UNC Modification Panel Minutes Meeting 311 held on Thursday 21 September 2023

via Microsoft Teams

Attendees					
Voting Panel Members:					
Shipper Representatives		Transporter Representatives		Consumer Representatives	
D Fittock (DF) Corona Energy D Morley (DMo) OVO Energy O Chapman (OC) Centrica and on behalf of M Bellman R Fairholme (RF) Uniper S Mulinganie (SM) SEFE Energy		T Jenkins (TJ) ESPUG D Mitchell (DMi) SGN G Dosanjh (GD) Cadent J Bates (JB) National Gas Transmission T Saunders (TS) Northern Gas Networks and on behalf of R Pomroy		E Proffitt (EP) Major Energy User's Council A Manning (AM) Citizens Advice	
Non-Voting Panel Members:					
Chairperson		Ofgem Representative		Independent Supplier Representative	
W Goldwag (WG) Chair		M Brown (MBr)		None	
Also, in Attendance:					
Joint Office	Observers:				
B Fletcher (BF) K Elleman (KE) R Hailes (RH) P Garner (PG)	A Adams (AA) National Gas Transmission C Aguirre (CA) C Sykes (CS) Shell Energy E Allard (EA) Cadent E Rogers (ER) Xoserve/CDSP H Hailwood (HH) Brook Green Supply J Lomax (JL) Cornwall Insight		M Montgomery (MM) National Gas Transmission M Newman (NM) National Gas Transmission M Perry (MP) Xoserve S Brittan (SB) Xoserve T Stuart (TS) Wales & West Utilities		
Copies of all papers are available at https://www.gasgovernance.co.uk/Panel/210923					

Record of Discussions

311.1 **Introductions**

The UNC Modification Panel Chair, W Goldwag (WG), welcomed all attendees.

WG noted the recent Government announcements changes to energy net zero targets and dates and how these are likely to generate more uncertainty over the next few years and possibly impact Panel activities.

P Garner (PG) advised Panel that following consultation with Panel Members and the Authority, she was very pleased to confirm that WG had been reappointed as Panel Chair for a further 2 years. Members congratulated WG on her appointed as Panel Chair.

WG introduced S Brittan (SBr) to Panel as the newly appointed interim CEO of Xoserve.

SBr advised that he intends to look at the challenges faced by both Xoserve and the Industry and provide support and engagement where possible, to ensure there is ongoing openness and improvement in customer relationships.

SBr advised that the Xoserve efficiency review was discussed at DSC Contract Management Committee meeting the previous day. He was pleased to note that both Xoserve and Correla were open to the independent party undertaking the review and supported the process fully. The review was a good exercise and he hoped it had provided assurances in terms of the efficiency of Xoserve. While noting that where there were areas where business efficiency improvements could be made, an improvement plan is to be included in Xoserve Business Plan BP24 and further industry engagement.

WG thanked SBr for his attendance and update.

311.2 Note of any alternates attending the meeting

A Manning on behalf of S Hughes

O Chapman on behalf of M Bellman

T Jenkins on behalf of C Gilbert

T Saunders on behalf of R Pomroy

311.3 Apologies for Absence

C Gilbert

M Bellman

R Pomroy

S Hughes

311.4 Minutes of the last meeting 17 August 2023.

Approved.

311.5 Review of Action(s) and Issue(s)

None

311.6 Final Modification Reports

 a) 0825 - Removal of the remaining Retrospective Asset, Address and Supply Point (RAASP) elements of the Retrospective Adjustment arrangements put in place under Modification 0434

R Hailes (RH) presented the Final Modification Report (FMR). Please refer to the Panel Discussion with the published FMR at: https://www.gasgovernance.co.uk/0825

The Panel Chair summarised that Modification 0825 would remove the remaining Retrospective Asset, Address and Supply Point (RAASP) elements of the Retrospective

Adjustment arrangements put in place under Modifications 0434 and 0651.

Panel Members considered the representations made noting that implementation was unanimously supported in the 5 representations received.

A number of Panel members challenged whether code freezes for major changes are proportionate when considering the delays to the implementation of UNC Modification 0651 - Changes to the Retrospective Data Update provisions.

While noting the concerns raised, Members noted that this is outside of the scope of UNC Modification 0825.

