

UNC Distribution Workgroup Agenda

10:30 Friday 06 June 2014

at 31 Homer Road, Solihull B91 3LT

1. Introduction and Status Review

- 1.1. Minutes
- 1.2. Actions

2. Workgroups

- 2.1. 0466 – Daily Meter Reading Simplification
(Report to Panel 19 June 2014) – Papers at:
www.gasgovernance.co.uk/0466
- 2.2. 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters
(Report to Panel 18 September 2014) – Papers at:
www.gasgovernance.co.uk/0468
- 2.3. 0472 - Restricting the number of registration attempts by a supplier
(Report to Panel 19 June 2014) – Papers at:
www.gasgovernance.co.uk/0472
- 2.4. 0497 - Introduction of Annual update to the AQ values within the CSEP NExA table
(Report to Panel 17 July 2014) – Papers at:
www.gasgovernance.co.uk/0497
- 2.5. 0479S – Inclusion of email as a valid UNC communication
(Report to Panel 17 July 2014) – Papers at:
www.gasgovernance.co.uk/0479

3. Issues

- 3.1. ISS 0052 - Transfer of Assets
- 3.2. New Issues

4. Any Other Business

5. Diary Planning

Action Table (as at 22 May 2014)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	24/04/14	4.1	Xoserve to provide an implementation progress update for Modification 0450B from the UK Link Committee on 22 May 2014.	Xoserve (DA)	Carried Forward

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

**UNC Workgroup 0466 Agenda
Daily Meter Reading Simplification**

Friday 06 June 2014

at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

- 1.0 Review of Minutes**
- 2.0 Amended Modification**
- 3.0 Legal Text**
- 4.0 Workgroup Report**
- 5.0 Diary Planning**

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UNC Workgroup 0468 Agenda
Unique Property Reference Number (UPRN) Population by Gas
Transporters

Friday 06 June 2014

at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

- 1.0 Review of Minutes and Actions**
 - 1.1 Minutes
 - 1.2 Actions
- 2.0 Source Data Considerations (DECC)**
- 3.0 Amended Modification**
- 4.0 Business Rules**
- 5.0 Any Other Business**
- 6.0 Diary Planning**

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0202	22/02/14 revised 09/05/14	2.0	All parties to consider and provide a view on the benefits and organisational requirements of enhancing address services.	All	Carried Forward
0203	22/02/14	2.0	Ordnance Survey to consider the options for Licence requirements (following completion of Action 0202)	Ordnance Survey (JJ)	Carried Forward

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Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	24/03/14	2.0	C&C Group to provide an overview of address management within the electricity industry.	C&C Group (NM)	Post Meeting Note. Complete.
0501	09/05/14	1.2	<i>Address Management</i> – Invite DECC to give its perspective on this area.	Xoserve (DA)	Pending
0502	09/05/14	4.0	<i>Matching Exercise Data</i> - Xoserve to clarify the source of the data and its business context and report back to Workgroup.	Xoserve (DA)	Pending

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UNC Workgroup 0472 Agenda
Restricting the number of registration attempts by a supplier
Friday 06 June 2014
at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

1.0 Review of Minutes and Actions

1.1 Minutes

1.2 Actions

2.0 Discussion

2.1 Modification scope

3.0 Any Other Business

4.0 Diary Planning

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0501	07/05/14	2.0	Xoserve to consider if the objection statistics could be broken down further between domestic and I&C customers.	Xoserve (HCh)	Pending
0502	07/05/14	2.0	Xoserve to confirm if any objections were processed for the 1.62m successful confirmations.	Xoserve (HCh)	Pending

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**UNC Workgroup 0479S Agenda
Inclusion of email as a valid UNC communication
Friday 06 June 2014**

at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

- 1. Review of Minutes and Actions**
 - 1.1. Minutes
 - 1.2. Actions
- 2. Discussion**
- 3. Any Other Business**
- 4. Diary Planning**

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	11/04/14	2.0	NGN and Xoserve (ARS/DA) agreed to review UK Link Manual appendix 5B to see what communication would be considered suitable for email and the amended appendix 5B is to be circulated during the first week of May.	NGN and Xoserve (ARS/DA)	Pending
0402	11/04/14	2.0	All to review the amended appendix 5B prior to the next meeting.	All	Pending
0403	11/04/14	2.0	EON UK (CB) to seek legal view on deemed receipt and the transmission of emails when used in a contractual process.	EON UK (CB)	Pending
0404	11/04/14	2.0	Joint Office and Xoserve (BF/DA) to raise awareness of the importance of participating in this Workgroup to Distribution Workgroup and UK Link sub-committee participants.	JO and Xoserve (BF/DA)	Pending

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**UNC Workgroup 0497 Agenda
Introduction of Annual update to the AQ values within the CSEP
NExA table**

Friday 06 June 2014

at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

- 1.0 Review of Minutes**

- 2.0 Discussion**
 - 2.1 Pre/Post Nexus considerations

- 3.0 Any Other Business**

- 4.0 Diary Planning**

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