

**Meeting of the UNC Offtake Arrangements Workgroup**  
**10:00 Tuesday 25 January 2011**  
**at 31 Homer Road, Solihull, B91 3QD**

**Invitation and Agenda**  
*(R.S.V.P – contact below)*

**1. Introduction and Status Review**

- 1.1. Minutes from the 30 November 2010 meeting
- 1.2. Review of actions from previous meetings

**2. Measurement Error Notifications**

- 2.1. National Grid Metering Error Update
- 2.2. Measurement Error SO001 (Braishfield B MTB) - Update
- 2.3. Measurement Error SC006 (Aberdeen MTA) – Update
- 2.4. New Measurement Error NT008 (Horndon B MTA) – National Grid Distribution
  - Appointment of Independent Technical Expert
- 2.5. Measurement Error SW019 (Ilchester MTA) - Update

**3. Review of MER Reporting Process**

- 3.1. Alternative to spreadsheet (see <http://www.gasgovernance.co.uk/mer/test>)

**4. 'Measurement Error Notification Guidelines for NTS to LDZ and LDZ to LDZ Measurement Installations' - Final review and approval**

**5. Meter Performance Reporting**

**6. Any Other Business**

**7. Diary Planning**

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