Panel Members considered relevant objectives:

f) Promotion of efficiency in the implementation and administration of the Code The views from Panel Members were captured within the Final Modification Report.

For Modification 0825, Members determined (with 14 Panel votes available):

- No new issues were identified during consultation, by unanimous vote (14 out of 14).
- The Modification had no Cross Code impacts, by unanimous vote (14 out of 14).
- Panel Members agreed to recommend the implementation of Modification 0825 (14 out of 14).

Modification 0836S – Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067

RH presented the Final Modification Report (FMR). Please refer to the Panel Discussion with the published FMR at: https://www.gasgovernance.co.uk/0836

The Panel Chair summarised that Modification 0836S would clarify the treatment and activities necessary when the CSS Registration Effective from Date does not align to that recorded in the UK Link system due to this issue. Panel Members considered the representations made noting that implementation was unanimously supported in the 3 representations received.

Panel Members considered relevant objectives:

- d) Securing of effective competition between Shippers and/or Suppliers; and
- f) Promotion of efficiency in the implementation and administration of the Code

The views from Panel Members were captured within the Final Modification Report.

For Modification 0836S, Members determined (with 14 Panel votes available):

- No new issues were identified during consultation, by unanimous vote (14 out of 14).
- The Modification has Cross Code impacts, by unanimous vote (14 out of 14).
- Panel Members voted unanimously to implement Modification 0836S (14 out of 14).

Modification 0847 - Introduction of a Minimum General Non-Transmission Services Charge

RH presented the Final Modification Report (FMR). Please refer to the Panel Discussion with the published FMR at: https://www.gasgovernance.co.uk/0847

The Panel Chair summarised that Modification 0847 would introduce a minimum General Non-Transmission Services Charge of 0.0001p/kWh into UNC TPD Section Y to provide consistency with other charges and provide certainty that negative or zero charges cannot happen.

Panel Members considered the representations made noting that implementation was unanimously supported in the 1 representations received.

Panel Members considered the relevant charging methodology objectives:

- b) That, so far as is consistent with sub-paragraph (a), the charging methodology properly takes account of developments in the transportation business;
- c) That, so far as is consistent with sub-paragraphs (a) and (b), compliance with the charging methodology facilitates effective competition between gas shippers and between gas suppliers;

The views from Panel Members were captured within the Final Modification Report.

For Modification 0847, Members determined (with 14 Panel votes available):

- No new issues were identified during consultation, by unanimous vote (14 out of 14).
- The Modification had no Cross Code impacts, by unanimous vote (14 out of 14).
- Panel Members voted unanimously to recommend the implementation of Modification 0847 (14 out of 14).

d) Modification 0848S - Alignment of Entry and Exit Capacity Constraint Management Provisions

RH presented the Final Modification Report (FMR). Please refer to the Panel Discussion with the published FMR at: https://www.gasgovernance.co.uk/0848

The Panel Chair summarised that Modification 0848S seeks to clarify in the UNC that National Gas Transmission (NGT) will apply the System Management Principles in the course of the management of a capacity constraint at Exit. This will align the Exit arrangements with existing UNC terms relating to management of a capacity constraint at Entry, and also with the Exit Capacity release principles set out in the Exit Capacity Release Methodology Statement.

Panel Members considered the representations made noting that of the 3 representations received 1 supported implementation, 1 provided comments and 1 were not in support.

Panel Members considered three relevant objectives:

- a) Efficient and economic operation of the pipe-line system.
- c) Efficient discharge of the licensee's obligations
- d) Securing of effective competition between Shippers and/or Suppliers

The views from Panel Members were captured within the Final Modification Report.

For Modification 0848S, Members determined (with 14 Panel votes available):

- No new issues were identified during consultation, by unanimous vote (14 out of 14).
- The Modification had no Cross Code impacts, by unanimous vote (14 out of 14).

- The Modification still meets the Self-Governance Criteria, by majority vote (8 out of 10).
- Panel Members agreed to implement Modification 0848S, by majority vote (9 out of

Modification 0853S - CDSP permissions to facilitate implementation of UNC0701

RH presented the Final Modification Report (FMR). Please refer to the Panel Discussion with the published FMR at: https://www.gasgovernance.co.uk/0853

The Panel Chair summarised that Modification 0853S would give permission for the CDSP to reduce the capacity to align with the NExA should the Shipper not do so and also includes administrative change re-use of the acronym NExA.

