DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Reference: | XRN4865 | | | |
| Change Title: | Amendment to Treatment and Reporting of CYCL Reads | | | |
| Date Raised: | 19/02/2019 | | | |
| Sponsor Representative Details: | Organisation: | Xoserve | | |
| Name: | Steve Rist | | |
| Email: | [Steve.Rist@xoserve.com](mailto:Steve.Rist@xoserve.com) | | |
| Telephone: | 07841488631 | | |
| Xoserve Representative Details: | Name: | Chandni Khanna | | |
| Email: | [Chandni.Khanna@xoserve.com](mailto:Chandni.Khanna@xoserve.com) | | |
| Telephone: | 0121 623 2859 | | |
| Change Status: | Proposal | | With DSG | Out for Review |
| Voting | | Approved | Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | Distribution Network Operator |
| NG Transmission | IGT |
| Other | <If [Other] please provide details here> |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |  |
| --- | --- | --- |
| Change Description: | An issue has been identified with the estimated read created for the confirmation effective date (CED) for class 3 and 4 meter points in the case where the asset is installed for a date prior to the confirmation effective date. The estimated read which is currently stored in the system as a CYCL read is reported to the shippers in the MBR file. Below are the issues identified on this read:  1. The CYCL estimated read is being incorrectly treated as an actual read for any subsequent read validations, even though it is an estimate. Since the CYCL read which is an estimated read is being used for read validations, it is resulting in subsequent reads being incorrectly rejected if they are lower than the CYCL read.  2. The read type in the MBR file for the CYCL estimated read is being incorrectly reported as N (normal) instead of E (estimate).  3. The read reason code description in the MBR file format does not state that CYCL read can relate to a Back Billing estimated read for Confirmation effective date. Although it was agreed as a part of an industry workaround to send such estimated reads as CYCL reads in the MBR file, there was no change done to the file format description which is now not consistent with what is being reported in the file.  Once XRN4534 (Amendment to RGMA validations) is implemented as part of Future Release 3 Track 2B in March 2019, the instances of generation of such estimated CYCL reads will increase. Due to the consequential impact to read rejections and inconsistent reporting of reads in MBR file, this change needs to be implemented as soon as possible. Customers are aware of the issue and tickets have been raised regarding this. | |
| Proposed Release: | Release X: Feb/Jun/Nov XX or **Adhoc 01/11/2019** | |
| Proposed Consultation Period: | 10 Working Days | 20 Working Days |
| 30 Working Days | Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | The change will stop subsequent customer reads from getting rejected incorrectly and AQ from not being calculated. It will also correct the reporting of these reads via the MBR file to the customer. It will be bring consistency to the file format. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Immediately upon delivery |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | N/A |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations

|  |  |  |  |
| --- | --- | --- | --- |
| Final DSG Recommendation: | *Until a final decision is achieved, please refer to section C of the form.* | | |
| Approve | Reject | Defer |
| DSG Recommended Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY | | |

# A6: Funding

|  |  |  |
| --- | --- | --- |
| Funding Classes: | Shipper | XX % |
| National Grid Transmission | XX % |
| Distribution Network Operator | XX % |
| IGT | XX % |
| Other (Xoserve) | 100 % |
| Service Line(s) |  | |
| ROM or funding details: |  | |
| Funding Comments: | This change will be funded internally by the Xoserve improvement budget. | |

# A7: ChMC Recommendation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Status: | Approve | Reject | | Defer |
| Industry Consultation: | 10 Working Days | | 20 Working Days | |
| 30 Working Days | | Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX | | | |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | Yes | No |
| Date Issued: | Click here to enter a date. | |
| Comms Ref(s): |  | |
| Number of Responses: |  | |

# A8: DSC Voting Outcome

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solution Voting: | Shipper | | | Please select. |
| National Grid Transmission | | | Please select. |
| Distribution Network Operator | | | Please select. |
| IGT | | | Please select. |
| Meeting Date: | Click here to enter a date. | | | |
| Release Date: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | |
| Overall Outcome: | No | Yes | If [Yes] please specify <Release> | |

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

Version Control

# Document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 0.1 | For Approval | 19/02/2019 | Xoserve | CP Raised. This was originally a CR. Funding section populated. |

# Template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018. |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1. |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |