DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Reference: | XRN4991 | | | |
| Change Title: | Enabling large scale utilisation of Class 3 – MOD0700 | | | |
| Date Raised: | 30/07/19 | | | |
| Sponsor Representative Details: | Organisation: | Gazprom | | |
| Name: | Steve Mulinganie | | |
| Email: | Steve.Mulinganie@gazprom.com | | |
| Telephone: |  | | |
| Xoserve Representative Details: | Name: | Dave Addison | | |
| Email: | David.Addison@Xoserve.com | | |
| Telephone: |  | | |
| Business Owner: | Alex Stuart | | |
| Change Status: | Proposal | | With DSG | Out for Review |
| Voting | | Approved | Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | Distribution Network Operator |
| NG Transmission | IGT |
| All | Other <Please provide details here> |
| Justification for Customer Class(es) selection | Shipper parties are impacted as direct users of the service with the service area being attributed to both. There may be impact on DN’s with the increased movement to class 3 meter points falling into the must read process (no read for 4 months will trigger) | |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |  |
| --- | --- | --- |
| Problem Statement: | To ensure that the CDSP has capability to manage the significant and unprecedented increase in Supply Meter Point Class change transactions from Product Class 4 to Product Class 3 and the subsequent increase Meter Read submissions | |
| Change Description: | To create a mechanism for Xoserve to control SPC Class change transaction volumes and reject transactions in excess of a parameterised limit.  To mandate that Shippers submit Class 3 readings in a maximum of weekly batched to be received and processed by Xoserve and apply appropriate controls to enforce this read submission frequency. For sites in EUC Band 1 a minimum of one read per week will be loaded to UK Link and subject to the existing validations and used for all downstream processes. Reads for EUC Bands 2-9 will continue as normal.  To create logic and a mechanism for selecting and loading a subset of the reads received by Xoserve into the UK Link application and ‘assuring’ the quality of the reads which are not loaded for further processing.  To develop an enduring data store for the reads which are not loaded into the UK Link application and making these reads available for reporting and analysis.  To [asses the benefits of a] change [to] the Class 3 amendments reconciliation processes and supporting information to create single aggregated energy variances for the period between Actual Readings rather than creating daily energy variances for the periods between actual readings. For the avoidance of doubt, the change to the supporting information would be in the aggregation of the data displayed in the file, NOT the format or file structure. | |
| Proposed Release: | Release: Adhoc – on a date to be agreed | |
| Proposed Consultation Period: | 10 Working Days | 15 Working Days |
| 20 Working Days | **Other – not required** |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | If the change is not implemented, Shipper Users could breach UK Link processing capability, which could mean that UK Link systems are not available to process Meter Readings and potentially other processes essential to the operation of the UK gas industry. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Immediately upon delivery of the change |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | Approval of the UNC Modification |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations – Removed (see Section C for DSG recommendations)

# A6: Service Lines and Funding

|  |  |  |  |
| --- | --- | --- | --- |
| Service Line(s) Impacted - New or existing |  | | |
| Level of Impact | Major/ Minor/ Unclear/ None | | |
| If None please give justification |  | | |
| Impacts on UK Link Manual/ Data Permissions Matrix |  | | |
| Level of Impact | Major/ Minor/ Unclear/ None | | |
| If None please give justification |  | | |
| Funding Classes  : | Customer Classes/ Funding | Delivery of Change | On-going Budget Amendment |
| Shipper | XX % | XX % |
| National Grid Transmission | XX % | XX % |
| Distribution Network Operator | XX % | XX % |
| IGT | XX % | XX % |
| Other <please specify> | XX % | XX % |
| ROM or funding details: |  | | |
| Funding Comments: |  | | |

# A7: ChMC Recommendation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Status: | Approve | Reject | | Defer |
| Industry Consultation: | 10 Working Days | | 15 Working Days | |
| 20 Working Days | | Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX | | | |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | Yes | No |
| Date Issued: | Click here to enter a date. | |
| Comms Ref(s): |  | |
| Number of Responses: |  | |

# A8: DSC Voting Outcome

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solution Voting: | Shipper | | | Please select. |
| National Grid Transmission | | | Please select. |
| Distribution Network Operator | | | Please select. |
| IGT | | | Please select. |
| Meeting Date: | Click here to enter a date. | | | |
| Release Date: | Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | |
| Overall Outcome: | No | Yes | If [Yes] please specify <Release> | |

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

Version Control

# Document

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| Version | Status | Date | Author(s) | Remarks |
|  |  |  |  |  |

# Template

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018 |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1 |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |
| 6.1 | In Draft | 26/03/2019 | Richard Johnson/ Alison Cross | The following minor changes were made:   * Inclusion of an All ‘Impacted Parties’ option in A2 * Justification section added to section A2 * Change Description replaced with Problem Statement in section A3 * Remove ‘X’ in Release information (sections A3, A5, A7, C1 and G8) * Updated Service Line and UK Link impacts and funding section (A6) to include further detail * Amended questions 3 and 4 in section B * Added Service Line/UK link Assessment in section D * Removed Section A5 |
| 6.2 | For approval | 14/05/2019 | Alison Cross | Following review at DSC Governance review group re-added Change Description text box |
| 7.0 | Approved | 13/06/2019 | Richard Johnson | DSC Governance Review Group changes to the template approved at Change Management Committee on 12th June 2019 |