Panel Members considered the representations made noting that implementation was unanimously supported in the 3 representations received.

Panel Members considered four relevant objectives:

- a) Efficient and economic operation of the pipe-line system. Positive
- b) Coordinated, efficient and economic operation of
 - (i) the combined pipe-line system, and/or
 - (ii) the pipe-line system of one or more other relevant gas transporters.
- c) Efficient discharge of the licensee's obligations
- f) Promotion of efficiency in the implementation and administration of the Code

The views from Panel Members were captured within the Final Modification Report.

For Modification 0853S, Members determined (with 14 Panel votes available):

- No new issues were identified during consultation, by unanimous vote (14 out of 14).
- The Modification has Cross Code impacts, by unanimous vote (14 out of 14).
- Panel Members voted unanimously to implement Modification 0853S (14 out of 14).

311.7 Workgroup Issues/Updates

None

311.8 **Workgroup Reports for Consideration**

Modifications 0831 - Allocation of LDZ UIG to Shippers Based on a Straight Throughput Method and 0831A - Allocation of LDZ UIG to Shippers (Class 2, 3 and 4) Based on a Straight Throughput Method.

RH introduced the Workgroup Report summarising that the purpose of Modification 0831: is to change the method by which unidentified gas (UIG) is allocated to Shippers from the current AUGE table of weighting factors to a throughput or universal allocation model. The purpose of Modification 0831A: is to remove the current AUGE process and create a permanent weighting table that encourages movement to Daily Metering, reduces levels of UIG and discourages risk premiums for customers.

RH noted that the Workgroup had requested the Modifications should be issued to consultation. Please refer to the Modification published at:

https://www.gasgovernance.co.uk/0831

In response to the Panel Question raised at the August meeting: Quantification of the likely redistribution of energy as a result of the implementation of either 0831 or 0831A. Using tables on p. 10 and p.11 populated with kWh so the impact of 0831 and 0831A is compared against the current UIG Table populated with kWh.

E Rogers (ER) advised that a presentation has been provided that identifies the current allocation of UIG and then identifies how each Modification would amend the allocation of UIG. Published here

M Perry (MP) explained the differences between each Modification and the principles adopted to provide the analysis. Confirming that both UNC 0831 and 0831A won't change the total of UIG but will change how it is shared out. MP also noted that the AUGE does not set the UIG as it is a balancing factor applied to each LDZ.

MP noted that UIG allocation at D+5 is not a final position and UIG is subsequently reconciled following the submission of meter reads. The source data is available to all parties and the analysis can be replicated if desired and the consumption factors are extracted from the AUGEs forecast.

Two years were identified for the analysis – 2021/22 and 2022/23, with the later based on information available to date.

The matrix position is calculated for each year to simulate the position to be able to calculate a UIG position and then how these differ based on the approach set out in each Modification. The factors used were based on the AUG Statement and those proposed in the Modifications.

S Mulinganie (SM) when considering the tables in Slide 12 why is the EUC 1NI so different to the current position? MP confirmed it is due to the change in the weighting factor established by the Modifications.

MP explained the % change table indicates the change in % of the allocation, with the factors in green text being allocated less UIG, while those in red text showed an increase in UIG.

WG asked what the next choices should be in terms of impacts on Shippers and other parties, should these Modifications be issued to consultation and what additional questions should be asked?

A Manning (AM) wanted to understand the impacts of the retail price cap and not just throughput and what would be the impacts of UNC Modification 0840 (Urgent) - Equalisation of prepayment and non-prepayment AUG factors. ER confirmed that this analysis has not been applied outside of the scope of Modifications 0831/0831A. It is likely that the impact of Modification 0840 would be to equalise the parings but would not unduly impact the overall table changes.

AM noted that there is no mechanism to pass through savings due to the price cap on domestic tariffs, how can these benefits be passed on to customers. SM noted that not all customers are domestic and benefits can be identified for them.

AM advised that the comparison with the electricity process is not accurate to what actually happens, should this be amended. D Fittock (DF) was concerned that this issue has been raised in the process earlier. However, as a Proposer, this was his view of a presentation provided by Elexon and as this is background information it would not change the Solution or Legal Text for either Modification.

