**Performance Assurance Report Registers**

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# Version History

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| --- | --- | --- |
| **Version** | **Date** | **Reason for update** |
| 0.1 | 1st October | First draft |
| 0.2 | 4th November | Revisions to clarify publishing requirements & report specifications, including peer comparison reports and fully disclosed versions for use by the Performance Assurance Committee (when constituted). |
| DD 1.0 | 9th November 2015 | Development Version published with Modification Report (prior to consultation) |
| DD 2.0 | 8th December 2015 | Revisions following workgroup discussions 26.11.15 |
| DD 3.0 | 10th February 2016 | Revisions following discussions at Panel 21.01.16 |
| 1.0 | 1st January 2017 | First Version implemented by Modification 0520A |
| 2.0 | 5th March 2020 | Working Draft to:   1. merge and rationalise multiple Report Registers, amend governance section following approval of UNC Mod 0660S (Amendment to PARR permissions to allow PAC to update with UNCC approval). Replace references to “Transporters Agency” with “CDSP”, to align with UNC Mod 0565A (Central Data Service Provider - General framework and obligations) 2. update existing reports to align to actual report formats, summarise performance obligations and signpost to UNC sections where relevant 3. Incorporate additional Reports introduced by recent approved UNC Modifications |
| 2.1 | 17th March 2020 | Internal version |
| 2.2 | 27th March 2020 | Updated draft, both clean and tracked change versions, for review by PAC members by 7th May 2020 |
| 2.3 | 8th May 2020 | Updated Draft to incorporate feedback from PAC Members and state that this register also fulfils the requirement for a “Document 1: Performance Assurance Framework – Performance Report Register” as set out in the Performance Assurance Framework Document |

**Key to Mark-Ups in Working Document**

Merge documents, rationalise, align with changes of governance, summarise performance obligations and signpost to UNC sections where relevant

Update existing Reports to align to actual report formats

Add new Reports introduced by recent UNC Modification

# Development of Rules

1. The requirement to publish the “**Performance Assurance Report Registers**” is specified in Section V12.2 of the Transportation Principal Document (TPD) of the Uniform Network Code (UNC). This section also provides for the document to be published and revised from time to time. The provision reads:

“Each Document shall be kept up to date and published by the Transporters on the Joint Office of Gas Transporters website.”

1. The Rules set out below meet the Gas Transporters’ obligation to prepare the Registers, while the Document Control Section records changes which have been made to the Registers. The document is published on the Joint Office of Gas Transporters website, [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)
2. These Registers can only be modified in accordance with the requirements set out in paragraph 12 of Section V of the UNC Transportation Principal Document, which reads as follows:

**“UNIFORM NETWORK CODE – TRANSPORTATION PRINCIPAL DOCUMENT   
SECTION V – GENERAL**

**12 GENERAL PROVISIONS RELATING TO UNC RELATED DOCUMENTS**

**12.1 Purpose**

The purpose of this Section is to establish generic governance arrangements in respect of the following UNC Related Documents (each a **“Document”** and collectively the **“Documents”**):-

1. Network Code Operations Reporting Manual as referenced in Section V9.4;
2. Network Code Validation Rules referenced in Section M5.3.3;
3. ECQ Methodology as referenced in Section Q6.1 .1(c);
4. Measurement Error Notification Guidelines for NTS to LDZ and LDZ to LDZ Measurement Installations as referenced in OAD Section D 3.1.5;
5. the Allocation of Unidentified Gas Document referenced in Section E9.1.1;
6. the Customer Settlement Error Claims Process Guidance Document referenced in Section E1.3.10; and
7. the Performance Assurance Framework Document referenced in paragraph 16.1.1(d).
8. the Performance Assurance Report Registers referenced in paragraph 16.5.1.

**12.2 Publication Requirements**

Each Document shall be kept up to date and published by the Transporters on the Joint Office of Gas Transporters website.

**12.3 Modifications**

Should a User or Transporter wish to propose modifications to any of the Documents, such proposed modifications shall be submitted to the Uniform Network Code Committee and considered by the Uniform Network Code Committee or any relevant sub-committee where the Uniform Network Code Committee so decide by majority vote.

**12.4 Approved Modifications**

12.4.1 In the event that a proposed modification is approved by a majority vote of the Uniform Network Code Committee, the modification shall be implemented. Where the Uniform Network Code Committee fails to achieve majority approval the proposed modification shall be considered in accordance with the provisions set out in Section 7 of the Uniform Network Code Modification Rules unless the Uniform Network Code Committee determines otherwise.

12.4.2 Each revised version of a Document shall be version controlled and retained by the Transporters. It shall be made available on the Joint Office of Gas Transporters website.

# Publication Requirements

## The Performance Assurance Report Register

This document shall be kept up to date and published by the Transporters on the Joint Office of Gas Transporters Website. For clarity, the reports will not be published on the internet.

The Performance Assurance Committee has confirmed that this document also satisfies the requirement for a “Document 1: Performance Assurance Framework – Performance Report Register” which is referred to in the Performance Assurance Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme. This single document sets out the Performance Assurance Reports.

## Report Examples

Each report Specification includes a suggested report example, however the Central Data Services Provider may vary the style of the information presented, provided that the inputs and outputs of each report remains unchanged and the information presented still accords the expected interpretation of the report results.

## Report Production

The Central Data Services Provider is to provide a peer comparison mapping identifier to each Shipper User for their SSCs. Each Shipper will be identified by a unique anonymous reference allocated by the Central Data Services Provider, which will be used consistently across all reports.

Schedule 2A and 2B Reports are published each month by the Performance Assurance Framework Administrator (the “PAFA”) via a secure reporting system. Each Gas Shipper organisation is entitled to nominate a named individual to have access to the Schedule 2A (anonymised) Reports. Each Performance Assurance Committee members and their nominated alternate is entitled to have access to both Schedule 2A and Schedule 2B Reports, once they have signed the necessary Confidentiality Agreement, as provided by the Joint Office of the Gas Transporters. Reports are produced one month in arrears (or two months in the case of certain read submission performance reports).

Access to the PAFA’s secure reporting system can be requested from the PAFA via email: [PAFA@gemserv.com](mailto:PAFA@gemserv.com)

## Scope

GB Local Distribution Zones.

# Performance Assurance Report Registers

**Schedule 1A – Industry Peer Comparison View and Schedule 1B – Performance Assurance Committee View**

These reports were implemented from the approval date of UNC Modification 0520A until the Schedule 2A and 2B Reports were available following the Project Nexus implementation date.

The details of these reports have now been removed from this document, as they have been superseded following Project Nexus implementation.

**Schedule 2A – Industry Peer Comparison View**

1. Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Products 1 & 2
2. No Meter Recorded in the Supply Point Register
3. No Meter Recorded in the Supply Point Register and data flows received by Xoserve
4. Shipper Transfer Read Performance
5. Read Performance
6. Meter Read Validity Monitoring
7. No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)
8. AQ Corrections
9. Standard Correction Factors for sites with AQ > 732, MWH
10. Replaced Meter Reads

**Schedule 2B – Performance Assurance Committee View**

1. Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Products 1 & 2
2. No Meter Recorded in the Supply Point Register
3. No Meter Recorded in the Supply Point Register and data flows received by Xoserve
4. Shipper Transfer Read Performance
5. Read Performance
6. Meter Read Validity Monitoring
7. No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)
8. AQ Corrections
9. Standard Correction Factors for sites with AQ > 732, MWH
10. Replaced Meter Reads



1. Annual Quantity Reports
2. NDM Sample Data Submission
3. WAR Band Read Submission and Calculation

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## Schedule 2A – Industry Peer Comparison View

