

## UNC Unidentified Gas (UIG) Workgroup Agenda

10:30 Thursday 12 December 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)  
screen sharing <https://join.me/JointOffice>

1. **Introduction and Status Review**
  - 1.1 Approval of Minutes (26 November 2019)
  - 1.2 Pre-Modification discussions
2. **Workgroups**
  - 2.1 **0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4**  
(Report to Panel 20 February 2020)  
[www.gasgovernance.co.uk/0664](http://www.gasgovernance.co.uk/0664)
  - 2.2 **0672 –Target, Measure & Product Class 4 Read Performance**  
(Report to Panel 16 January 2020)  
[www.gasgovernance.co.uk/0672](http://www.gasgovernance.co.uk/0672)
  - 2.3 **0691S – CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met**  
(Report to Panel 20 February 2020)  
[www.gasgovernance.co.uk/0691](http://www.gasgovernance.co.uk/0691)
  - 2.4 **0693R – Treatment of kWh error arising from statutory volume-energy conversion**  
(Reports to Panel 19 March 2020)  
[www.gasgovernance.co.uk/0693](http://www.gasgovernance.co.uk/0693)
3. **UIG Task Force Update - Review of Recommendations Tracker**
4. **Issues**
5. **Review of outstanding actions**
6. **Any Other Business**
7. **Next Steps**
8. **Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

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**Action Table (as at 26 November 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	23/09/19	3.1	Inaccurate /Out of date AQs - Xoserve to consider available data items, any gaps and any additional data cleansing that may be required.	Xoserve (LB)	<b>Carried Forward</b>
1001T	20/08/19	5.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	Transferred from 0664, 0672, 0690S & 0691S. <b>Carried Forward</b>

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## UNC Workgroup 0664 Agenda

### Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

10:30 Thursday 12 December 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

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The Workgroup Report is due to be presented to the UNC Modification Panel by  
20 February 2020***

1. **Introduction and Status Review**
  - 1.1 Approval of Minutes (26 November 2019)
2. **Amended Modification v9.0 (December)**
3. **Consideration of ROM Request as per Amended Modification v9.0 (December)**
4. **Review of Legal Text (December)**
5. **Development/Finalise of Workgroup Report**
6. **Review of Outstanding Actions**
7. **Next Steps**
8. **Any Other Business**
9. **Diary Planning**

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Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1006	22/10/19	2.0	Joint Office to request ROM for v8.0 v9.0 Modification 0664.	Joint Office (HC)	<b>Carried forward</b>
1007	22/10/19	2.0	Xoserve (FC) to consider and provide a ROM for Modification 0664.	Xoserve (FC)	<b>Carried forward</b>
1101	26/11/19	2.0	SSE (MJ) to include the changes to the PARR Report (A and B parts) within the Modification or as an appendix to aid clarity in relation to the Shipper PARR Report.	SSE (MJ)	<b>Pending</b>
1102	26/11/19	2.0	CNG (RKi) and Xoserve (FC/JR) to look at the DDP Report and investigate if it would be possible to filter by supplier to assist with the needs of Modification 0664.	CNG (RKi) Xoserve (FC/JR)	<b>Pending</b>
1103	26/11/19	2.0	SSE (MJ) to produce the amended Modification v9.0, to encompass the changes as discussed in the Workgroup.	SSE (MJ)	<b>Pending</b>
1104	26/11/19	2.0	CNG (LC) to expand the Initial Representation to incorporate the areas within the UNC in relation to reporting.	CNG (LC)	<b>Pending</b>
1105	26/11/19	5.0	SSE (MJ) to produce a document which outlines the salient outstanding points and queries from Dentons in relation to the Legal Text for inclusion in the Workgroup Report.	SSE (MJ)	<b>Pending</b>
1106	26/11/19	8.0	SSE (MJ) to propose the PAC Document 8 to hold configurable tables and for these to be included within Modification 0674 - Performance Assurance Techniques and Controls	SSE (MJ)	<b>Pending</b>

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## UNC Workgroup 0672 Agenda Target, Measure & Product Class 4 Read Performance

**10:30 Thursday 12 December 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

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The Workgroup Report is due to be presented to the UNC Modification Panel by  
16 January 2020***

1. **Introduction and Status Review**
  - 1.1 Approval of Minutes (26 November 2019)
2. **Amended Modification v8.0 (December)**
3. **Legal Text Review (December)**
4. **Confirmation if an equivalent IGT Modification is required (December)**
5. **Finalisation of Workgroup Report (December)**
6. **Review of Outstanding Actions**
7. **Next Steps**
8. **Any Other Business**
9. **Diary Planning**