T Saunders (TS) suggested a correction of the information may not be possible but a statement could be included to clarify this is the view of the Proposer. SM suggested the title should be

changed to Elexon presentation.

Members agreed a Panel question should be included in the consultation on the comparison with the electricity industry.

Panel Members considered the Workgroup Report recommendation, that this Modification should proceed to Consultation.

Panel Questions

- Q1. Do you have views on the effect of these two alternatives on end consumers?
- Q2. Is the process in electricity comparable? (please explain)

For Modification 0831/0831A, Members determined (with 13 Panel votes available):

The Modifications should be issued with a 20-day consultation, and considered at the 16 November 2023 Panel, by unanimous vote (13 out of 13).

Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident

RH introduced the Workgroup Report summarising that this Modification addresses any settlement discrepancies arising from the Central Switching System (CSS) Priority 1 (P1) incident by creating a suitable resolution framework. Please refer to the Modification published at: https://www.gasgovernance.co.uk/0855.

It was noted that this Modification is being developed and in an expedited process due to the response required to the Central Switching System P1 Incident and has been developed in coordination with other Codes and energy sectors.

Panel Members considered the Workgroup Report recommendation, that this Workgroup should now be closed.

For Modification 0855, Members determined (with 14 Panel votes available):

The Modifications should be issued with a standard 15-day consultation, and considered at the 19 October 2023 Panel, at short notice, by unanimous vote (14 out of 14).

311.9 **Consider New, Non-Urgent Modifications**

Modification 0856 - Introduction of Trials for System Management Services

The Proposer, M Newman (MN) presented the Modification, explaining that it seeks to create a framework to enable National Gas Transmission (NGT) to explore innovative solutions through the means of trials which can support the effective balancing of the whole gas system and enhance pre-emergency tools which are funded by the Energy Balancing Neutrality mechanism.

Please refer to the Modification published at: https://www.gasqovernance.co.uk/0856

MN explained that the regulatory framework does not encourage or permit trialling solutions or aspects of solutions. This Modification enables trials to be developed while limiting the impacts on other parties.

TS asked why the route of a derogation use case had not been proposed for this purpose, why is it proposed to introduce a new method of managing such trials creating additional governance complexity. MN did not think the derogation ringfence was a suitable vehicle due to the scope around net zero. TS confirmed a new use case could be raised and this would be a way of preventing governance conflicts.

R Fairholme (RF) agreed with TS that there needs to be a single approach to managing temporary changes to sections of Code and their associated impacts on parties. SM agreed the derogations process would be the most appropriate route from a consistency point of view. MN felt that trialling within the specific section of Code (SMPS products) would prevent a wideranging impact and this could be effectively managed within the framework proposed.

TS challenged why the time constraint of November is needed. MN would like to run trials based on this Winter of November to April 2023/24 - there have been discussions concerning the development informally at Transmission Workgroup. TS challenged this view as the modification should be raised formally to ensure all parties are aware of its potential impacts and development timescales.

SM wanted to see a controlled and safe environment with the appropriate scrutiny applied without risks being created to rush through a new framework without full consideration of the wider industry impacts. O Chapman (OC) agreed the time for consideration needs to be appropriate for the changes proposed.

DF challenged the timeline as the Demand Side Response process was rushed through in the previous year. J Bates (JB) noted the concerns that there were challenging timescales for DSR but eventually, it was needed. The need is to create a product that takes volumes of energy off the market. However, this needs a trial and they are comfortable going back to the government to say the development will take longer if valid reasons are identified.

RF wanted to understand the process for industry engagement, and how are Suppliers going to manage the communications process for millions of customers with very little advanced engagement.

MN noted the Modification allows the framework for trials to be established, it is not proposing a trial at this time, although NGT would like to be able to undertake a trial within the coming Winter.

P Garner (PG) highlighted the expedited timeline and the impact on processes. The Joint Office will support the process if agreed by Panel. However, this is likely to impact available resources and the close proximity of meetings will require NGT to prioritise the provision of papers, Legal Text and suitable analysis to support the meeting process.

SM consideration should not be rushed because the government wants to see different options; full consideration of the potential impacts on individual customers and industry parties needs to be considered.

TS notes that this Modification is about putting in place the framework but NGT will still need the trial to be put in place soon after and how will it be possible for full industry engagement before the end of Winter.