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| --- | --- |
| Report Title | **Estimated & Check Reads used for Gas Allocation, and consumption adjustments for Product Classes 1 & 2** |
| Report Reference | PARR Schedule 2A.1 |
| Report Purpose | Daily read estimates for Product Class 1 and 2 are generated to repeat the consumption from a week ago (7 days previously) and where there is no consumption history an estimate of AQ/365 will be used. The use of estimated reads will only materially affect settlement if there is no replacement read within gas flow day+5. The report assesses the impact of estimated reads being used for daily-metered sites at initial allocation and evaluates where check reads are not completed. |
| Expected Interpretation of the report results | MPRNs with significant usage can have volatile consumption. Only when an actual read is submitted or when a check read is completed will the correct consumption for a site be determined. |
| Report Structure (actual report headings & description of each heading) | Month  PC1 & PC2  Shipper Short Code  Percentage of Estimate Reads by product class  Count of Check reads not completed by product class  Industry Average |
| Data inputs to the report | Estimate  Read Count divided by Total Read count per shipper  Product Class  Date  Count of Check Reads outstanding by Product Class |
| Number rounding convention | Percentages to 2 decimal places  Counts in whole numbers |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | A record where a D-7 estimate is used in Product Class 1 or 2 where the DMSP or Shipper fails to provide a read for the day. Only when an actual read is submitted or when a check read is completed will the correct consumption for a site be determined. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Peer Comparison Identifier Alphabetically |
| History/background | Engage Recommendation Risk R5, R9 |
| Relevant UNC obligations and performance standards | Obligation to provide reads for 100% of Class 1 "Performance Relevant Supply Meters" (Section M5.6) and 97.5% of all required Class 2 reads each day (Section M5.7) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Estimated & Check Reads used for Gas Allocation for Product Class [X] | | | | | | | | | | |
|  | Month x | Month x+1 | Month x+2 | etc |  | Month x | Month x+1 | Month x+2 | | etc |
|  | Est | Est | Est | Est |  | Check |  | Check |  | Check |
| Peer Comparison | 0% | 0% | 0% | 0% |  | x | x | x | | x |
| ABC |  |  |  |  |  |  |  |  | |  |
| DEF |  |  |  |  |  |  |  |  | |  |
| etc |  |  |  |  |  |  |  |  | |  |

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| --- | --- | --- | --- | --- | --- | --- |
| Report Title | **No Meter Recorded in the Supply Point Register** | | | | | |
| Report Reference | PARR Schedule 2A.2 | | | | | |
| Report Purpose | To provide a view of where no meter asset is attached | | | | | |
| Expected Interpretation of the report results | The report should identify the number of meter points where no asset is recorded. Sites newly connected or temporarily disconnected are excluded. | | | | | |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Peer comparison identifier  Percentage of Portfolio by Product Class where no meter attached  Industry Total | | | | | |
| Data inputs to the report | MPRNs where no meter is recorded at the supply point, and the site has been confirmed for more than six months, or it is more than six months since the meter was removed, split by product class. Split report by Product Class | | | | | |
| Number rounding convention | 2 decimal places |  |  | | | |

|  |  |
| --- | --- |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | Exclude sites where it is less than six months since the confirmation effective date and/or it is at least six months after the meter removal date. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Peer Comparison Identifier Alphabetically |
| History/background | Engage Recommendation Risk R7, building on Shipper performance packs. GTs have additional reporting on sites where meters removed |
| Relevant UNC obligations and performance standards | UNC requirement to fit a meter at **every** supply point and obligation to provide timely updates to central systems. (M2.1.1) |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No Meter Recorded in the Supply Point Register** | | | **Product Class [X]** | | |
| Peer Comparison | Jan | Feb | | Mar | X |
| A | 0% | 0% | | 0% | 0% |
| B | 0% | 0% | | 0% | 0% |
| C | 0% | 0% | | 0% | 0% |
| Industry Total | 0% | 0% | | 0% | 0% |

|  |  |
| --- | --- |
| Report Title | **No Meter Recorded in the Supply Point Register and data flows received by Xoserve** |
| Report Reference | PARR Schedule 2A.3 |
| Report Purpose | To extend the view of report PARR 2.2 where no meter asset is recorded but Xoserve are receiving data flows implying that a meter is present. |
| Expected Interpretation of the report results | The report should identify the number of meter points where no asset is recorded but industry data flows suggest there is Shipper activity at the site. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  peer comparison identifier  Percentage of portfolio by Product Class where data flows received but no meter attached  Industry Total |
| Data inputs to the report | MPRNs where data flows received, but no meter recorded at the supply point. |
| Number rounding convention | 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Peer Comparison Identifier Alphabetically |
| History/background | Engage Recommendation –Risk R7 , building on Shipper performance packs |
| Relevant UNC obligations and performance standards | UNC requirement to fit a meter at **every** supply point and obligation to provide timely updates to central systems. (M2.1.1) |

Report Example:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No Meter Recorded in the Supply Point Register** | | | **Product Class [X]** | | |
| Peer Comparison | Jan | Feb | | Mar | X |
| Shipper A | 0% | 0% | | 0% | 0% |
| Shipper B | 0% | 0% | | 0% | 0% |
| Shipper C | 0% | 0% | | 0% | 0% |
| Industry Total | 0% | 0% | | 0% | 0% |

|  |  |
| --- | --- |
| Report Title | **Shipper Transfer Read Performance** |
| Report Reference | PARR Schedule 2A.4 |
| Report Purpose | To identify the shipper performance of the submission of opening meter readings. The failure to provide an opening meter reading will result in the use of an estimated transfer reading. |
| Expected Interpretation of the report results | The report should identify performance across all market participants. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Peer comparison identifier  % of opening meter reads provided following confirmation.  Industry Total |
| Data inputs to the report | Shipper Short Code  Count of MPRNs being confirmed.  Count of accepted opening reads provided by shippers  Industry Total |
| Number rounding convention | % to 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month.  Reconfirmations are to be excluded.  Meter readings within the window of D-5 to D+5, submitted by D+10, will be included |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | highest to lowest |
| History/background | Currently provided to the Regulator and anonomised to the Data Quality Working Group. Engage Risk R8 |
| Relevant UNC obligations and performance standards | Shipper obligation to obtain and provide a meter reading within the required date range following **every** transfer of ownership (M5.13) |

Report Example:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Shipper Transfer Read Performance** | | | | |
| Peer Comparison | Jan | Feb | Mar | [X] |
| ABC | 0.00% | 0.00% | 0.00% | 0.00% |
| DEF | 0.00% | 0.00% | 0.00% | 0.00% |
| GHI | 0.00% | 0.00% | 0.00% | 0.00% |
| Industry Total | 0.00% | 0.00% | 0.00% | 0.00% |

|  |  |
| --- | --- |
| Report Title | **Read Performance** |
| Report Reference | PARR Schedule 2A.5 |
| Report Purpose | To compare shipper reading submission performance to requirements set out in the UNC. For all Classes, estimated reads are excluded for the purpose of this report i.e. an estimated reading will not count towards a positive performance. |
| Expected Interpretation of the report results | The aim is to understand whether required UNC standards are being met.  The report should identify performance across all market participants |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Peer Comparison Identifier  Product Class  % of supply points for which reads accepted meet the read required as defined by meter read frequency.  Industry Total |
| Data inputs to the report | SSC  Meter read frequency  Latest meter reading date  Product Class |
| Number rounding convention | % to 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month.  The report is prepared as soon as possible after the read windows have closed out.  For Class 1 and 2 Meter Points, count all days for which the meter point was in the Shipper’s portfolio.  For Class 3 and 4 report only meter points which were with that Shipper and in that Class for the whole month. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Peer comparison alphabetically |
| History/background | Compliance monitoring of the UNC requirements. Engage Risk – R6 |
| Relevant UNC obligations and performance standards | The relevant targets are defined as:  Product Class 1: DMSP provided reads – 100% by 11:00 on D+1 (M5.6.1)  Product Class 2: DM Shipper provided reads – 97.5% by D+5 (M5.7.4)  Product Class 3: Provided within 10 days – 90% of required reads each month (M5.8.5)  Product Class 4: Monthly Read – 90% (M5.9.7)  Shipper obligation provide at least one read per annum into settlement M.5.9 |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Read Performance** | | | | | | |
| Peer Comparison | PC1 | PC2 | PC3 | PC4 | PC4 |  |
| Sub-category | All | All | All | Monthly | Annual |  |
| Shipper A | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |  |
| Shipper B | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |  |
| Total | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |  |

