

UNC Request Workgroup 0646R Minutes Review of the Offtake Arrangements Document

Wednesday 04 March 2020

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Arran Poad *	(AP)	Northern Gas Networks
Darren Dunkley	(DD)	Cadent
David Mitchell *	(DM)	SGN
Leteria Beccano	(LB)	Wales & West Utilities
Louise McGoldrick	(LM)	National Grid NTS
Shiv Singh	(SS)	Cadent
Stephen Ruane	(SR)	National Grid NTS
Stevie Docherty *	(SD)	Northern Gas Networks

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0646/040320>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 April 2020.

1. Introduction and Status Review.

Alan Raper (AR) welcomed everyone to the meeting.

1.1. Approval of Minutes (05 February 2020)

The meetings of the previous meeting were approved.

1.2. Review of Outstanding Actions

0101: All to provide comments to Cadent (DD) on the proposed OAD security provisions by the end of January.

Update: Darren Dunkley (DD) confirmed feedback had not been provided to enable Cadent to further consider the structure and content of the OAD security provisions workshop. Stephen Ruane (SR) supported the need for a workshop and using Cadent's proposal document as the foundation for the workshop. It was agreed the review workshop would be organised following completion of Modification 0683's assessment. Louise McGoldrick (LM) expressed she was satisfied with the emergency incident response relating to cyber incidents. It was agreed this action could now be closed and a topic added to the issues log to review the provisions. **Closed.**

1207 (0683): Cadent (SS/DD) to consider whether further clarity is required in OAD to manage Disputes.

Update: DD confirmed this topic had been added to the issues log for further consideration. It was agreed this action could be closed. **Closed.**

2. Pre-Modification Discussion / Issues Log

DD agreed to review the Issues Log to ensure all required topics had been recorded. It was agreed this would include the recently closed actions:

- OAD security provisions review workshop
- All to review the definition of Offtake sites and Connection Facilities to ensure sufficient clarity.
- All to consider Section whether all parties want to have access to a Redundant Asset process.

- Cadent (SS/DD) to consider whether further clarity is required in OAD to manage Disputes.
- Cadent to clarify the definition of a Connection Site in B3.8.3.

It was agreed to defer further discussions until 01 April 2020.

3. Redundant Asset Process Review (0683 Closed Action 1206)

AR asked for Cadent to provide clarity on the plan of action for reviewing the Redundant Asset Process.

DD provided further background to the Issues Log explaining there were originally five main streams which included a review of the OAD changes, the drawing process, CNI and maintenance. DD confirmed that the issue log has around 12 times which need to be reviewed and this included the Redundant Asset Process. He suggested that at the next meeting the Workgroup should review the Issues Log and agree which topics should take priority. SR confirmed his intention to organise a teleconference to review changes to the drawings process.

LM suggested the Workgroup should take some time to consider and understand the materiality of the issues and the benefits of change, before progressing with topics to ensure changes are made for the right reasons.

It was understood the Redundant Assets issue would require a separate Modification.

DD agreed to review all the streams and ensure any required additional items have been added before re-circulating the Issues Log for the next meeting.

New Action 0301: Cadent (DD) to update and circulate the OAD Issues Log.

4. Offtake sites and Connection Site definitions (0683 Closed Actions 1204 and 1208)

DD confirmed this has been added to the issues log. Further discussions deferred until 01 April 2020.

5. Development of Request Workgroup Report

The Workgroup considered the possibility of concluding the Workgroup Report at the next meeting or whether to request an extension to the reporting timeline. As it was envisaged that 0646R Workgroup would act as the vehicle to manage the next suite of Modifications the Workgroup suggested a 6 months extension is requested until 15 October 2020.

6. Next Steps

Pre-Modification Discussions / Issues Log (April-August)
Development of Request Workgroup Report (September)
Finalise the Request Workgroup Report (October)

7. Any Other Business

Shiv Singh (SS) wished to note a requirement for the industry to review the Flow Weighted Average Calorific Value (FWACV) with Shippers. The Workgroup briefly considered how to manage this review. David Mitchell (DM) confirmed that discussions are taking place and the intention will be to raise a Modification / Request. It was clarified that systems and processes would need to be changed and this would require a 6 months' notice period.

SS confirmed that the industry would need to review the options and would need an appropriate forum to ensure the engagement with Shippers. The Workgroup briefly considered the re-instatement of the Offtake Arrangement Workgroup and the scope of the Offtake Arrangement Committee. AR confirmed that the Joint Office would consider the governance of the review to ensure the right expertise is engaged.

New Action 0302: Joint Office (AR) to consider the appropriate arrangements for reviewing the Flow Weighted Average Calorific Value (FWACV) with Shippers.

8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Time / Date	Venue	Workgroup Programme
10:00 Wednesday 01 April 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Pre-Modification Discussions / Issues Log
10:00 Wednesday 06 May 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Pre-Modification Discussions / Issues Log
10:00 Wednesday 03 June 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Pre-Modification Discussions / Issues Log
10:00 Wednesday 01 July 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Pre-Modification Discussions / Issues Log
10:00 Wednesday 05 August 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Pre-Modification Discussions / Issues Log
10:00 Wednesday 02 September 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Development of Request Workgroup Report
October 2020 TBC	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Finalise the Request Workgroup Report

Action Table (as at 04 March 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	06/01/20	2.0	All to provide comments to Cadent (DD) on the proposed OAD security provisions by the end of January.	All	Closed
1207 (0683)	04/12/19	2.0	Cadent (SS/DD) to consider whether further clarity is required in OAD to manage Disputes.	Cadent (SS/DD)	Closed
0301	04/03/20	3.0	Cadent (DD) to update and circulate the OAD Issues Log.	Cadent (DD)	Pending
0302	04/03/20	7.0	Joint Office (AR) to consider the appropriate arrangements for reviewing the Flow Weighted Average Calorific Value (FWACV) with Shippers.	Joint Office (AR)	Pending