MN confirmed the aim is to develop the trial specification document alongside the Modification and would include a 28-day timeline for consultation prior to the trial being adopted.

E Proffitt (EP) asked why 4 meetings are required, why can't Workgroup assessment be concluded in 1 meeting if this is just the framework and not a specific trial? MN noted that the aim is to develop the initial trial alongside the Modification.

SM was concerned about the lack of joined-up approach with a potential impact on 250k customers and funded by Suppliers/Shippers and without a consistent governance approach.

PG suggested a mid point review could be requested at the October Panel.

G Dosanjh (GD) noted that with such challenging timescales why the Proposer hasn't sought a view from the Authority concerning Urgency.

WG noted members concerns, noting that the Joint Office has been placed in a difficult position to manage the proposed expedited process and thanked them for their support.

In summary Members requested that NGT consider:

- 1. The conflict in dual governance and why a new use case has not been proposed using the derogations process;
- 2. That NGT commit and meet paper provision deadlines;
- 3. Provide Legal Text as soon as possible;
- 4. That consideration is given to the impacts on industry and Joint Office resources when proposing to develop the Modification and Trial in parallel.

Members were concerned about the short development timescales, particularly the funding aspect of the process. The expedited timeline of 3 or 4 meetings by early November.

The Modification was proposed as Authority Direction with a Workgroup 0856 Assessment concluding in November 2023. An expedited timeline is to be followed with 4 meetings proposed prior to the November Panel.

Panel Questions:

Q1 Could this concept be suitable for accommodation under the Derogation process- with another use-case?

Q2 Will this precipitate demand reduction or demand transfer?

Q3 Can this Modification be assessed within the timescales proposed?

For Modification 0856 Members determined (with 13 Panel votes available):

- There are Cross-Code impacts, by unanimous vote (13 out of 13).
- The criteria for Self-Governance is not met, as this Modification is likely to have a material effect on competition in the shipping, transportation or supply of gas conveyed through pipes or any commercial activities connected with the shipping, transportation or supply of gas conveyed through pipes, by unanimous vote (13 out of 13).
- The Modification should be issued to a Workgroup for 2 months with a report to be presented to the 16 November 2023 Panel, by unanimous vote (10 out of 13). An interim report is to be presented to the 19 October Panel.

b) Modification 0857 - Revision to the Determination of Non-Transmission Services Gas Year Target Revenue

The Proposer, A Adams (AA) presented the Modification, explaining that it seeks to revise the method of the determination of National Gas Transmission's Allowed Non-Transmission Services Revenue for a Gas Year under the NTS Transportation Charging Methodology (TPD Section Y Part A-I). The purpose of this change is to mitigate, not remove, revenue volatility (where there is year to year revenue swings) to achieve a greater degree of year-on-year stability of target revenues in General Non-Transmission Services revenues, and therefore

General Non-Transmission Services Charges.

Please refer to the Modification published at: https://www.gasgovernance.co.uk/0857

TS asked if the Modification is time sensitive as consultation around Christmas would be a problem for some parties. A Adams (AA) explained that the aim is to give the Authority as much time as possible for a decision prior to May 2024.

The Modification was proposed as Authority Direction with a Workgroup Assessment concluding in January 2024.

Panel Questions:

None raised.

For Modification 0857 Members determined (with 13 Panel votes available):

- There are no Cross-Code impacts, by unanimous vote (13 out of 13).
- The criteria for Self-Governance is not met, as this Modification is likely to have a material
 effect on competition in the shipping, transportation or supply of gas conveyed through
 pipes or any commercial activities connected with the shipping, transportation or supply
 of gas conveyed through pipes, by unanimous vote (13 out of 13).
- The Modification should be issued to a Workgroup for 3 months with a report to be presented to the January 2023 Panel, by unanimous vote (13 out of 13).

Modification 0858 - Amendment to Network Entry Provision at Shell St Fergus Terminal

The Proposer, C Sykes (CS) presented the Modification, explaining that it seeks to revise the method of the determination of National Gas Transmission's Allowed Non-Transmission Services Revenue for a Gas Year under the NTS Transportation Charging Methodology (TPD Section Y Part A-I). The purpose of this change is to mitigate, not remove, revenue volatility (where there is year to year revenue swings) to achieve a greater degree of year-on-year stability of target revenues in General Non-Transmission Services revenues, and therefore General Non-Transmission Services Charges.