|  |  |
| --- | --- |
| Report Title | **Meter Read Validity Monitoring** |
| Report Reference | PARR Schedule 2A.6 |
| Report Purpose | To compare shipper meter reading submission performance |
| Expected Interpretation of the report results | The aim is to understand whether UNC requirements are being met.  The report should identify performance across all market participants |
| Report Structure (actual report headings & description of each heading) | Monthly report  Peer comparison identifier |
| Data inputs to the report | Shipper Short Code   * PC1-4 % of reads where Logic Check\* failed as a % of reads submitted, split by Product Class and by Reason Code.   Industry Total |
| Number rounding convention | % to 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month.  The relevant months and targets are defined as:  The report is built based on read submission deadline having been passed by the end of the target reporting month. For example, reads due in January performance will be reported at the end of February. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Alphabetically by peer comparison identifier |
| History/background | Engage Identified risks regarding meter read validation. |
| Additional comments | Logic Check refers to the BRD term regarding the validation of data in the U01 Record prior to the validation of the reading itself.    There is no correlation between the different validation failure reasons.  When meter read validation failures occurs individual meter point reconciliation doesn’t occur, and the historical AQ remains live. It is likely that as consumption trends are falling, this AQ will be on average higher than actual consumption. The responsible shipper may pay for more gas than the supply point consumes and this will adjust unidentified gas accordingly. A risk to other shippers is created when the shipper pays for less gas than their customers consumes.  The principle risk because of meter read failure is inaccurate AQs and delayed reconciliations. There is a corresponding impact of late reconciliation on the unidentified gas reconciliation energy. The AQ risk affects Product Class 3 and 4 only. |
| Relevant UNC obligations and performance standards | The relevant targets are defined as:  Product Class 1: DMSP provided reads – 100% by 11:00 on D+1 (M5.6.1)  Product Class 2: DM Shipper provided reads – 97.5% by D+5 (M5.7.4)  Product Class 3: Provided within 10 days – 90% of required reads each month (M5.8.5)  Product Class 4: Monthly Read – 90% (M5.9.7)  Shipper obligation provide at least one read per annum into settlement M.5.9 |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Product Class X | | | | | | |
| Peer Comparison | Reads where logic check\* failed as a % of submitted readings. | Reads where logic check\* failed as a % of submitted readings – MRE01030 | Reads where logic check\* failed as a % of submitted readings – MRE01026 | Reads where logic check\* failed as a % of submitted readings – MRE01027 | Reads where logic check\* failed as a % of submitted readings – MRE01028 | Reads where logic check\* failed as a % of submitted readings – MRE01029 |
| Shipper A |  |  |  |  |  |  |
| Shipper B |  |  |  |  |  |  |
| Shipper C |  |  |  |  |  |  |
| Industry Total |  |  |  |  |  |  |

\* “Logic check” is the term used in the Nexus BRDs for the validation of the data in the U01 records, prior to the validation of the reading value itself. These are the rejection reasons detailed in the U02 responses. Examples are: “Non opening read received outside the read receipt window”, “Meter Serial Number on the read does not match that held by Transco”, “Meter Point Status is dead, updates are not allowed”, “Meter Read does not have the expected number of digits”, “Meter was removed on the read date provided”, “The System User providing the read is not responsible for the Meter Point”. This list is not exhaustive, and is intended to identify the point in the process that the rejection occurs. For the avoidance of doubt the total of the two columns above equals the total sum of rejections.

|  |  |
| --- | --- |
| Report Title | **No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)** |
| Report Reference | PARR Schedule 2A.7 |
| Report Purpose | To monitor sites not being read |
| Expected Interpretation of the report results | To compare shipper meter reading submission failure performance to the requirements as set out in the UNC. To assess the comparative time since last meter reading by Shipper and EUC Band. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Peer Comparison identifier  EUC Bands  Product Class  % of portfolio with no read for X years |
| Data inputs to the report | Peer comparison identifier  Count of MPRNs in Shipper portfolio  EUC Bands  Last accepted read date.  Meter Reading Frequency Product Class |
| Number rounding convention | 2 decimal places |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | On the date the report is run, the count of MPRNs with meter reading outstanding, profiled by overdue period (in years), expressed as a percentage of portfolio. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Alphabetically by Peer comparison |
| History/background | Currently provided in Shipper Monthly Performance packs for years 2, 3 & 4 only. Engage Risk R4 |
| Relevant UNC obligations and performance standards | Shipper obligation provide at least one read per annum into settlement M.5.9 |



Report Example:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Count of MPRNs with reading not received for 1, 2, 3 or 4 years – Class X | | | | | | | | | | | | | | | |
| EUC Band | | | | | | | |  | | | | | | | |
| Month | January | | | | | February | | | | | | March | | | |
|  | 1 yr | 2 yr | 3 yr | 4 yr | 1 yr | | 2 yr | | 3 yr | 4 yr | 1 yr | | 2 yr | 3 yr | 4 yr |
| A | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| B | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| C | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| D | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| E | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| F | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| G | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| H | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| I | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |

|  |  |
| --- | --- |
| Report Title | **AQ Corrections** |
| Report Reference | PARR 2A.8 |
| Report Purpose | To provide an overview of the effectiveness of the meter reading process. |
| Expected Interpretation of the report results | A high proportion of reads requiring the use of the AQ correction process would indicate that the meter reading validation tolerances may need to be reviewed. |
| Report Structure (actual report headings & description of each heading) | Monthly Report  Peer comparison identifier  Count of MPRNs where AQ Correction process Used  Reason Code for AQ Correction |
| Data inputs to the report | Count of MPRNs where AQ Correction process employed  Reason code for AQ Correction |
| Number rounding convention | Whole number |
| History (e.g. report builds month on month) | Monthly – non-cumulative |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) |  |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Alphabetically by Peer comparison identifier. |
| History/background | Engage identified risk: Following a correction an updated AQ or SOQ would allow Xoserve to accept future meter reads and use them for individual meter point reconciliation. AQ corrections are likely to be required on increasing AQs as zero consumption is permitted within the Nexus rules. Engage Risk R12 |
| Relevant UNC obligations and performance standards | Facility for the Registered User to request a change to the Annual Quantity of a Supply Meter Point on the grounds that the most recently calculated Annual Quantity does not reflect the expected (seasonally adjusted where relevant) consumption of gas over the 12 months following the date of the request due to an eligible cause which occurred after the Read Date of the AQ Opening Reading used in the most recent calculation of the Annual Quantity. (G1.6.20) |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Shipper use of AQ Correction** | | Reason Code | | |  | |
| Peer Comparison | Jan | | Feb | Mar | | [X] |
| A | 0 | | 0 | 0 | | 0 |
| B | 0 | | 0 | 0 | | 0 |
| C | 0 | | 0 | 0 | | 0 |
| Industry Total | 0 | | 0 | 0 | | 0 |

|  |  |
| --- | --- |
| Report Title | **Standard Correction Factors for sites with AQ > 732, MWH** |
| Report Reference | PARR Schedule 2A.9 |
| Report Purpose | To monitor potentially incorrect correction factors for large consuming sites. Sites with an AQ >732 MWH should have a site specific correction factor rather than the default CF |
| Expected Interpretation of the report results | Sites where gas is conveyed to the meter at a rate which is reasonably expected to exceed 732 MWH a year should have a specific correction factor. Therefore any site that has a standard correction factor at this level of consumption for a reasonable period of time may be incorrect. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative snapshot report  MPRN Count  Peer comparison identifier  EUC Bands 4 and above |
| Data inputs to the report | Count of MPRNs AQ> 732MWH where the Correction Factor is 1.02264  Shipper Short Code  EUC Bands 4 and above |
| Number rounding convention | whole number only |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) |  |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Alphabetically by peer comparison identifier |
| History/background | Currently provided in Shipper Monthly Performance packs, Engage Risk R7 |
| Relevant UNC obligations and performance standards | Thermal Energy Regulations requirement to have a site-specific conversion factor at **all sites** with an AQ > 732,000 kWh |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EUC | | | | | |  | | | | | | | | | | | | | | |
| Peer Comparison | | Jan | | Feb | | Mar | | Apr | | May | | Jun | | Jul | | Aug | Sept | Oct | Nov | Dec |
| A | |  | |  | |  | |  | |  | |  | |  | |  |  |  |  |  |
| B | |  | |  | |  | |  | |  | |  | |  | |  |  |  |  |  |
| C | |  | |  | |  | |  | |  | |  | |  | |  |  |  |  |  |

