

## UNC Unidentified Gas Workgroup Minutes

Tuesday 20 August 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

### Attendees

Rebecca Hailes	(RH)	Joint Office
Karen Visgarda	(KV)	Joint Office
Andy Clasper	(AC)	Cadent
David Mitchell*	(DM)	SGN
Fiona Cottam	(FC)	Xoserve
James Rigby	(JR)	Xoserve
Karen Kennedy*	(KK)	British Gas
Lorna Lewin*	(LL)	Orsted
Luke Reeves*	(LR)	EDF Energy
Mark Jones	(MJ)	SSE
Megan Coventry*	(MC)	SSE
Rob Johnson*	(RJ)	Waters Wye Associates
Rose Kimber	(RK)	CNG Ltd
Sallyann Blackett	(SB)	E.ON
Stephanie Clements	(SC)	ScottishPower
Steven Britton*	(SB)	Cornwall Insight

\*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/uiq200819>

## 1. Introduction and Status Review

### 1.1. Approval of Minutes (23 July 2019)

Andy Clasper (AC) explained that Tracey Saunders (TS) was unable to attend the meeting but had requested that he verbalised her request, in connection with Modification 0700, as detailed below:

*TS suggested; To have a separate session (workshop facilitated by Xoserve, or Agenda item at start of next UiG workgroup) to 'map out' all of these Modifications to see which ones affect which area/class etc. This would hopefully identify if any Modifications have direct impact on another. I would suggest also having different MPRN scenarios and following them through some of the processes proposed to see whether there are any gaps where they drop out but shouldn't.*

Fiona Cottam (FC) confirmed that from the Modifications addressing the classes, that this had been addressed within Action 0701 as detailed below in Section 6.

Rebecca Hailes (RH) confirmed that with regards to the Modifications impacting on one another and the MPRN scenarios that these areas would be added to the next agenda under the Any Other Business entitled 'Modifications alignment/Impacts/Scenario analysis'.

The minutes from the previous meeting were then subsequently approved.

### 1.2. Pre-Modification Discussions

None.

## 2. Workgroups

### 2.1. 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

(Report to Panel 19 December 2019)

<https://www.gasgovernance.co.uk/0664>

### 2.2. 0672 – Incentivise Product Class 4 Read Performance

(Report to Panel 19 September 2019)

<https://www.gasgovernance.co.uk/0672>

### 2.3. 0690S – Reduce qualifying period for Class 1

(Report to Panel 17 October 2019)

[www.gasgovernance.co.uk/0690](http://www.gasgovernance.co.uk/0690)

### 2.4. 0691S - CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met

(Report to Panel 17 October 2019)

[www.gasgovernance.co.uk/0691](http://www.gasgovernance.co.uk/0691)

### 2.5. 0693 - Treatment of kWh error arising from statutory volume-energy conversion

(Report to Panel 19 December 2019)

[www.gasgovernance.co.uk/0693](http://www.gasgovernance.co.uk/0693)

## 3. UIG Task Force

### 3.1. Review of UIG Task Force Recommendations Tracker

Fiona Cottam (FC) explained that Leanne Jackson was on holiday and apologised for the late submission of the UIG Taskforce Tracker. Workgroup accepted the late submission of the tracker. FC then provided a walkthrough of the latest version of the tracker which had been updated since the last meeting.

She highlighted progress against each of the topics due to be reviewed in August.

During the update, the Workgroup agreed that some issues could be closed (those with the status shown in red on the tracker), including a date when the update was made. FC also made note that there was still a need for sponsorship of two new draft Modifications, resulting from some of the issues.

An updated tracker will be published on the Joint Office website with all changes marked in red: (<http://www.gasgovernance.co.uk/uig/200819>)

## 4. Issues

None.

## 5. Panel Action: PAN01/07 Code Administrator to collate information on all Modifications at both UIG and Distribution Workgroups with views from Workgroup as to which could be prioritised for discussion at September 2019 Panel.

A general discussion took place and the consensus was that for continuity and keeping in mind the overall Modification process, the Modifications within the UIG Workgroup should be addressed via their appropriate Panel reporting dates.

In relation to the Panel action RH summarised that Workgroup felt that the Workgroup workload was to all intents and purposes full and would only have more scope once October Panel passed (and 0690S and 0691s reported to panel).

## Review of Outstanding Actions

**Action 0701:** Xoserve (LJ) to present the UIG Task Force update defined by targeted meter point population, priority and progression of Modifications ‘in flight’ and likelihood of future Proposals

**Update:** FC provided an overview of the table a detailed below in relation to classes and potential overlap areas, and she said this action could now be closed. **Closed**

Mod/RG Ref	Description	Panel Target Date	Related UIG Issue	Targeted population/ Risk to UIG	Classes impacted
0672	Target, Measure and Reporting Product Class 4 Read Performance	September	3.2.5	24m MPRs, 40 tWh of AQ at Risk	4
0690S	Reduce qualifying period for Class 1	October	3.2.1	C 20 MPRs, c 1tWh of AQ at Risk	2 to 4
0691S	CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	October			
0692S	Automatic updates to Meter Read Frequency	November	Supports 3.2.5	2,000 sites EUC03 and above, 7m Smart/AMR	3 and 4
RG0693	Treatment of kWh error arising from statutory volume-energy conversion	December	12.2	Medium Impact +/- 3% UIG at certain times of year	2 to 4
0664	Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4	December	1, 3.2.5	C 400,000 MPRs (could rise to 4.5m) 2 tWh of AQ at Risk	2 and 3
0674	Performance Assurance Techniques and Controls	December	Multiple	All	All
0699	Incentivise Key Areas of Performance using additional UIG Charges	January 2020	Multiple	All	All

## 6. Any Other Business

### 6.1. None

## 7. Next Steps

RH summarised the next steps as being, Workgroup to continue consideration of the:

- 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4
- 0672 – Incentivise Product Class 4 Read Performance
- 0690S – Reduce qualifying period for Class 1
- 0691S - CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met
- 0693 - Treatment of kWh error arising from statutory volume-energy conversion
- UIG Taskforce Recommendations Tracker’ on exception basis, and
- Draft UIG UNC Modifications.

## 8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Monday 23 September 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda

**Action Table (as at 20 August 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0701	23/07/19	3.1	Xoserve (LJ) to present the UIG Task Force update defined by targeted meter point population, priority and progression of Modifications 'in flight' and likelihood of future Proposals	Xoserve (LJ)	<b>Closed</b>