DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |
| --- | --- |
| Change Reference: | 5327 |
| Change Title: | Xoserve Change Fund 2021/22 |
| Date Raised: | 05/02/2021 |
| Sponsor Representative Details: | Organisation: | Xoserve |
| Name: | Emma Smith |
| Email: | Emma.smith@xoserve.com |
| Telephone: | +441212292194 |
| Xoserve Representative Details: | Name: | James Rigby |
| Email: | James.rigby@xoserve.com |
| Telephone: | 07739689512 |
| Business Owner: | James Rigby |
| Change Status: | [x]  Proposal | [ ]  With DSG | [ ]  Out for Review |
| [ ]  Voting | [ ]  Approved | [ ]  Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | [x]  Shipper | [x]  Distribution Network Operator |
| [x]  NG Transmission | [x]  IGT |
| [x]  All | [ ]  Other <Please provide details here> |
| Justification for Customer Class(es) selection | This is a parent XRN that may deliver changes that impact all parties |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |
| --- | --- |
| Problem Statement: | As part of the 2021/22 Xoserve Business Plan a budget to fund DSC Change was approved. This budget (£3.6m) contains a ring-fenced £200,000 that is available for use by Xoserve to deliver change that is appropriate for delivery outside of a major or minor release.  |
| Change Description: | This Change Proposal will act as the parent XRN for the financial year 2021/22.  |
| Proposed Release: | Multiple across 21/22 |
| Proposed Consultation Period: | [x]  10 Working Days | [ ]  15 Working Days |
| [ ]  20 Working Days | [ ]  Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | The Xoserve Change Fund will allow Xoserve greater flexibility to deliver appropriate changes with more agility, which will further lead to process and system improvements to increase efficiency and boost customer experience. As the changes that will draw on this fund are as yet unknown, describing tangible benefits is impossible. Benefits for each change that draws on the fund will be listed in the related BER (which will remain open for the duration of the financial year) and the CCR (which will be produced at the end of the financial year). |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Across FY 21/22 |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | n/a |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations – Removed (see Section C for DSG recommendations)

# A6: Service Lines and Funding

|  |  |
| --- | --- |
| Service Line(s) Impacted - New or existing  |  |
| Level of Impact |  |
| If None please give justification |  |
| Impacts on UK Link Manual/ Data Permissions Matrix  |  |
| Level of Impact |  |
| If None please give justification  |  |
| Funding Classes: | Customer Classes/ Funding | Delivery of Change | On-going Budget Amendment  |
| [x]  Shipper | XX % | XX % |
| [x]  National Grid Transmission | XX % | XX % |
| [x]  Distribution Network Operator | XX % | XX % |
| [x]  IGT | XX % | XX % |
| [ ]  Other <please specify> | XX % | XX % |
| ROM or funding details: |  |
| Funding Comments: | Pre-approved as part of the BP21/22 business planning process  |

# A7: ChMC Recommendation

|  |  |  |  |
| --- | --- | --- | --- |
| Change Status: | [ ]  Approve | [ ]  Reject | [ ]  Defer |
| Industry Consultation: | [ ]  10 Working Days | [ ]  15 Working Days |
| [ ]  20 Working Days | [ ]  Other [Specify Here] |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | [ ]  Yes | [ ]  No |
| Date Issued: | Click here to enter a date. |
| Comms Ref(s): |  |
| Number of Responses: |  |

# A8: DSC Voting Outcome

|  |  |  |
| --- | --- | --- |
| Solution Voting: | [ ]  Shipper | Please select. |
| [ ]  National Grid Transmission | Please select. |
| [ ]  Distribution Network Operator | Please select. |
| [ ]  IGT | Please select. |
| Meeting Date: | Click here to enter a date. |
| Release Date: | Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA |
| Overall Outcome: | [ ]  No | [ ]  Yes | If [Yes] please specify <Release> |

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

# Document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
|  |  |  |  |  |