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| --- | --- |
| Report Title | **Replaced Meter Reads** |
| Report Reference | PARR Schedule 2A.10 |
| Report Purpose | To monitor the number of meter readings being replaced which result in reconciliation adjustments |
| Expected Interpretation of the report results | To understand to what degree settlement is being adjusted after meter readings have been accepted. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  MPRN Count  Peer comparison identifier  EUC Bands  Count of Reads replaced |
| Data inputs to the report | MPRN  Shipper Short Code  EUC Bands  Count of Reads replaced |
| Number rounding convention | whole number only |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) |  |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Alphabetically by peer comparison identifier |
| History/background | Currently provided in Shipper Monthly Performance packs, Engage Risk R3 |
| Relevant UNC obligations and performance standards | Facility for a User to submit to the CDSP an updated Meter Reading (“Updated Meter Reading”) to replace an existing Valid Meter Reading previously submitted by the User (M5.1.6) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Count of MPRNs Where Meter Readings Replaced split by EUC Band | | | | | | | | | | | | |
| EUC Band | | |  | | | | | | | | | |
| Month | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| Peer comparison identifier |  |  |  |  |  |  |  |  |  |  |  |  |
| A |  |  |  |  |  |  |  |  |  |  |  |  |
| B |  |  |  |  |  |  |  |  |  |  |  |  |
| C |  |  |  |  |  |  |  |  |  |  |  |  |
| D |  |  |  |  |  |  |  |  |  |  |  |  |
| E |  |  |  |  |  |  |  |  |  |  |  |  |

## Schedule 2B – Performance Assurance Committee View

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| --- | --- |
| Report Title | **Estimated & Check Reads used for Gas Allocation for Products Classes 1 & 2** |
| Report Reference | PARR Schedule 2B.1 |
| Report Purpose | Daily read estimates for Product Class 1 and 2 are generated to repeat the consumption from a week ago (7 days previously) and where there is no consumption history an estimate of AQ/365 will be used. The use of estimated reads will only materially affect settlement if there is no replacement read within gas flow day+5. The report assesses the impact of estimated reads being used for daily-metered sites at initial allocation and evaluates where check reads are not completed. |
| Expected Interpretation of the report results | MPRNs with significant usage can have volatile consumption. Only when an actual read is submitted or when a check read is completed will the correct consumption for a site be determined. |
| Report Structure (actual report headings & description of each heading) | Month  PC1 & PC2  Shipper Short Code  Percentage of Estimate Reads by product class  Count of Check reads not completed by product class  Industry Average |
| Data inputs to the report | Estimate  Read Count divided by Total Read count per shipper  Product Class  Date  Percentage of Check Reads outstanding by Product Class |
| Number rounding convention | Round up to closest whole number |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | A record where a D-7 estimate is used in Product Class 1 or 2 where the DMSP or Shipper fails to provide a read for the day. Only when an actual read is submitted or when a check read is completed will the correct consumption for a site be determined. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Engage Recommendation Risk R5, R9 |
| Relevant UNC obligations and performance standards | Obligation to provide reads for 100% of Class 1 "Performance Relevant Supply Meters" (Section M5.6) and 97.5% of all required Class 2 reads each day (Section M5.7) |

Example Report:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Estimated & Check Reads used for Gas Allocation for Product Class [X] | | | | | | | | | | |
|  | Month x | Month x+1 | Month x+2 | etc |  | Month x | Month x+1 | Month x+2 | | etc |
|  | Est | Est | Est | Est |  | Check |  | Check |  | Check |
| Shipper Short Code | 0% | 0% | 0% | 0% |  | x | x | x | | x |
| ABC |  |  |  |  |  |  |  |  | |  |
| DEF |  |  |  |  |  |  |  |  | |  |
| etc |  |  |  |  |  |  |  |  | |  |



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| --- | --- |
| Report Title | **No Meter Recorded in the Supply Point Register** |
| Report Reference | PARR Schedule 2B.2 |
| Report Purpose | To provide a view of where no meter asset is attached |
| Expected Interpretation of the report results | The report should identify the number of meter points where no asset is recorded. Sites newly connected or temporarily disconnected are excluded. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Shipper Short Code  MPRN Count by Product Class where no meter attached  Industry Total |
| Data inputs to the report | MPRNs where no meter is recorded at the supply point, and the site has been confirmed for more than six months, or it is more than six months since the meter was removed, split by product class. Split report by Product Class |
| Number rounding convention | 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | Exclude sites where it is less than six months since the confirmation effective date and/or it is at least six months after the meter removal date. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Engage Recommendation Risk R7, building on Shipper performance packs |
| Relevant UNC obligations and performance standards | UNC requirement to fit a meter at **every** supply point and obligation to provide timely updates to central systems. (M2.1.1) |
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| --- | --- | --- | --- | --- | --- |
| **No Meter Recorded in the Supply Point Register** | | | **Product Class [X]** | | |
| Shipper Short Code | Jan | Feb | | Mar | X |
| ABC | 0 | 0 | | 0 | 0 |
| DEF | 0 | 0 | | 0 | 0 |
| GHI | 0 | 0 | | 0 | 0 |
| Industry Total | 0 | 0 | | 0 | 0 |

|  |  |
| --- | --- |
| Report Title | **No Meter Recorded in the Supply Point Register and data flows received by Xoserve** |
| Report Reference | PARR Schedule 2B.3 |
| Report Purpose | To extend the view of report PARR 2.2 where no meter asset is recorded but Xoserve are receiving data flows implying that a meter is present. |
| Expected Interpretation of the report results | The report should identify the number of meter points where no asset is recorded but industry data flows suggest there is Shipper activity at the site. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Shipper Short Code  MPRN Count by Product Class where data flows received but no meter attached  Industry Total |
| Data inputs to the report | MPRNs where data flows received, but no meter recorded at the supply point. |
| Number rounding convention | whole number only |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Engage Recommendation –Risk R7 , building on Shipper performance packs |
| Relevant UNC obligations and performance standards | UNC requirement to fit a meter at **every** supply point and obligation to provide timely updates to central systems. (M2.1.1) |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No Meter Recorded in the Supply Point Register** | | | **Product Class [X]** | | |
| Shipper Short Code | Jan | Feb | | Mar | X |
| ABC | 0 | 0 | | 0 | 0 |
| DEF | 0 | 0 | | 0 | 0 |
| GHI | 0 | 0 | | 0 | 0 |
| Industry Total | 0 | 0 | | 0 | 0 |

|  |  |
| --- | --- |
| Report Title | **Shipper Transfer Read Performance** |
| Report Reference | PARR Schedule 2B.4 |
| Report Purpose | To identify the shipper performance of the submission of opening meter readings. The failure to provide an opening meter reading will result in the use of an estimated transfer reading. |
| Expected Interpretation of the report results | The report should identify performance across all market participants. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Shipper Short Code  % of opening meter reads provided following confirmation.  Industry Total |
| Data inputs to the report | Shipper Short Code  Count of MPRNs being confirmed.  Count of accepted opening reads provided by shippers  Industry Total |
| Number rounding convention | % to 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month.  Reconfirmations are to be excluded.  Meter readings within the window of D-5 to D+5, submitted by D+10, will be included |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Currently provided to the Regulator and anonomised to the Data Quality Working Group. Engage Risk R8 |
| Relevant UNC obligations and performance standards | Shipper obligation to obtain and provide a meter reading within the required date range following **every** transfer of ownership (M5.13) |



