DSC Change Completion Report (CCR)



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| **Change Title** | Introduction of winter read/consumption reports and associated obligation (MOD0652) |
| **Change reference number (XRN)** | 4790 |
| **Xoserve Project Manager**  | Kully Sian |
| **Email address** | kully.sian@xoserve.com |
| **Contact number** |  |
| **Target Change Management Committee date** | 07/08/19 |
| **Date of Solution Implementation** | 18/07/19 |
| **Section 1: Overview of Change Delivery** |
| The change seeks to introduce a number of industry reports, to be sent to users and the performance assurance committee (PAC)to provide visibility and support to the winter consumption process that is linked to the production of accurate WAR bands for supply points in EUCs 03 – 08. These reports would highlight to users when a read has not been submitted in either of the relevant windows, allowing the user to take action and submit a read in the following month. Furthermore, reports for the Performance Assurance Committee would also highlight when reads were not successfully submitted, with an additional obligation being placed on users to undertake a data update to allow the winter annual ratio to be calculated.Please refer to MOD for details on reports requirements, and timeline during the gas year:* <https://www.gasgovernance.co.uk/sites/default/files/ggf/book/2018-09/Modification%200652%20v5.0.pdf>

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| **Xoserve Service Area** | **Xoserve Service Line** | **(+/-) Projected Change in Annual Cost** | **(+/-)Actual Change in Annual Cost**  |
| N/A | N/A | 0 | 0 |

* *Please provide details of any outstanding actions involving external parties to be completed following implementation (eg: outstanding defects)*
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| **Section 2: Confirmed Funding Arrangements** |
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| **Gas Industry Participant** | **BER Share of Cost** | **Actual Share of Cost** | **BER Cost Value** | **Actual Cost Value** |
| **Shippers** | 100% | 100% | 0 | £0.00 |
| **IGTs** | 0 | 0 | 0 | 0 |
| **DNOs** | 0 | 0 | 0 | 0 |
| **Transmission** | 0 | 0 | 0 | 0 |
| **DN’s & IGT** | 0 | 0 | 0 | 0 |

*Please include any reasons for variation from Business Evaluation Report share of cost:* |
| **Section 3: Provide a summary of any agreed scope changes** |
| *No changes or scope changes were made during the project. Everything was agreed through the appropriate meetings.*  |
| **Section 4: Detail any changes to the Xoserve Service Description** |
| *No Changes in service descriptions – accepted at Change management committee.*  |
| **Section 5: Provide details of any revisions to the text of the UK Link Manual** |
| *N/A*  |
| **Section 6: Lessons Learnt** |
| *- Early involvement of operational team to understand any potential impact and UAT.*  |

**Please send completed form to: box.xoserve.portfoliooffice@xoserve.com**

**Document Version History**

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| --- | --- | --- | --- | --- |
| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
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**Template Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 2.0 | Approved | 17/07/18 | Rebecca Perkins | Template approved at ChMC on 11th July |
| 3.0 | Approved | 19/12/18 | Heather Spensley | Moved onto Xoserve’s new Word template in line with new branding |