Please refer to the Modification published at: https://www.gasgovernance.co.uk/0858

CS explained that this is an enabling Modification to amend the Network Entry Agreement (NEA) with a revised Wobbe index upper limit that is still with the requirements established by Gas Safety Regulations. This was previously updated through Modification 0826S - Amendment to Network Entry Provision at Shell St Fergus Terminal on a time-limited basis. The aim is to establish the changes on a permanent basis and no issues were raised at the pre-modification discussions.

The Modification was proposed as Self-Governance and be issued to consultation.

Following a request for Legal Text provision to be confirmed. JB confirmed that as this is an enabling Modification to facilitate changes to the NEA, Transporters would not be required to provide Legal Text.

Panel Members agreed the Modification is Self-Governance and should be issued with a 20-

day consultation, and considered at the 16 November 2023.

Panel Questions:

None raised.

For Modification 0858 Members determined (with 13 Panel votes available):

- There are no Cross-Code impacts, by unanimous vote (13 out of 13).
- The criteria for Self-Governance is met, as this Modification is unlikely to have a material
 effect on competition in the shipping, transportation or supply of gas conveyed through
 pipes or any commercial activities connected with the shipping, transportation or supply
 of gas conveyed through pipes, by unanimous vote (13 out of 13).
- The Modification should be issued with a 20-day consultation, and considered at the 16 November 2023 Panel, by unanimous vote (13 out of 13).

311.10 Existing Modifications for Reconsiderations

The following update was provided to the estimated decision dates timetable published at https://www.ofgem.gov.uk/publications/code-modificationmodification-proposals-ofgem-decision-expected-publication-dates-timetable:

Modification	Estimated Decision Date
0696V - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs	29 September 2023
0761 - Arrangements for Interconnectors with additional Storage capability	Rejected 24 August 2023
0808 - Reverse Compression	20 October 2023
0823 - Amendment to the Allocation of Entry Capacity and Flow Quantities to Qualifying CNCCD Routes	22 December 2023
0839 - Revision of the Modification Panel Membership Cessation Provisions	12 January 2024
0846 - Use of Entry Capacity Holdings at Easington at the Rough Storage ASEP in Winter 2023/2024	Approved 14 September 2023

311.11 Modification Reporting

Workgroup Extension Requests:

Modification	Current reporting date	Requested Panel reporting date	Reason for request to change Panel reporting date/Comments
None			

Legal Text Requests:

UNC Modification Panel Members discussed the Legal Text Requests and determined

unanimously to make Legal Text Requests for the following Modification(s):

Legal Text Requests for Modifications	Accepted	
0856 - Introduction of Trials for System Management Services	Yes	

311.12 Any Other Business

User Representative Appointment Process

RH advised that a nomination window is to be opened for the remaining User Representative Panel seat and there will be an election should more than one nomination be received.

b) Cross Code Impacts v Cross Code Changes

TS advised that this has been discussed with the Joint Office and that a change to Panel questions should be made to clarify that the Cross Code impact test should be to identify if changes are required to another Code.

Panel Members noted this change.

c) Changes to the Panel Membership

WG noted that as this is the last meeting of the Panel Membership cycle running from October 2021 to September 2023 and coincidentally 4 members would be retiring.

On behalf of Panel, WG thanked outgoing members of E Proffitt, G Dosanjh J Bates and M Bellman for their commitment and service to Panel over their membership period.

PG confirmed that the Joint Office is continuing discussions with the Authority to confirm the next non-domestic consumer representative.

Joint Office Resource changes

PG advised that two longstanding members of the Joint Office would be leaving prior to Christmas, with M Berrisford taking a sabbatical at the end of September and B Fletcher retiring near the end of December.

On behalf of Panel Members, WG thanked M Berrisford and B Fletcher for their support of Panel meetings and its process.

311.13 Date of Next Meeting(s):

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time / Date	New Mod Deadline	Venue
10:00 Thursday	5pm Friday	Teleconference / Microsoft
19 October 2023	6 October 2023	Teams
10:00 Thursday	5pm Friday	Teleconference / Microsoft
16 November 2023	03 November 2023	Teams & In Person
10:00 Thursday 14 December 2023	5pm Friday 08 December 2023	In person meeting in London.

	Panel Action Table					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
None						