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
| Shipper Short Code | Jan | Feb | Mar | [X] |
| ABC | 0.00% | 0.00% | 0.00% | 0.00% |
| DEF | 0.00% | 0.00% | 0.00% | 0.00% |
| GHI | 0.00% | 0.00% | 0.00% | 0.00% |
| Industry Total | 0.00% | 0.00% | 0.00% | 0.00% |

|  |  |
| --- | --- |
| Report Title | **Read Performance** |
| Report Reference | PARR Schedule 2B.5 |
| Report Purpose | To compare shipper reading submission performance to requirements set out in the UNC. For all Classes, estimated reads are excluded for the purpose of this report i.e. an estimated reading will not count towards a positive performance. |
| Expected Interpretation of the report results | The aim is to understand whether required UNC standards are being met.  The report should identify performance across all market participants |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Shipper Short Code  Product Class  % of supply points for which reads accepted meet the read required as defined by meter read frequency.  Industry Total |
| Data inputs to the report | Shipper Short Code  Meter read frequency  Latest meter reading date  Product Class  Industry Total |
| Number rounding convention | % to 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month.  The report is to be prepared as soon as possible after the relevant read windows have closed out.  For Class 1 and 2 Meter Points, count all days for which the meter point was in the Shipper’s portfolio.  For Class 3 and 4 report only meter points which were with that Shipper and in that Class for the whole month. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Compliance monitoring of the UNC requirements. Engage Risk – R6 |
| Relevant UNC obligations and performance standards | The relevant targets are defined as:  Product Class 1: DMSP provided reads – 100% by 11:00 on D+1 (M5.6.1)  Product Class 2: DM Shipper provided reads – 97.5% by D+5 (M5.7.4)  Product Class 3: Provided within 10 days – 90% of required reads each month (M5.8.5)  Product Class 4: Monthly Read – 90% (M5.9.7)  Shipper obligation provide at least one read per annum into settlement M.5.9 |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Read Performance** | | | | | | |
|  | PC1 | PC2 | PC3 | PC4 | PC4 |  |
| Sub-category | All | All | All | Monthly | Annual |  |
| Shipper A | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |  |
| Shipper B | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |  |
| Shipper C | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |  |
| Total | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |  |

|  |  |
| --- | --- |
| Report Title | **Meter Read Validity Monitoring** |
| Report Reference | PARR Schedule 2B.6 |
| Report Purpose | To compare shipper meter reading submission performance |
| Expected Interpretation of the report results | The aim is to understand whether required UNC requirements are being met.  The report should identify performance across all market participants |
| Report Structure (actual report headings & description of each heading) | Monthly report  Shipper Short Code |
| Data inputs to the report | Shipper Short Code  PC1-4 % of reads where Logic Check\* failed as a % of reads submitted, split by Product Class and by Reason Code. Industry Total |
| Number rounding convention | % to 2 decimal places |
| History (e.g. report builds month on month) | A Rolling 12 month view, provided monthly |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | The portfolio size is measured as at the last day of the relevant month.  The relevant months and targets are defined as:  The report is built based on read submission deadline having been passed by the end of the target reporting month. For example, reads due in January performance will be reported at the end of February. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Engage Identified risks regarding meter read validation. |
| Additional comments | Logic Check refers to the BRD term regarding the validation of data in the U01 Record prior to the validation of the reading itself.    There is no correlation between the different validation failure reasons.  When meter read validation failure occurs individual meter point reconciliation doesn’t occur, and the historical AQ remains live. It is likely that as consumption trends are falling, this AQ will be on average higher than actual consumption. The responsible shipper may pay for more gas than the supply point consumes and this will adjust unidentified gas accordingly. A risk to other shippers is created when the shipper pays for less gas than their customers consumes.  The principle risk because of meter read failure is inaccurate AQs and delayed reconciliations. There is a corresponding impact of late reconciliation on the unidentified gas reconciliation energy. This risk affects Product Class 3 and 4 only. |
| Relevant UNC obligations and performance standards | The relevant targets are defined as:  Product Class 1: DMSP provided reads – 100% by 11:00 on D+1 (M5.6.1)  Product Class 2: DM Shipper provided reads – 97.5% by D+5 (M5.7.4)  Product Class 3: Provided within 10 days – 90% of required reads each month (M5.8.5)  Product Class 4: Monthly Read – 90% (M5.9.7)  Shipper obligation provide at least one read per annum into settlement M.5.9 |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Product Class X | | | | | | |
| Peer Comparison | Reads where logic check\* failed as a % of submitted readings. | Reads where logic check\* failed as a % of submitted readings – MRE01030 | Reads where logic check\* failed as a % of submitted readings – MRE01026 | Reads where logic check\* failed as a % of submitted readings – MRE01027 | Reads where logic check\* failed as a % of submitted readings – MRE01028 | Reads where logic check\* failed as a % of submitted readings – MRE01029 |
| Shipper A |  |  |  |  |  |  |
| Shipper B |  |  |  |  |  |  |
| Shipper C |  |  |  |  |  |  |
| Industry Total |  |  |  |  |  |  |

|  |  |
| --- | --- |
| Report Title | **No Reads received for 1, 2, 3 or 4 years (excludes estimated transfer readings)** |
| Report Reference | PARR Schedule 2B.7 |
| Report Purpose | To monitor sites not being read |
| Expected Interpretation of the report results | To compare shipper meter reading submission failure performance to the requirements as set out in the UNC. To assess the impact of comparative time since last meter reading by Shipper and EUC Band. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  Shipper Short Code  EUC Bands  Product Class  % of portfolio with no read for X |
| Data inputs to the report | Shipper Short Code  Count of MPRNs in Shipper portfolio  EUC Bands  Last accepted read date.  Meter Reading Frequency |
| Number rounding convention | 2 decimal places |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) | On the date the report is run, the count of MPRNs with meter reading outstanding, profiled by overdue period (in years), expressed as a percentage of portfolio.. |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Currently provided in Shipper Monthly Performance packs for years 2, 3 & 4 only. Engage Risk R4 |
| Relevant UNC obligations and performance standards | Shipper obligation provide at least one read per annum into settlement M.5.9 |

Report Example:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Count of MPRNs with reading not received for 1, 2, 3 or 4 years – Class X | | | | | | | | | | | | | | | |
| Shipper Short Code | | | | | | | |  | | | | | | | |
| Month | January | | | | | February | | | | | | March | | | |
|  | 1 yr | 2 yr | 3 yr | 4 yr | 1 yr | | 2 yr | | 3 yr | 4 yr | 1 yr | | 2 yr | 3 yr | 4 yr |
| EUC Band 1 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 2 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 3 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 4 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 5 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 6 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 7 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 8 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |
| EUC Band 9 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | | 0.00% | | 0.00% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% |

|  |  |
| --- | --- |
| Report Title | **AQ Corrections** |
| Report Reference | PARR 2B.8 |
| Report Purpose | To provide an overview of the effectiveness of the meter reading process. |
| Expected Interpretation of the report results | A high proportion of reads requiring the use of the AQ correction process would indicate that the meter reading validation tolerances may need to be reviewed. |
| Report Structure (actual report headings & description of each heading) | Monthly Report  Shipper Short Code  Count of MPRNs where AQ Correction process Used  Reason Code for AQ Correction |
| Data inputs to the report | Count of MPRNs where AQ Correction process employed  Reason code for AQ Correction |
| Number rounding convention | Whole number |
| History (e.g. report builds month on month) | Monthly – non-cumulative |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) |  |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | By Shipper short code alphabetically. |
| History/background | Engage identified risk: Following a correction an updated AQ or SOQ would allow Xoserve to accept future meter reads and use them for individual meter point reconciliation. AQ corrections are likely to be required on increasing AQs as zero consumption is permitted within the Nexus rules. Engage Risk R12 |
| Relevant UNC obligations and performance standards | Facility for the Registered User to request a change to the Annual Quantity of a Supply Meter Point on the grounds that the most recently calculated Annual Quantity does not reflect the expected (seasonally adjusted where relevant) consumption of gas over the 12 months following the date of the request due to an eligible cause which occurred after the Read Date of the AQ Opening Reading used in the most recent calculation of the Annual Quantity. (G1.6.20) |

