Change Proposal for Changes to DSC Service Documents (for changes that do not require funding or resources to implement)

Xoserve Requestor to fill in sections coloured

Xoserve Governance Team to fill out all of the information in the sections coloured

# General Details

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| --- | --- |
| Change Reference: | XRN 5566 |
| Change Title: | Amendments to v25 of the Service Description Table |
|  Date Raised: | 26/09/2022 |
| Requestor Details: | Name: | Angela Clarke |
| Email: | Angela.clarke@xoserve.com |
| Telephone: | 0121 229 5050 |
| Sponsor | Jayne McGlone |
| Change Requested | [x]  Amendment to DSC Service Description Table | [ ] Amendment to CDSP Service Document |
|

 Proposer Requirements

|  |  |
| --- | --- |
| Amendment to CDSP Service Document |  |
| Amendment to DSC Service Description Table

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| [x]  Introduction of new lines |
| [x]  Deletion of existing lines |
| [ ]  To merge existing lines |
| [ ]  Cosmetic changes |
| [ ] Amendment to DSC Document |

 | The following DSC Services Lines can now be removed from the Data Services Contract as National Grid now issue the Termination notice to both the authority (Ofgem) and the User whereas previously this would have been done by Xoserve. We have confirmed with National Grid that they now have a Termination Committee in place which ratifies the decision of the EBCC to issue a termination notice and they have confirmed that these lines can be removed from the SDT

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| Service ref with effect from 01/04/21 | Service Requirement Description | Service Requirement Trigger | Service Requirement Output |
| ASGT-CS-SA8-20 | As agent of National Grid NTS, issue Termination Notice following continued non payment by a User of a Cash Call Notice and send copy to the Authority | Following referral to the EBCC, notification of non payment and continued non payment of the Cash Call by the User by the close of the third Business Day  | Convene an emergency EBCC meeting. On instruction of the EBCC, send the User a Termination Notice and send a copy of the notice to the Authority |
| ASGT-CS-SA8-24 | As agent of National Grid NTS, issue a Termination Notice following continued non payment by a User of an Energy Balancing Invoice and send copy to the Authority | Notification of non payment and continued non payment of the net invoice Amount by the User by the close of the fifth Business Day following the initial notification and, following determination of the EBCC to the issue of Termination Notice | Convene an emergency EBCC meeting. Upon instruction from the EBCC send the User a Termination Notice and send a copy of the notice to the Authority  |
| ASGT-CS-SA8-27 | As agent of National Grid NTS, issue a Termination Notice where circumstances in TPD Section V4.3.3(b) apply  | Circumstances referred to in TPD Section V4.3.3 apply in relation to the Defaulting User | Send a Termination Notice to the Defaulting User and such other persons as the CDSP deems appropriate (in accordance with TPD Section X4.3.6) |
| ASGT-CS-SA8-33 | As agent of National Grid NTS, issue Termination Notice following failure to provide Security by a User following EBCC instruction | Failure to provide Security by 12:00 hours on Business Day following submission of a Failure to Supply Further Security Notice | Convene an emergency EBCC meeting. Upon instruction from the EBCC send the User a Termination Notice and send a copy to the Authority |

All Changes have been updated in red for review within v25.1 of the DSC SDT (attached)Service Description table can be found [here](https://umbraco.xoserve.com/media/43681/sdt-v251.xlsx)  |

#  Presented at ChMC for information

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| Date | 12th October 2022 |

#  CoMC Voting Outcome

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| --- | --- |
| Voting Outcome: | [ ]  Amendment to CDSP Document |
| [x]  Amendment to DSC Service Table  |
| Comments |  |
| Meeting Date: | Click here to enter a date. |
| Overall Outcome: | [ ]  No | [ ]  Yes |

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

# Document

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| Version | Status | Date | Author(s) | Remarks |
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# Template

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| Version | Status | Date | Author | Remarks |
| 0.1  | Draft | 13/05/2020 | Angela Clarke | Template created based on DSC Change Proposal Document doc v7 |
| 0.2 | Sent for review | 15/06/2020 | Angela Clarke | Amended to make it clear that any changes are presented at ChMC for information only |
| 1 | Approved | 25/06/2020 | Angela Clarke | Final version approved by Sam Lattimer  |
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