

UNC Unidentified Gas (UIG) Workgroup Agenda

10:30 Monday 29 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

screen sharing <https://join.me/JointOffice>

1. Introduction and Status Review

1.1 Approval of Minutes (08 April 2019)

1.2 Pre-Modification discussions

2. Workgroups

2.1 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

(Report to Panel 16 May 2019)

www.gasgovernance.co.uk/0664

2.2 0672 – Incentivise Product Class 4 Read Performance

(Report to Panel 18 April 2019)

www.gasgovernance.co.uk/0672

2.3 0674 – Performance Assurance Techniques and Controls

(Report to Panel 18 September 2019)

<http://www.gasgovernance.co.uk/0674>

2.4 0681S – Improvements to the quality of the Conversion Factor values held on the Supply Point Register

(Report to Panel 20 June 2019)

www.gasgovernance.co.uk/0681

2.5 0690S – Reduce qualifying period for Class 1

(Report to Panel 15 August 2019)

www.gasgovernance.co.uk/0690

2.6 0691S – CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met

(Report to Panel 15 August 2019)

www.gasgovernance.co.uk/0691

3. UIG Task Force

3.1 Review of UIG Task Force Recommendations Tracker

3.2 Xoserve Draft UNC Modifications

4. Issues

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Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

- 5. **Review of outstanding actions**
- 6. **Any Other Business**
- 7. **Diary Planning**

Action Table (as at 08 April 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	08/04/19	2.2	Xoserve (FC) to check the availability of data provided through XRN4806 in order to assess whether data could also be provided for the period from Nexus go live to implementation of the Change Proposal	Xoserve (FC)	Pending

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UNC Workgroup 0664 Agenda

Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

Monday 29 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

<http://www.blenheimcourtsolihull.co.uk/>

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***Please Note: This meeting will be considered during the UIG Workgroup
The Workgroup Report is due to be presented to the UNC Modification Panel by
16 May 2019***

1. **Introduction and Status Review**
 - 1.1 Approval of Minutes (29 April 2019)
2. **Consideration of Amended Modification**
 - 2.1 Possible UIG Based Incentive Mechanism
3. **Development of Workgroup Report**
4. **Review of Outstanding Actions**
5. **Next Steps**
6. **Any Other Business**
7. **Diary Planning**

Action Table (as at 08 April 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	22/01/19	2.0	Xoserve (ESm) to investigate the introduction of a process to demonstrate compliance and capability for meter read submission.	Xoserve (ESm)	Carried Forward
0102	22/01/19	2.0	npower (JW) to further explore the MPRN level in relation to performance targets with Xoserve (ESm) and then amend the solution to encompass this process.	Npower (JW) and Xoserve (ESm)	Carried Forward

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**UNC Workgroup 0672 Agenda
Incentivise Product Class 4 Read Performance**

Monday 29 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

screen sharing <https://join.me/JointOffice>

***Please Note: This meeting will be considered during the UIG Workgroup
The Workgroup Report is due to be presented to the UNC Modification Panel by
18 July 2019***

- 1. Introduction and Status Review**
 - 1.1 Approval of Minutes (08 April 2019)**
- 2. Consideration of Amended Modification**
- 3. Consideration of Business Rules**
- 4. Consideration of Costs**
- 5. Consideration of Legal Text**
- 6. Development of Workgroup Report**
- 7. Review of Outstanding Actions**
- 8. Next Steps**
- 9. Any Other Business**
- 10. Diary Planning**

Action Table (as at 08 April 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	22/01/19	2.0	To add detailed business rules into the Modification in relation to the incentive charge section to allow the Legal Text to be produced.	Scottish Power (MB)	Carried Forward

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UNC Workgroup 0674 Agenda
Performance Assurance Techniques and Controls
Monday 29 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

Please Note: This meeting will be considered during the UIG Workgroup

***The Workgroup Report is due to be presented to the UNC Modification Panel by
19 September 2019.***

1. Outline of Modification

Proposer to explain the rationale for raising the modification and the intended outcome, *and any specific areas the Workgroup needs to address.*

2. Initial Discussion

2.1 Issues and Questions from Panel

2.2 Initial Representations

2.3 Terms of Reference

(<https://www.gasgovernance.co.uk/mods>)

3. Consideration of Amended Modification (if applicable)

4. Consideration of Governance Requirements

5. Next Steps

6. Any Other Business

7. Diary Planning

Agree agenda items and actions for next meeting

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UNC Workgroup 0681S Agenda
Improvements to the quality of the Conversion Factor values held on
the Supply Point Register

10:30 Monday 29 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

Please Note: This meeting will be considered during the UIG Workgroup.
The Workgroup Report is due to be presented to the UNC Modification Panel by
20 June 2019.

1. Introduction and Status Review
 - 1.1 Approval of Minutes (08 April 2019)
2. Consideration of Amended Modification
3. Consideration of Legal Text
4. Consideration of ROM
5. Development of Workgroup Report
6. Review of Outstanding Actions
7. Next Steps
8. Any Other Business
9. Diary Planning
Agree agenda items and actions for next meeting

Action Table (as at 08 April 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	08/04/19	3.0	Workgroup participants to consider and provide views on a 'grace period'/'exceptions process' and whether this should be included as part of the solution. Comments to be provided at the next meeting or directly to Kirsty Dudley.	All	Pending

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UNC Workgroup 0690S Agenda
Reduce qualifying period for Class 1
Monday 29 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA
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***Please Note: This meeting will be considered during the UIG Workgroup.
The Workgroup Report is due to be presented to the UNC Modification Panel by
15 August 2019.***

1. Outline of Modification

Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.

2. Initial Discussion

2.1 Issues and Questions from Panel

2.2 Initial Representations

2.3 Terms of Reference
(<https://www.gasgovernance.co.uk/0690>)

3. Next Steps

4. Any Other Business

5. Diary Planning

Agree agenda items and actions for next meeting

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UNC Workgroup 0691S Agenda
CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15
criteria are met

10:30 Monday 29 April 2019

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1. Outline of Modification

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2. Initial Discussion

2.1 Issues and Questions from Panel

2.2 Initial Representations

2.3 Terms of Reference

(<https://www.gasgovernance.co.uk/0691>)

3. Next Steps

4. Any Other Business

5. Diary Planning

Agree agenda items and actions for next meeting

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