Report Example:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Shipper use of AQ Correction** | | | | |
| Shipper Short Code | Jan | Feb | Mar | [X] |
| ABC | 0 | 0 | 0 | 0 |
| DEF | 0 | 0 | 0 | 0 |
| GHI | 0 | 0 | 0 | 0 |
| Industry Total | 0 | 0 | 0 | 0 |

|  |  |
| --- | --- |
| Report Title | **Standard Correction Factors for sites with AQ > 732, MWH** |
| Report Reference | PARR Schedule 2B.9 |
| Report Purpose | To monitor potentially incorrect correction factors for large consuming sites. Sites with an AQ >732 MWH should have a site specific correction factor rather than the default CF |
| Expected Interpretation of the report results | Sites where gas is conveyed to the meter at a rate which is reasonably expected to exceed 732 MWH a year should have a specific correction factor. Therefore any site that has a standard correction factor at this level of consumption for a reasonable period of time may be incorrect. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  MPRN Count  Shipper Short Code  EUC Bands 4 and above |
| Data inputs to the report | Count of MPRNs AQ> 732MWH where the Correction Factor is 1.02264  Shipper Short Code  EUC Bands 4 and above |
| Number rounding convention | whole number only |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) |  |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Currently provided in Shipper Monthly Performance packs, Engage Risk R7 |
| Relevant UNC obligations and performance standards | Thermal Energy Regulations requirement to have a site-specific conversion factor at **all sites** with an AQ > 732,000 kWh |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Count of MPRNs with AQ> 732,000 where the correction factor is 1.02264 by EUC | | | | | | | | | | | | |
| Shipper Short Code | | |  | | | | | | | | | |
| Month | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| EUC Band 4 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 6 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 7 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 8 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 9 |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| Report Title | **Replaced Meter Reads** |
| Report Reference | PARR Schedule 2B.10 |
| Report Purpose | To monitor the number of meter readings being replaced which result in reconciliation adjustments |
| Expected Interpretation of the report results | To understand to what degree settlement is being adjusted after meter readings have been accepted. |
| Report Structure (actual report headings & description of each heading) | Monthly non-cumulative report  MPRN Count  Shipper Short Code  EUC Bands  Count of Reads replaced |
| Data inputs to the report | MPRN  Shipper Short Code  EUC Bands  Count of Reads replaced |
| Number rounding convention | whole number only |
| History (e.g. report builds month on month) | Monthly report |
| Rules governing treatment of data inputs (actual formula/specification to prepare the report) |  |
| Frequency of the report | Monthly |
| Sort criteria (alphabetical ascending etc.) | Shipper Short Code Alphabetically |
| History/background | Currently provided in Shipper Monthly Performance packs, Engage Risk R3 |
| Relevant UNC obligations and performance standards | Facility for a User to submit to the CDSP an updated Meter Reading (“Updated Meter Reading”) to replace an existing Valid Meter Reading previously submitted by the User (M5.1.6) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Count of MPRNs Where Meter Readings Replaced split by EUC Band | | | | | | | | | | | | |
| Shipper Short Code | | |  | | | | | | | | | |
| Month | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| EUC Band 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 2 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 3 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 4 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 6 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 7 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 8 |  |  |  |  |  |  |  |  |  |  |  |  |
| EUC Band 9 |  |  |  |  |  |  |  |  |  |  |  |  |

\* “Logic check” is the term used in the Nexus BRDs for the validation of the data in the U01 records, prior to the validation of the reading value itself. These are the rejection reasons detailed in the U02 responses. Examples are: “Non opening read received outside the read receipt window”, “Meter Serial Number on the read does not match that held by Transco”, “Meter Point Status is dead, updates are not allowed”, “Meter Read does not have the expected number of digits”, “Meter was removed on the read date provided”, “The System User providing the read is not responsible for the Meter Point”. This list is not exhaustive, and is intended to identify the point in the process that the rejection occurs. For the avoidance of doubt the total of the two columns above equals the total sum of rejections

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Percentage Portfolio Calculated in month** |
| Report reference | PARR Schedule 2B.11a |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To review AQ movements to be able to focus activity on this area as and when required. |
| Report structure (actual report headings and description of each heading) | Class and MRF (for Class 4)  Monthly non-cumulative report  Shipper Short Code  Percentage Calculated by AQ Band  Industry Total |
| Data inputs to the report | Shipper Short Code  Rolling AQ  AQ Band  Number calculated in month (and related AQ)  Industry view of above  Class  MRF (Class 4) |
| Number rounding convention | 2 decimal places |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above). |

Report Example:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Percentage of Portfolio Calculated in Month X for Class Y | | | | | | | | | |
| Shipper Short Code | EUC01 | EUC02 | EUC03 | EUC04 | EUC05 | EUC06 | EUC07 | EUC08 | EUC09 |
| A | % | % | % | % | % | % | % | % | % |
| B | % | % | % | % | % | % | % | % | % |
| C | % | % | % | % | % | % | % | % | % |
| Industry Total | % | % | % | % | % | % | % | % | % |

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Percentage Portfolio Increased in month** |
| Report reference | PARR Schedule 2b.11b |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To be able to compare proportions of calculations which are increases (11b) and decreases (11c). |
| Report structure (actual report headings and description of each heading) | Class and MRF (for Class 4)  Monthly non-cumulative report  Shipper Short Code  Percentage Calculated by AQ Band  Industry Total |
| Data inputs to the report | Shipper Short Code  Rolling AQ  AQ Band  Number calculated in month (and related AQ)  Industry view of above  Class  MRF (Class 4) |
| Number rounding convention | 2 decimal places |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above).  Facility to request a change in the Annual Quantity (G1.6.20) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Percentage of Portfolio Increased in Month X for Class Y | | | | | | | | | |
| Shipper Short Code | EUC01 | EUC02 | EUC03 | EUC04 | EUC05 | EUC06 | EUC07 | EUC08 | EUC09 |
| A | % | % | % | % | % | % | % | % | % |
| B | % | % | % | % | % | % | % | % | % |
| C | % | % | % | % | % | % | % | % | % |
| Industry Total | % | % | % | % | % | % | % | % | % |

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Percentage Portfolio Decreased in month** |
| Report reference | PARR Schedule 2B.11c |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To be able to compare proportions of calculations which are increases (11b) and decreases (11c). |
| Report structure (actual report headings and description of each heading) | Class and MRF (for Class 4)  Monthly non-cumulative report  Shipper Short Code  Percentage Calculated by AQ  AQ Band  Industry Total |
| Data inputs to the report | Shipper Short Code  Rolling AQ  AQ Band  Number calculated in month (and related AQ)  Industry view of above  Class  MRF (Class 4) |
| Number rounding convention | 2 decimal places |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above).  Facility to request a change in the Annual Quantity (G1.6.20) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Percentage of Portfolio Decreased in Month X for Class Y | | | | | | | | | |
| Shipper Short Code | EUC01 | EUC02 | EUC03 | EUC04 | EUC05 | EUC06 | EUC07 | EUC08 | EUC09 |
| A | % | % | % | % | % | % | % | % | % |
| B | % | % | % | % | % | % | % | % | % |
| C | % | % | % | % | % | % | % | % | % |
| Industry Total | % | % | % | % | % | % | % | % | % |

