DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |
| --- | --- |
| Change Reference: | XRN 4869 |
| Change Title: | DC Exit Programme |
| Date Raised: | 12/02/2019 |
| Sponsor Representative Details: | Organisation: | Xoserve |
| Name: | Lee Foster |
| Email: | Lee.foster@xoserve.com |
| Telephone: | 0121 623 2748 |
| Xoserve Representative Details: | Name: | Manisha Bhardwaj |
| Email: | Manisha.bhardwaj@xoserve.com |
| Telephone: | 01216232895 |
| Change Status: | [x]  Proposal | [ ]  With DSG | [ ]  Out for Review |
| [ ]  Voting | [ ]  Approved | [ ]  Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | [x]  Shipper | [ ]  Distribution Network Operator |
| [x]  NG Transmission | [ ]  IGT |
| [x]  Other  | <If [Other] please provide details here> **Xoserve internal stakeholders** |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |
| --- | --- |
| Change Description: | This request is raised in order to manage the delivery of two separate projects under 1 programme named DC Exit. The details of two projects managed as part of the programme are as follows: 1. Gemini Migration (Re-platform is a separate Change proposal funded by National Grid Transmission – CP4550)

1. Data Centre Exit (Shared Components) Delivery – CR has been raised in parallel to this CP (4869). Reference number for the CR is 4870.

The purpose of the two projects is to migrate and host all components currently within Peterborough and Kettering Data centre to ‘Platform as a Service’ hosting solution. The reason these projects are being delivered separately is mainly due to the funding arrangements as GRP project will be funded by NG Transmission and the remainder of the systems / components will be dealt via an internal change.This change has been raised specifically in order to deliver the following deliverables at a programme level: * Board Paper (in order to agree the funding arrangements for both projects)
* PAT Tool for the programme
* L1 Milestone plan
* Stage Gating approach for both project deliveries

Change driver: In 2016 Xoserve undertook a review of its Data Centre Strategy and the strategic hosting options and the conclusion of this review was for Xoserve to move away from owning assets and instead to move to a managed service model. There is also a cost benefit associated with this model.The current hosting contract with the existing supplier runs until June 2020 therefore the aim is to migrate all components by summer 2020 managed as part of two separate projects.  |
| Proposed Release: | Release X: NAAim is to migrate all components by summer 2020 managed as part of two separate projects. |
| Proposed Consultation Period:N/A | [ ]  10 Working Days | [ ]  20 Working Days |
| [ ]  30 Working Days | [ ]  Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | * An expected 25% reduction in hosting Run The Business costs
* Improved hosting services
* Increased sourcing flexibility through increased standardisation
* Provision of a more agile, flexible and scalable platform and infrastructure as an enabler for digital transformation, data analytics and artificial intelligence initiatives
* Potential performance Improvements

Benefits for customers* National Grid Transmission are expected to see a reduction in the running costs for Gemini. Also, re-platforming Gemini is expected to extend the life of the service pending a decision regarding Gemini Rewrite.

It is expected that the benefits will be realised once all systems have been migrated and the project has handed over into operation. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Will be immediate upon delivery. |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | There is a dependency on Gamma Network being in place for the Build stage to be progressed. |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations (N/A)

|  |  |
| --- | --- |
| Final DSG Recommendation: | *Until a final decision is achieved, please refer to section C of the form.* |
| [ ]  Approve | [ ]  Reject | [ ]  Defer |
| DSG Recommended Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY |

# A6: Funding

|  |  |  |
| --- | --- | --- |
| Funding Classes: | [ ]  Shipper | XX % |
| [ ]  National Grid Transmission | XX % |
| [ ]  Distribution Network Operator | XX % |
| [ ]  IGT | XX % |
| [x]  Other <please specify> | XX % |
| Service Line(s) |  |
| ROM or funding details: |  |
| Funding Comments: | Already funded from BP19/20 Budget (Xoserve) |

# A7: ChMC Recommendation (N/A)

|  |  |  |  |
| --- | --- | --- | --- |
| Change Status: | [ ]  Approve | [ ]  Reject | [ ]  Defer |
| Industry Consultation: | [ ]  10 Working Days | [ ]  20 Working Days |
| [ ]  30 Working Days | [ ]  Other [Specify Here] |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | [ ]  Yes | [ ]  No |
| Date Issued: | Click here to enter a date. |
| Comms Ref(s): |  |
| Number of Responses: |  |

# A8: DSC Voting Outcome (N/A)

|  |  |  |
| --- | --- | --- |
| Solution Voting: | [ ]  Shipper | Please select. |
| [ ]  National Grid Transmission | Please select. |
| [ ]  Distribution Network Operator | Please select. |
| [ ]  IGT | Please select. |
| Meeting Date: | Click here to enter a date. |
| Release Date: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA |
| Overall Outcome: | [ ]  No | [ ]  Yes | If [Yes] please specify <Release> |

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

# Document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 6.1 | Review | 22/02/19 | Pooja Patel | CP has been raised based on original CR 4869 |

# Template

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018. |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1. |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |