Code | Yes | Yes |
| Supply Meter Point Information | Meter Link Code | Yes | No |
| Supply Meter Point Information | Supply Meter Point Class | Yes | No |
| Supply Meter Point Information | Interruption Contract Exists | Yes | Yes |
| Supply Meter Point Information | LDZ ID | Yes | Yes |
| Supply Meter Point Information | Exit Zone | Yes | No |
| Supply Meter Point Information | Network Owner EFD | Yes | Yes |
| Supply Meter Point Information | Priority Consumers Indicator | Yes | No |
| Supply Meter Point Information | Meter Read Batch Frequency | Yes | No |
| Supply Meter Point Information | Bypass Fitted | Yes | No |
| Supply Meter Point Information | Twin Stream Site Indicator | Yes | Yes |
| Supply Meter Point Information | UPRN | Yes | Yes |
| Supply Meter Point Information | CSEP ID | Yes | Yes |
| Supply Meter Point Information | Shared SMP Indicator | Yes | No |
| Supply Meter Point Quantities | Supply Meter Point AQ | Yes | Yes |
| Supply Meter Point Quantities | Formula Year SMP AQ | Yes | Yes |
| Supply Meter Point Quantities | CSEP Max AQ | Yes | No |
| Supply Meter Point Quantities | Original SMP AQ | Yes | No |
| Supply Meter Point Quantities | Current Year Minimum | Yes | No |
| Supply Meter Point Quantities | SMP SOQ | Yes | Yes |
| Supply Meter Point Quantities | Formula Year SMP SOQ | Yes | Yes |
| Supply Meter Point Quantities | CSEP SOQ | Yes | No |
| Supply Meter Point Quantities | SMP SHQ | Yes | Yes |
| Supply Meter Point Information | Related Meter Point Reference Number(s) | Yes | No |
| Related Meter Points | MSN | Yes | No |
| Emergency Contact | Title | Yes | No |
| Emergency Contact | Forename | Yes | No |
| Emergency Contact | Surname | Yes | No |
| Emergency Contact | Job Title | Yes | No |
| Emergency Contact | Contact Number | Yes | No |
| Emergency Contact | Type | Yes | No |
| Interruption Results | Interruption Bid Number | Yes | No |
| Interruption Results | Contract Start Date | Yes | No |
| Interruption Results | Contract End Date | Yes | No |
| Interruption Results | Tranche Number | Yes | No |
| Interruption Results | Interruptible Capacity | Yes | No |
| Interruption Results | Interruptible Days | Yes | No |
| Interruption Results | Interruption Option Price | Yes | No |
| Interruption Results | Interruption Exercise Price | Yes | No |
| Interruption Results | Shipper Bid Reference | Yes | No |
| Interruption Results | Location ID | Yes | No |
| Meter Asset Data | Manufacturer | Yes | No |
| Meter Asset Data | Model | Yes | No |
| Meter Asset Data | Meter Type | Yes | Yes |
| Meter Asset Data | Year of Manufacture | Yes | No |
| Meter Asset Data | Installation Date | Yes | No |
| Meter Asset Data | Device Status | Yes | Yes |
| Meter Asset Data | Number of Dials | Yes | Yes |
| Meter Asset Data | Units | Yes | No |
| Meter Asset Data | Imperial Indicator | Yes | Yes |
| Meter Asset Data | Meter Mechanism | Yes | Yes |
| Meter Asset Data | Meter Capacity | Yes | Yes |
| Meter Asset Data | Location | Yes | No |
| Meter Asset Data | Correction Factor | Yes | No |
| Meter Asset Data | Gas Act Owner | Yes | No |
| Meter Asset Data | MAM Short Code | Yes | Yes |
| Meter Asset Data | MAM EFD | Yes | No |
| Meter Asset Data | SMSO ID | Yes | Yes |
| Meter Asset Data | SMS Operating Entity EFD | Yes | Yes |
| Meter Asset Data | DCC Service Flag | Yes | Yes |
| Meter Asset Data | DCC Service Flag EFD | Yes | Yes |
| Meter Asset Data | Installing Supplier | Yes | Yes |
| Meter Asset Data | Installing Supplier Short Code | Yes | Yes |
| Meter Asset Data | First SMETS Installation Date | Yes | Yes |
| Meter Asset Data | IHD Install Status | Yes | Yes |
| Daily Read Equipment Data | DRE Number | Yes | No |
| Daily Read Equipment Data | Installation Date | Yes | No |
| Daily Read Equipment Data | Device Status | Yes | No |
| Daily Read Equipment Data | Model | Yes | No |
| Daily Read Equipment Data | Manufacturer | Yes | No |
| Daily Read Equipment Data | Telemetered Site Indicator | Yes | No |
| Daily Read Equipment Data | AMR Indicator | Yes | Yes |
| Daily Read Equipment Data | AMR Effective Date | Yes | No |
| Convertor Asset Data | Correction Factor | Yes | No |
| Convertor Asset Data | Effective Date | Yes | No |
| Convertor Asset Data | Serial Number | Yes | No |
| Convertor Asset Data | Dials Corrected | Yes | No |
| Convertor Asset Data | Manufacturer | Yes | No |
| Convertor Asset Data | Year of Manufacture | Yes | No |
| Convertor Asset Data | Model | Yes | No |
| Convertor Asset Data | Device Status | Yes | No |
| Supply Meter Point Information | Isolation Status | No | Yes |
| Supply Meter Point Information | AMR Service Provider | No | Yes |
| Meter Read History | Latest Meter Read Date | No | Yes |
| Meter Read History | Latest Meter Read Type | No | Yes |
| Meter Read History | Latest Meter Read Value | No | Yes |