**Action Table (as at 26 November 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	26/11/19	4.0	ScottishPower (SC) to include the sample Document 8 into the Modification with reference to TPD section 12 with the proposed draft name of 'Performance Assurance Targets' including the relevant governance.	ScottishPower(SC)	<b>Pending</b>
1102	26/11/19	6.0	Joint Office (RH) to record an update regarding the Legal Text within the Workgroup Report for review at the December meeting.	Joint Office (RH)	<b>Pending</b>

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**UNC Workgroup 0691S Agenda  
CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15  
criteria are met**

**10:30 Thursday 12 December 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

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***Please Note: This meeting will be considered during the UIG Workgroup  
The Workgroup Report is due to be presented to the UNC Modification Panel by  
20 February 2020***

- 1. Introduction and Status Review**
  - 1.1 Approval of Minutes (26 November 2019)**
- 2. Amended Modification v7.0 (December)**
- 3. Consideration PARR Report specification/format (December)**
- 4. Legal Text provision and review (December)**
- 5. Confirmation of whether an equivalent IGT Modification is required (December)**
- 6. Finalise Workgroup Report (December/January)**
- 7. Review Outstanding Actions**
- 8. Next Steps**
- 9. Any Other Business**
- 10. Diary Planning**

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0901	23/09/19	2.0	Xoserve and British Gas to consider XRN4958 and raise a Change Proposal to provide the specification for the required PARR Report for Modification 0691S.	Xoserve /British Gas (FC/RK)	<b>Carried Forward</b>
0902	23/09/19	2.0	PAC Members (CW/LH/MB) to ensure the specification of the new PARR Reports for Modification 0691S is considered by the Performance Assurance Committee (PAC).	PAC (CW/LH/MB)	<b>Carried Forward</b>
1001	22/10/19	2.0	RK to submit an amended Modification <del>v5.0</del> -v7.0	British Gas (RK)	<b>Carried Forward</b>
1002	22/10/19	2.0	Legal Text to be provided for Modification 0691S based on <del>v5.0</del> -v7.0	SGN (DM)	<b>Carried Forward</b>
1003	22/10/19	2.0	Proposer (RK) to raise a Change Proposal for Modification 0691S.	British Gas (RK)	<b>Carried Forward</b>
1101	26/11/19	2.0	Xoserve (JR) and British Gas (RK) to specify what detail needed to be included in the PARR Report (A and B versions) in relation to the implementation and the DSC Service Line.	Xoserve (JR)/ British Gas (RK)	<b>Pending</b>

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**UNC Workgroup 0693R Agenda  
Treatment of kWh error arising from statutory volume-energy  
conversion**

**10:30 Thursday 12 December 2019**

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The Workgroup Report is due to be presented to the UNC Modification Panel by  
19 March 2020***

*The 26 November 2019 Workgroup meeting was deferred until the December meeting.*

- 1. Introduction and Status Review**
  - 1.1 Approval of Minutes (22 October 2019)
- 2. Request for Information Update**
- 3. Consideration of Potential Solution**
- 4. Development of Request Workgroup Report**
- 5. Review of Outstanding Actions**
- 6. Next Steps**
- 7. Any Other Business**
- 8. Diary Planning**

**Action Table (as at 22 October 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>0801</b>	20/0819	1.0	All DNs to investigate what data is available over 12 months; metered volume and corrected energy for all offtakes in relation to that LDZ including the CV for that offtake – (easier to choose an LDZ that has no LDZ-LDZ connections.	ALL DNs	<b>Carried Forward</b>

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**Action Table (as at 22 October 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0802</b>	20/0819	1.0	ScottishPower (MB) to engage with Ofgem Jon Dixon (JD) regarding the legality of a sharing type treatment in relation to the Gas (Thermal Energy) Regulations.	Scottish Power (MB)	<b>Carried Forward</b>
<b>0803</b>	20/0819	1.0	Joint Office (RH) to engage with Ofgem Jon Dixon (JD) in relation to the content and context of the Request.	Joint Office (RH)	<b>Carried Forward</b>
<b>0804</b>	20/08/19	1.0	Joint Office (RH) to engage with Dave Lander at Dave Lander Consulting in relation to previous paper he had produced on thermal energy.	Joint Office (RH)	<b>Carried Forward</b>
<b>0901</b>	23/09/19	2.0	Xoserve to provide update on the meter temperature data exercise from the AUG Subcommittee.	Xoserve (Fiona Cottam)	<b>Carried Forward</b>
<b>0902</b>	23/09/19	2.0	Shippers/Transporters to investigate and provide any gas temperature data available for the 0693 Request Workgroup to consider.	Shippers/Transporters	<b>Carried Forward</b>
<b>1001</b>	22/10/19	5.0	MB to email the Joint Office for onward communication to the registered ITEs.	Scottish Power (MB)	<b>Pending</b>
<b>1002</b>	22/10/19	5.0	Joint Office to invite the AUGE to dial into the next 0693R Workgroup	Joint Office (RH)	<b>Pending</b>

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