

## Agenda

### UNC Performance Assurance Committee (PAC)

**10:00 Tuesday 12 October 2021**

**via Microsoft Teams**

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by  
**5pm on Monday 04 October 2021**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>			
1.1.	Apologies for absence	Chair	
1.2.	Note of Alternates		
1.3.	Quoracy Status		
1.4.	Approval of Minutes (14 & 21 September 2021)		
1.5.	Approval of Late Papers		
<b>2. Monthly Performance Assurance Review Items</b>			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Bratislava (CAM's) Weekly Meetings Update	Correla (AG)	Discussion
2.3.	Review of Outstanding PARR Actions	PAFA (RC/SU)	Information
2.4.	Risk & Issues Register Update	PAFA (RC)	Discussion
2.5.	Measurement Error Risk Update	Chair	Discussion
2.5.1.	EM009 – Alrewas EM MTD Update		
2.5.2.	SE007 – Isle of Grain Update		
2.5.3.	Wales North UIG Error Update		
2.6.	Open / Meter by-pass Update *	Correla (MA)	Information
<b>3. Matters for Committee Attention</b>			
3.1.	Dedicated Sprint Planning Update	Correla (KK)	Information
3.2.	PAC Budget and Spend Update	Chair/Correla (FC)	Information
3.3.	Standards of Service Liabilities Report (information only)	Chair	Information
3.4.	Annual Review 2021 Update	PAFA (RC)	Information
<b>4. Update on Potential Changes to Performance Assurance Reporting and PARR</b>			
4.1.	PAFA Industry Meeting Update	PAFA (RC)	Information
4.2.	Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information

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<b>4.3.</b> Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
<b>4.4.</b> Any Other changes	Chair	Information
<b>5. Review of Outstanding Actions</b>	Chair	Information
<b>6. Any Other Business</b>		
<b>6.1.</b> Shipper X – Billing/CRM/Market Messaging Software Problems affecting performance	Chair	Information
<b>7. Next Steps</b>	Chair	Information
<b>7.1.</b> Key Messages	Chair	Information
<b>8. Diary Planning</b>	Chair	Information

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**PAC Action Table (as at 21 September 2021)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>PARR Report Actions:</b>					
<b>PAC Actions 2020/21:</b>					
PAC 0706	13/07/21	3.5	<i>Reference PAFA Future Projects – PAFA (AJ) and Correla (FC) to consider the immediate issues presented and provide options for mitigation or resolution. Update to be given at August PAC meeting.</i>	PAFA (AJ) & Correla (FC)	<b>Carried Forward</b> Update due 12/10/21
PAC 0805	17/08/21	6.1	<i>Reference the Performance Assurance Framework Administrator – Annual Review and Feedback Request 2021 – All parties to look to provide comments / feedback (inc. commentary on the questions) to the PAFA via email by the end of August 2021 at the very latest.</i>	All parties	<b>Carried Forward</b> Update due 12/10/21
PAC 0901	14/09/21	2.1	<i>Reference the Bratislava 2<sup>nd</sup> stage Escalation progress monitoring – Xoserve CAM's to provide monthly progress (on their weekly meetings with the Shipper) updates to PAC going forward.</i>	Xoserve (CAMs)	<b>Pending</b>
PAC 0902	14/09/21	2.5	<i>Reference By-Pass Consumption Adjustments - Correla (MA) and PAFA (AJ/SU) to consider the potential risk levels involved, what figures are currently available and what potential mitigation actions might be required going forward.</i>	Correla (MA)	<b>Pending</b>
PAC 0903	14/09/21	2.5	<i>Reference Meter By-Pass Update - PAFA (AJ/SU) to consider the breakdown of the Shipper population and establish whether there is anything that merits reporting on.</i>	PAFA (SU/AJ)	<b>Pending</b>
PAC 0904	14/09/21	4.3	<i>Joint Office (RH), Correla (FC) and PAFA (AJ) to consider a potential date for a dedicated PAC strategic review meeting, including identification of a possible scope and aims.</i>	Joint Office (RH) & Correla (FC) &	<b>Pending</b>

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				PAFA (AJ)	
PAC 0905	14/09/21	6.1	<i>Reference a Replacement for the Wales &amp; West Utilities PAC Transporter Member</i> – Joint Office (RH) to double check whether the Joint Office has received a formal notification of the retirement of L Beccano.	Joint Office (RH)	<b>Pending</b>
<b>PAC DDP Sprint Actions 2020/21:</b>					
PAC DDP 0701	13/07/21	5.2	<i>Reference DDP Review Requirements</i> – Correla (KK) and Joint Office (RH) to look to set up and additional Sprint meeting for September 2021.	Correla (KK) & Joint Office (RH)	<b>Carried Forward</b> Update due 12/10/21
<b>PAC Extraordinary Actions 29 July 2021:</b>					
New Action 0701 (extra)	29/07/21	2.	CDSP to ascertain the cost/resource level required to continue the current PAC/PAFA BAU activities and circulate this to PAC Members as soon as possible.	CDSP	<b>Carried Forward</b> Update due 12/10/21
New Action 0702 (extra)	29/07/21	2.	CDSP/PAFA to estimate the cost/resource level likely over the next 12-18 months for PAC/PAFA activities, extrapolating from the current BAU activities.	CDSP/PAFA	<b>Carried Forward</b> Update due 12/10/21
<b>PAC Extraordinary Actions 21 September 2021:</b>					
New Action 0901 (extra)	21/09/21	2.1	<i>Reference the Performance Assurance Framework – Annual Review and Feedback Request 2021</i> – Joint Office (RH) to look to ensure that the UNC Modification 0674 Workgroup are aware of the feedback request document (and impending 6 week consultation) and undertake due consideration during forthcoming Workgroup discussions.	Joint Office (RH)	<b>Pending</b>

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