DSC Evaluation Quotation Report (EQR)



|  |  |  |  |
| --- | --- | --- | --- |
| **Change Title** | Nov-19 Release Delivery | | |
| **Change reference number (XRN)** | XRN4828 | | |
| **Xoserve Project Manager** | Tom Lineham | | |
| **Email address** | [thomas.lineham@xoserve.com](mailto:thomas.lineham@xoserve.com) | | |
| **Contact number** | 0121 623 2327 | | |
| **Target Change Management Committee date** | 06/02/2019 | | |
| **Section 1: Scope of EQR** | | | |
| Xoserve will contract with their Suppliers through the RFQ process from week commencing **4th February** to provide full and complete costs to deliver the scope of changes included in the November 19 Release.  Changes that are considered in scope for the November 19 release is as follows:  XRN4621 - Suspension of the Validation between Meter Index and Unconverted Convertor Index  XRN4679 - Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone  XRN4725 - New Read Reason type for LIS Estimate Readings  Delivery of the November 19 Release will include a phase of Design in which the baselined requirements will be evaluated and developed into the solution design.  Build will commence once the Design has been approved by Xoserve SME resources.Once code development has been completed; the Supplier will then complete a phase of Unit Testing of the code before releasing the solution for Supplier System Testing and Xoserve Acceptance Testing.  In advance of progressing into the Implementation stage, a phase of Market Trials testing will be completed for XRN4621. Once Market Trails testing has been successfully completed for this change Implementation Dress Rehearsal and Implementation activities will be completed.  Implementation of the full scope of the November 19 Release is scheduled for **08th November 2019**.  In order to meet this implementation date the Business Evaluation Report (BER) will need to be approved by **15th March 2019.**  RFQ responses are expected back from Suppliers by mid-February to allow a preferred supplier to be selected and the costs for this release to go through Xoserve’s internal approval governance.  Xoserve will then plan to issue to the BER the week commencing **04th March 2019**. | | | |
| **Section 2: Estimated cost to produce the Business Evaluation Report (BER)** | |  | |
| **Section 3: Funding of EQR** | | | |
| *As agreed by The Change Managers the funding for the EQR will be:*  **Zero Cost** | | | |
| **Section 4: Approximate timescale for completion of the Business Evaluation Report** | | | BER will be issued week commencing 04th March 2019 |
| **Section 5: Period that the Evaluation Quotation Report is valid for** | | |  |
| **Section 6: Additional Information** | | | |
|  | | | |

**Please send completed form to:** [**box.xoserve.portfoliooffice@xoserve.com**](mailto:box.xoserve.portfoliooffice@xoserve.com)

**Document Version History**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| V1.0 | Awaiting approval | 28/01/2019 | Julie Bretherton |  |

**Template Version History**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 2.0 | Approved | 17/07/2018 | Rebecca Perkins | Template approved at ChMC on 11th July |
| 3.0 | Approved | 19/12/18 | Heather Spensley | Moved onto Xoserve’s new Word template in line with new branding |