

UNC Offtake Committee Minutes
Monday 05 September 2022
via Microsoft Teams

Attendees

Bob Fletcher (Chair) (BF) Joint Office
Helen Bennett (Secretary) (HB) Joint Office

Transporter Members (Voting)

Ben Hanley (BH) NGN
Guv Dosanjh (GD) Cadent
Joshua Bates (JB) National Grid NTS
Richard Pomroy (RP) Wales & West Utilities

Papers available at: <https://www.gasgovernance.co.uk/OC/050922>

Decisions of the Offtake Committee - OAD Section N8.5.

8.5.1 Decisions of the Offtake Committee shall be made by the affirmative vote of all members present at a validly called meeting of the Offtake Committee at which at least two (2) members are present, of whom at least one is a member appointed by a Party other than National Grid (and references to the unanimous decision of the Offtake Committee shall be construed accordingly).

1. Introduction

Bob Fletcher (BF) welcomed all parties to the meeting.

1.1 Apologies for absence

1.2 Note of Alternates

None.

1.3 Quoracy Status

BF declared the meeting valid with four (4) Members present. It was noted that Ben Hanley left the meeting soon after commencement.

1.4 Approval of Minutes (04 July 2022)

The minutes of the previous meeting were approved.

1.5 Approval of Late Papers

There were no late papers to consider.

1.6 Review of Outstanding Actions

0301: Cadent (GD/BO) to review the Validation Procedure document and provide feedback at the next meeting.

Update: Guv Dosanjh (GD) provided a verbal update to this outstanding action advising that Northern Gas Networks have added this to the agenda for discussion with all DNO's at an upcoming Metering forum meeting which will be scheduled within the next few weeks.

The items for discussion will be:

- Defining scope
- Overarching principles
- Where the document sits
- Offtake Committee approval

The Committee agreed to close this action and reopen a new one for all DNOs to consider the updated proposals post following its provision by the Metering forum meeting.

New Action 0109: Review of the Validation Procedure (ME2): All DNOs to consider the updated proposals from individual DNO Metering Technical Experts post the Metering forum meeting.

Action 0301 Closed.

Action 0401: National Grid (DL) to provide an update on how TD76 is referenced in demand methodologies.

Update: Joshua Bates (JB) provided an update and advised TD76 was a reference to an old British Gas document and National Grid believe the referencing is no longer needed as the document has been superseded by publication of its own methodologies. The proposal is to remove all references to TD76 from the OAD.

When BF clarified the best way to do this would be by way of a Modification, JB agreed that National Grid will raise a Modification.

Action 0401 Closed.

Action 0105: Each DNO to consider if they need their own forecasting methodology and look to develop a high-level principles document that will show their alignment.

Update: RP advised he has no specific update to provide, he has asked his colleagues to consider this and he has not had an update as yet.

RP further suggested, seeing as this is related to TD76 and that National Grid are raising a Modification, the new Modification should stimulate a response from within the DNOs who will need to consider if they need to produce their own methodology or not.

Action 0105 Closed.

Action 0205: Committee to consider if the *Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1* (updated as a consequence of the implementation of Modification 0794S) is still required. Parties to confirm the content of the guidelines and understand if the relevant sections around critical timing is needed.

Update: RP advised the Committee needs to review what is termed as critical and what is useful information in the guidance document.

The Committee agreed to keep the action open in order to address this and determine its prioritisation in terms of other work the DNOs are concentrating on.

When JB asked for further information RP explained that when Modification 0794 - Obligation for DNOs to Continue Provision of Gas Composition Information to National Grid NTS, which sought to formalise in the UNC the existing provision of daily information from the Distribution Network Operators (DNOs) to National Grid NTS (National Grid) regarding gas composition at specified points on their respective networks, was implemented, it was added to the Guidelines document as a critical flow, RP is questioning what should be determined as a critical flow when it was useful information but provided an annual basis.

It was agreed that Joint Office would provide RP with a Word Version of the document for RP to highlight for JB where this is referenced.

New Action 0209: Joint Office (BF) to provide a Word version of the *Transmission System Operator to Distribution System Operator Agreement Guidelines v3.0* to Richard Pomroy. RP will then mark up his comments for National Grid (JB) consideration.

Carried Forward.

2. Review OAD subsidiary documents, Section N Subsidiary Documents

The Committee agreed there are no documents to consider at this time.

3. Next Steps

The Committee agreed the next meeting date, Wednesday 30 November 2022.

4. Any Other Business

4.1 Independent Technical Experts Register

It was confirmed to the Committee that the Independent Technical Experts (ITE) Register has been approved and published.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Paper Publication Deadline	Venue	Programme
Wednesday 30 November 2022	Monday 21 November 2022	Microsoft Teams	Action Updates Identify any OAD Documents to review

Action Table (as of 05 September 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0301	07/03/22	2.0	Cadent (GD/BO) to review the Validation Procedure document and provide feedback at the next meeting.	Cadent (GD/BO)	09 May 2022	Closed
0401	06/04/22	1.6	National Grid (DL) to provide an update on how TD76 is referenced in demand methodologies.	National Grid NTS (DL)	09 May 2022	Closed
0105	09/05/22	1.6	Individual DNOs to consider if they need their own forecasting methodology and look to develop a high-level principles document that will show their alignment.	Individual DNs	01 July 2022	Closed
0205	09/05/22	1.6	Committee to consider if the <i>Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1</i> (updated as a consequence of the implementation of Modification 0794S) is still required. Parties to confirm the content of the guidelines and understand if the relevant sections around critical timing is needed.	Offtake Committee	01 July 2022	Carried Forward
0109	05/09/22	1.6	Review of the Validation Procedure (ME2): All DNOs to consider the updated proposals from individual	All DNs	November 2022	Pending

			DNO Metering Technical Experts post the Metering forum meeting .			
0209	05/09/22	1.6	Joint Office (BF) to provide a Word version of the Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1 Richard Pomroy. RP will then mark up his comments for National Grid (JB) consideration	Joint Office (BF)	November 2022	Pending