

**UNC Workgroup 0565 Agenda  
Central Data Service Provider: General framework and obligations**

**Tuesday 23 August 2016**

**at Elexon, 4<sup>th</sup> Floor, 350 Euston Road, London, NW1 3AW**

<http://www.elexon.com/aboutelexon/locationMap.aspx>

(Teleconference: 0207 950 1251 access code, 21870295#)

*Please Note: This meeting will be considered during the UNC FGO Workgroup*

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (03 August 2016 & 12 August 2016)

**2.0 DSC Term & Conditions**

**3.0 Change Management Procedures**

**4.0 Contract Management**

**5.0 Credit Policy**

**6.0 Transition Document**

**7.0 Review of outstanding actions**

**8.0 Next Steps**

**9.0 Any Other Business**

**10.0 Diary Planning**

**Workgroup 0565 Actions (as at 03 August 2016)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>0565/0601</b>	20/06/16	10.	National Grid Distribution (CWa) to produce a document, explaining the approach to historic liabilities, including the transition process from existing the process to the new process.	National Grid Distribution (CWa)	<b>Carried Forward</b> <i>(Due on 23 Aug 16)</i>
<b>0565/0606</b>	20/06/16	10.	National Grid Distribution (CWa) to provide further clarity for point 2.4.3 in the Cost of Change section, as to who is responsible for paying the additional costs for a cost estimate if a ROM is not sufficient.	National Grid Distribution (CWa)	<b>Carried Forward</b> <i>(Due on 23 Aug 16)</i>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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**Workgroup 0565 Actions (as at 03 August 2016)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0565/0607</b>	20/06/16	10.	Xoserve (AMi) to:- a) Provide further clarity on the Change Order process for a cost estimate or a ROM is required, what is the trigger; b) At what point does a Change Order trigger an external cost estimate.	Xoserve (AMi)	<b>Carried Forward</b> <i>(Due on 23 Aug 16)</i>
<b>0565/0608</b>	20/06/16	10.	Xoserve (AMi) to provide clarity in relation to internal and external financial spend regarding the proposed Change Order process.	Xoserve (AMi)	<b>Carried Forward</b> <i>(Due on 23 Aug 16)</i>
<b>0565/0609</b>	20/06/16	10.	National Grid Distribution (CWa) to provide more detail/information regarding the appeal process with a perception of circumstances where this might be appropriate.	National Grid Distribution (CWa)	<b>Carried Forward</b> <i>(Due on 23 Aug 16)</i>
<b>0565/0610</b>	20/06/16	10.	Xoserve (AMi) to provide greater clarity and information concerning the costs in the Modification process.	Xoserve (AMi)	<b>Carried Forward</b> <i>(Due on 23 Aug 16)</i>
<b>0565/0801</b>	03/08/16	2.0	National Grid Distribution (CWa) to arrange a Data Protection Legal Review teleconference.	National Grid Distribution (CWa)	<b>Pending</b>
<b>0565/0802</b>	03/08/16	3.0	All to propose remedies for the CDSP.	ALL	<b>Pending</b>
<b>0565/0803</b>	12/08/16	2.0	GDN's & iGT's to consider the funding of agency Non Code Services, in particular the relationship with SPAA.	GDN's & iGT's	<b>Pending</b>
<b>0565/0804</b>	12/08/16	2.0	National Grid Distribution (CWa) said he would investigate the invoicing process to be adopted for the 'Must Reads' process once the ACS was no longer operational.	National Grid Distribution (CWa)	<b>Pending</b>

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