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Age of AQ by Percentage of Portfolio** |
| Report reference | PARR Schedule 2B.11d |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To be able to compare the proportion of sites which have had a recent AQ calculation in the **last 1, 4, 12, 24, 36 and >36 months** |
| Report structure (actual report headings and description of each heading) | Class and MRF (for Class 4)  Monthly non-cumulative report  Shipper Short Code  Percentage Calculated by AQ  AQ Band  Industry Total |
| Data inputs to the report | Shipper Short Code  Rolling AQ  AQ Band  Number calculated in month (and related AQ)  Industry view of above  Class  MRF (Class 4) |
| Number rounding convention | 2 decimal places |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above).  Facility to request a change in the Annual Quantity (G1.6.20) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Percentage of Portfolio with AQ calculation in the last 1, 4, 12, 24, 36, >36 months | | | | | | | | | |
| Shipper Short Code | EUC01 | | | | | | EUC02 | | | |
|  | 1 | 4 | 12 | 24 | 36 | >36 | 1 | 4 | 12 | etc |
| A | % | % | % | % | % |  | % | % | % | % |
| B | % | % | % | % | % |  | % | % | % | % |
| C | % | % | % | % | % |  | % | % | % | % |
| Industry Total | % | % | % | % | % |  | % | % | % | % |

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Total Percentage of Portfolio Calculated by Month** |
| Report reference | PARR Schedule 2B.11e |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To be able to compare the proportion of sites which have had an AQ calculation **in each of the last 12** **months** |
| Report structure (actual report headings and description of each heading) | Class and MRF (for Class 4)  Monthly non-cumulative report  Shipper Short Code  Percentage Calculated by AQ  AQ Band  Industry Total |
| Data inputs to the report | Shipper Short Code  Rolling AQ  AQ Band  Number calculated in month (and related AQ)  Industry view of above  Class  MRF (Class 4) |
| Number rounding convention | 2 decimal places |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above).  Facility to request a change in the Annual Quantity (G1.6.20) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Total Percentage of Portfolio with an AQ calculation in each of the last 12 months | | | | | | | | | |
| Shipper Short Code | EUC01 | | | | | EUC02 | | | |
|  | M | M+1 | M+2 | M+3 | Etc | M | M+1 | M+2 | Etc |
| A | % | % | % | % | % | % | % | % | % |
| B | % | % | % | % | % | % | % | % | % |
| C | % | % | % | % | % | % | % | % | % |
| Industry Total | % | % | % | % | % | % | % | % | % |

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Total Percentage of Portfolio Increased by Month** |
| Report reference | PARR Schedule 2B.11f |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To be able to compare the proportion of sites which have had an AQ **increase** **in each of the last 12** **months** |
| Report structure (actual report headings and description of each heading) | Class and MRF (for Class 4)  Monthly non-cumulative report  Shipper Short Code  Percentage Calculated by AQ  AQ Band  Industry Total |
| Data inputs to the report | Shipper Short Code  Rolling AQ  AQ Band  Number calculated in month (and related AQ)  Industry view of above  Class  MRF (Class 4) |
| Number rounding convention | 2 decimal places |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above).  Facility to request a change in the Annual Quantity (G1.6.20) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Total Percentage of Portfolio with an AQ increase in each of the last 12 months | | | | | | | | | |
| Shipper Short Code | EUC01 | | | | | EUC02 | | | |
|  | M | M+1 | M+2 | M+3 | Etc | M | M+1 | M+2 | Etc |
| A | % | % | % | % | % | % | % | % | % |
| B | % | % | % | % | % | % | % | % | % |
| C | % | % | % | % | % | % | % | % | % |
| Industry Total | % | % | % | % | % | % | % | % | % |

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Total Percentage of Portfolio Decreased by Month** |
| Report reference | PARR Schedule 2B.11g |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To be able to compare the proportion of sites which have had an AQ **decrease** **in each of the last 12** **months** |
| Report structure (actual report headings and description of each heading) | Class and MRF (for Class 4)  Monthly non-cumulative report  Shipper Short Code  Percentage Calculated by AQ  AQ Band  Industry Total |
| Data inputs to the report | Shipper Short Code  Rolling AQ  AQ Band  Number calculated in month (and related AQ)  Industry view of above  Class  MRF (Class 4) |
| Number rounding convention | 2 decimal places |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above).  Facility to request a change in the Annual Quantity (G1.6.20) |

Report Example:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Total Percentage of Portfolio with an AQ decrease in each of the last 12 months | | | | | | | | | |
| Shipper Short Code | EUC01 | | | | | EUC02 | | | |
|  | M | M+1 | M+2 | M+3 | Etc | M | M+1 | M+2 | Etc |
| A | % | % | % | % | % | % | % | % | % |
| B | % | % | % | % | % | % | % | % | % |
| C | % | % | % | % | % | % | % | % | % |
| Industry Total | % | % | % | % | % | % | % | % | % |

|  |  |
| --- | --- |
| Report title | Annual Quantity Reports – **Failure to Calculate by Reason Code** |
| Report reference | PARR Schedule 2B.11h |
| Purpose of report | To monitor AQ movements |
| Expected interpretation of report results | To be able to compare the number of sites with a failed AQ calculation by Reason Code **in each of the last 12** **months** |
| Report structure (actual report headings and description of each heading) | Monthly non-cumulative report  Shipper Short Code  Count of failures by rejection code  Industry Total |
| Data inputs to the report | Failure to calculate rejection codes  Shipper Short Code |
| Number rounding convention | Count in whole numbers |
| History, e.g. report builds month on month | Monthly report. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | The report is produced for calculations which were attempted in the previous calendar month. |
| Frequency of report | Monthly |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code alphabetically. |
| History/background | Reports introduced by UNC Modification 0657 (PAC versions). PAF Risk Register R2 and R10.  Anonymised reports are published by Xoserve on UKLink Docs secure website, Folder 12. |
| Relevant UNC obligations and performance standards | Calculation of AQ set out in UNC G1.6.  Requirements for regular meter readings (see report 6 above).  Facility to request a change in the Annual Quantity (G1.6.20) |

Report Example:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Count of failure to calculate by rejection code X | | | | | |
| Shipper Short Code | M | M+1 | M+2 | M+3 | Etc |
| A | x | x | X | X | x |
| B | x | x | X | X | x |
| C | x | x | X | X | x |
| Industry Total | x | x | X | X | x |

|  |  |
| --- | --- |
| Report title | NDM Sample Data |
| Report reference | PARR Schedule 2B.12 |
| Purpose of report | To monitor the provision of mandatory NDM sample data |
| Expected interpretation of report results | To be able to compare eligible shipper performance in providing NDM Sample Data for use in Demand Estimation. |
| Report structure (actual report headings and description of each heading) | Shipper Short Code  Submission date  % of portfolio supplied  Contains IGT data y/n  Frequency of submission  Received within 5 working day window y/n |
| Data inputs to the report | Shipper  Submission date  % of portfolio supplied  Number of IGT sites  Frequency of submission |
| Number rounding convention | Percentages in whole numbers. |
| History, e.g. report builds month on month | A report twice a year providing submission performance for the last 6 months |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | Where a Shipper has >25,000 Supply Meter Points and hasn’t submitted either a monthly or twice-yearly sample they will be included in the report and will have 0% shown for their submission.  The portfolio is measured as at the first day of the relevant month, associated rolling AQs are the values that went live for those supply points on the same day.  Where the Shipper provides a monthly or quarterly sample the report will show the latest submissions information. |
| Frequency of report | The report will be run on a minimum of twice a year with the opportunity for PAC to request adhoc reports.  Reports will be run no later than 1st May and 1st November. |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically |
| History/background | Report developed and required as part of the requirement of implementation 0654s |
| Relevant UNC obligations and performance standards | Obligation to submit NDM Sample Data (H1.6). |
| Additional information | Report will not be part of the regular PARR delivery and will not be published on Huddle.  CDSP will provide the data to the PAC at the relevant months meeting. |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Shipper | Submission Date  YYYMMDD | <25,000 Y/N | % of portfolio Supplied | Contains IGTs  Y/N | Monthly, Quarterly or Twice-Yearly submission | Received within 5 Working day window Y/N |
| Shipper A | NA | Y | NA | NA | NA | NA |
| Shipper B | YYYMMDD | Y/N | x% | Y/N | Monthly | Y/N |
| Shipper C | YYYMMDD | Y/N | x% | Y/N | Monthly | Y/N |

