

**UNC Workgroup 0564R Agenda  
Review of Annual Read Meter Reading requirements  
Thursday 28 January 2016**

**at 31 Homer Road, Solihull B91 3LT**

(Teleconference: 0207 950 1251, access code 21870295#)

*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes (22 December 2015)**
- 2.0 Provision of Meter Read Performance Information**
- 3.0 Current Read Performance**
- 4.0 Must Read Process**
- 5.0 Performance targets:**
  - 5.1 Legacy meters
  - 5.2 Smart meters
- 6.0 Consideration of Modification 0570 - Obligation on Shippers to provide at least one meter reading per meter point into settlement once per annum**
- 7.0 Review of Outstanding Actions**
- 8.0 Next Steps**
- 9.0 Diary Planning**

**Action Table (22 December 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	22/12/15	2.0	<i>Annual Meter Read Performance</i> - Xoserve to identify the range of the market performers (LSPs and SSPs) and provide anonymised details of the spread, including any outliers, for review.	Xoserve (HC)	<b>Due at 28 Jan 2016 meeting</b>  <b>Pending</b>
1202	22/12/15	4.0	<i>Annual Must Reads Transporter trial exercise</i> - CW to develop a plan/approach to initiate 'must reads' from	National Grid Distribution (CW)	<b>Due at 28 Jan 2016 meeting</b>  <b>Pending</b>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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**Action Table (22 December 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			30/09/2012 backwards (for eligible Supply Meters within National Grid Distribution networks).		

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