

UNC Workgroup 0479S Agenda
Inclusion of email as a valid UNC communication
Friday 06 June 2014
at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

1.0 Review of Minutes and Actions

1.1 Minutes

1.2 Actions

2.0 Discussion

3.0 Any Other Business

4.0 Diary Planning

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	11/04/14	2.0	NGN and Xoserve (ARS/DA) agreed to review UK Link Manual appendix 5B to see what communication would be considered suitable for email and the amended appendix 5B is to be circulated during the first week of May.	NGN and Xoserve (ARS/DA)	Pending
0402	11/04/14	2.0	All to review the amended appendix 5B prior to the next meeting.	All	Pending
0403	11/04/14	2.0	EON UK (CB) to seek legal view on deemed receipt and the transmission of emails when used in a contractual process.	EON UK (CB)	Pending
0404	11/04/14	2.0	Joint Office and Xoserve (BF/DA) to raise awareness of the importance of participating in this Workgroup to Distribution Workgroup and UK Link sub-committee participants.	JO and Xoserve (BF/DA)	Pending