|  |  |
| --- | --- |
| Report title | Monitoring of winter read provision and associated obligations – **First window report** |
| Report reference | PARR Schedule 2B.13a |
| Purpose of report | To highlight the percentage of Monthly read MPRNs that have not had reads accepted in November or December |
| Expected interpretation of report results | This report highlights to the PAC the percentage of Monthly read MPRNs by Shippers/Product Class which have not had a read accepted in either November or December, the first window for reads to be submitted that will be used in winter consumption calculations. |
| Report structure (actual report headings and description of each heading) | Shipper Short Code  MPRN (Count Only)  Product Class  EUC Description  % of Portfolio with no meter read accepted |
| Data inputs to the report | Percentage value per EUC of meter points without an actual read recorded in November or December each year - as a percentage of meter points that required a read  Excludes NTS meter Points, SSMP, Twin stream |
| Number rounding convention | Percentage to 2 decimal places |
| History, e.g. report builds month on month | Month snapshot only – annual activity |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | Report will show the percentage value per EUC of meter points WITHOUT an actual read recorded in November or December each – as a percentage of meter points that required a read  Report against the Shippers registered on 31st December each year.  Report only on meter points in End User Categories 03 to 09. |
| Frequency of report | Issued by 10th business day of February in each year (reads can be submitted up to 25 business days from read date so this period must have elapsed) |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically. |
| History/background | Report developed and required as part of the requirement of the implementation of UNC652 – Introduction of winter read/consumption reports and associated obligations. |
| Relevant UNC obligations and performance standards | 0652 added new paragraphs to UNC TPD section M:  5.9.16 and 5.9.17, which detail the requirement of meter read provision to enable the CDSP to calculate Winter consumption data |
| Additional information | Report will not be part of the regular PARR delivery and will not be published on Huddle.  CDSP will provide the data to the PAC at the relevant months meeting |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Shipper | EUC03 | EUC04 | EUC05 | EUC06 | EUC07 | EUC08 |
| Shipper A | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper B | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper C | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |

|  |  |
| --- | --- |
| Report title | Monitoring of winter read provision and associated obligations **– Second window report** |
| Report reference | PARR Schedule 2B.13b |
| Purpose of report | To highlight the percentage of Monthly read MPRNs that have not had reads accepted in March or April |
| Expected interpretation of report results | This report highlights to the PAC the percentage of Monthly read MPRNs by Shippers/Product Class which have not had a read accepted in either March or April, the first window for reads to be submitted that will be used in winter consumption calculations. |
| Report structure (actual report headings and description of each heading) | Shipper Short Code  MPRN (Count Only)  Product Class  EUC Description  % of Portfolio with no meter read accepted |
| Data inputs to the report | Percentage value per EUC of meter points without an actual read recorded in March or April each year - as a percentage of meter points that required a read  Excludes NTS meter Points, SSMP, Twin stream |
| Number rounding convention | Percentage to 2 decimal places |
| History, e.g. report builds month on month | This report highlights to the PAC the percentage of MPRNs by Shippers/Product Class which have not submitted a read in either March or April, the first window for reads to be submitted that will be used in winter consumption calculations. |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | Report will show the percentage value per EUC of meter points WITHOUT an actual read recorded in March or April each – as a percentage of meter points that required a read  Report against the Shippers registered on 30th April each year.  Report only on meter points in End User Categories 03 to 09. |
| Frequency of report | Issued by 10th business day of May in each year (reads can be submitted up to 25 business days from read date so this period must have elapsed) |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically. |
| History, e.g. report builds month on month | Month snapshot only – annual activity |
| Relevant UNC obligations and performance standards | 0652 added new paragraphs to UNC TPD section M:  5.9.16 and 5.9.17, which detail the requirement of meter read provision to enable the CDSP to calculate Winter consumption data |
| Additional information | Report will not be part of the regular PARR delivery and will not be published on Huddle.  CDSP will provide the data to the PAC at the relevant months meeting |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Shipper | EUC03 | EUC04 | EUC05 | EUC06 | EUC07 | EUC08 |
| Shipper A | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper B | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper C | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |

|  |  |
| --- | --- |
| Report title | Monitoring of winter read provision and associated obligations **– Missing Winter Consumption report** |
| Report reference | PARR Schedule 2B.13c |
| Purpose of report | To highlight the percentage of Monthly read MPRNs without a new winter consumption |
| Expected interpretation of report results | This report highlights to the PAC the percentage of Monthly read MPRNs by Shippers/Product Class that have not had a new winter consumption calculation |
| Report structure (actual report headings and description of each heading) | Shipper Short Code  MPRN (Count Only)  Product Class  EUC Description  % of Portfolio with no new winter consumption |
| Data inputs to the report | Percentage value per EUC of meter points with no new winter consumption  Excludes NTS meter Points, SSMP, Twin stream |
| Number rounding convention | Percentage to 2 decimal places |
| History, e.g. report builds month on month | Month snapshot only – annual activity |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | Report will show the percentage value per EUC of meter points with no new winter consumption  Report against the Shippers registered on 1st June each year.  Report only on meter points in End User Categories 03 to 09. |
| Frequency of report | Issued annually in June each year |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically. |
| History/background | Report developed and required as part of the requirement of the implementation of UNC652 – Introduction of winter read/consumption reports and associated obligations. |
| Relevant UNC obligations and performance standards | 0652 added new paragraphs to UNC TPD section M:  5.9.16 and 5.9.17, which detail the requirement of meter read provision to enable the CDSP to calculate Winter consumption data |
| Additional information | Report will not be part of the regular PARR delivery and will not be published on Huddle.  CDSP will provide the data to the PAC at the relevant months meeting |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Shipper | EUC03 | EUC04 | EUC05 | EUC06 | EUC07 | EUC08 |
| Shipper A | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper B | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper C | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |

|  |  |
| --- | --- |
| Report title | Monitoring of winter read provision and associated obligations **– Missing Winter Consumption correction report** |
| Report reference | PARR Schedule 2B.13d |
| Purpose of report | To highlight the percentage of Monthly read MPRNs per EUC where a winter consumption correction was required in September but was not accepted |
| Expected interpretation of report results | This report highlights to the PAC the percentage of Monthly read MPRNs per EUC where a winter consumption correction was required in September but was not accepted |
| Report structure (actual report headings and description of each heading) | Shipper Short Code  MPRN (Count Only)  Product Class  EUC Description  % of Portfolio with no winter consumption correction |
| Data inputs to the report | Percentage value per EUC of meter points where a winter consumption correction was required in September but was not accepted  Excludes NTS meter Points, SSMP, Twin stream |
| Number rounding convention | Percentage to 2 decimal places |
| History, e.g. report builds month on month | Month snapshot only – annual activity |
| Rules governing treatment of data inputs (the actual formula/specification to prepare the report) | Report will show the percentage value per EUC of meter points where a winter consumption correction was required in September but was not accepted  Report against the Shippers registered on 30th September each year.  Report only on meter points in End User Categories 03 to 09. |
| Frequency of report | Issued annually in October each year |
| Sort criteria - alphabetical, ascending, etc. | Shipper Short Code Alphabetically. |
| History/background | Report developed and required as part of the requirement of the implementation of UNC652 – Introduction of winter read/consumption reports and associated obligations. |
| Relevant UNC obligations and performance standards | 0652 added new paragraphs to UNC TPD section M:  5.9.16 and 5.9.17, which detail the requirement of meter read provision to enable the CDSP to calculate Winter consumption data |
| Additional information | Report will not be part of the regular PARR delivery and will not be published on Huddle.  CDSP will provide the data to the PAC at the relevant months meeting |

Report Example:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Shipper | EUC03 | EUC04 | EUC05 | EUC06 | EUC07 | EUC08 |
| Shipper A | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper B | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Shipper C | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |