

## Agenda

### Offtake Committee

**10:00 Monday 30 November 2022**

**via Teams: 02 7660 8338, Conference ID 647 266 759 #**

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Please provide all agenda items and any related meeting papers in time to allow publication by 5pm on 25 August 2022

#Item	Topic	Lead	Category
<b>1. Introduction</b>			
1.1.	Apologies for absence	Chair	Information
1.2.	Note of Alternates		Approval
1.3.	Quoracy Status		Approval
1.4.	Approval of Minutes (05 September 2022)		Discussion
1.5.	Approval of Late Papers		
1.6.	Review of Outstanding Actions		
<b>2.</b>	Review of OAD documents, Section N Subsidiary Documents: <a href="https://www.gasgovernance.co.uk/OAD">https://www.gasgovernance.co.uk/OAD</a>	All	Discussion
<b>3.</b>	<b>Changes to January 2011 ME2 Part 3</b>	David Mitchell (SGN)	Discussion
<b>4.</b>	<b>Next Steps</b>	Chair	Information
<b>5.</b>	<b>Any Other Business</b>	Chair	Information
<b>6.</b>	<b>Diary Planning</b>	Chair	Information

### Action Table (as of 05 September 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0205	09/05/22	1.6	Committee to consider if the <i>Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1</i> (updated as a consequence of the implementation of Modification 0794S) is still required. Parties to confirm the content of the guidelines and understand if the relevant sections around critical timing is needed.	Offtake Committee	01 July 2022	<b>Carried Forward</b>

**Action Table (as of 05 September 2022)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0109	05/09/22	1.6	Review of the Validation Procedure (ME2): All DNOs to consider the updated proposals from individual DNO Metering Technical Experts post the Metering forum meeting .	All DNs	November 2022	<b>Pending</b>
0209	05/09/22	1.6	Joint Office (BF) to provide a Word version of the Transmission System Operator to Distribution System Operator Agreement Guidelines v2.1 Richard Pomroy. RP will then mark up his comments for National Grid (JB) consideration	Joint Office (BF)	November 2022	<b>Pending</b>