

## UNC Distribution Workgroup Agenda

### 10:30 Thursday 22 October 2015

**Please note change to meeting arrangements - now teleconference only**

Teleconference: 0207 950 1251 access code, 21870295#

#### 1. Introduction and Status Review

- 1.1. Approve Minutes (24 September 2015)
- 1.2. Action(s)
- 1.3. Modifications with Ofgem
- 1.4. Pre-Modification discussions

#### 2. Workgroups

- 2.1. **0468 Unique Property Reference Number (UPRN) Population by Gas Transporters**  
(Report to Panel 19 November 2015)  
[www.gasgovernance.co.uk/0468](http://www.gasgovernance.co.uk/0468)
- 2.2. **0522 (0479A) - Inclusion of email as a valid UNC Communication**  
(Report to Panel 19 November 2015)  
[www.gasgovernance.co.uk/0522](http://www.gasgovernance.co.uk/0522)
- 2.3. **0526 - Identification of Supply Meter Point pressure tier**  
(Report to Panel 19 November 2015)  
[www.gasgovernance.co.uk/0526](http://www.gasgovernance.co.uk/0526)

#### 3. Issues

- 3.1. New Issues

#### 4. Any Other Business

#### 5. Diary Planning

**Action Table (24 September 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DX0202	26/02/2015	4.4	<i>Reference Transfer of Meter Points between iGTs and GTs - Xoserve (DA) to clarify discussions around how readings should be provided (i.e. estimated read provisions etc.), as undertaken within other forums (i.e. PN Workgroup and UKLC).</i>	Xoserve (DA)	<b>Carried forward</b>  <b><i>On hold until November meeting</i></b>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0468 Agenda  
Unique Property Reference Number (UPRN) Population by Gas  
Transporters**

**Thursday 22 October 2015**

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*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes (23 July 2015) and Actions**
- 2.0 Consideration of Amended Modification**
- 3.0 Consideration of Joint Industry Address Data Quality Workgroup Consultation Questions**
- 4.0 Consideration of Progressing with iGT056**
- 5.0 Workgroup Report**
  - 5.1 Consideration of business rules**
  - 5.2 Consideration of User Pays**
  - 3.3 Consider Relevant Objectives - Panel Question on how the modification interacts with the joint fuel working group**
- 6.0 Next Steps**
- 7.0 Diary Planning**

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**Action Table (23 July 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	23/04/15	2.1	To look to obtaining a meaningful definition for a UPRN from the Land & Property Organisation.	E.ON (CB)	Pending
0402	23/04/15	2.1	<i>Reference reviewing Supply Meter Point address data – Xoserve (HC)</i> to double check whether or not Xoserve are able to accommodate the proposed UPRN update cycle (i.e. 6 week refresher)	Xoserve (HC)	Pending
0403	23/04/15	4.0	To investigate the statutory requirements of Local Authorities in England & Wales and whether or not similar obligations are replicated in Scotland.	E.ON (CB)	Pending
0404	23/04/15	4.0	To consider the PAF to UPRN based solution transitional requirements for inclusion in a subsequent amended version of the modification.	E.ON (CB) and Xoserve (HC)	Pending

**UNC Workgroup 0522 Agenda  
Inclusion of email as a valid UNC Communication**

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**1. Review of Minutes (24 September 2015)**

**2. Workgroup Discussion**

2.1. Confirm changes in the Amended Modification

2.2. Consider Legal Text

2.3. Completion of Workgroup Report

**3. Next Steps**

**4. Diary Planning**

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**UNC Workgroup 0526 Agenda  
Identification of Supply Meter Point pressure tier  
Thursday 22 October 2015**

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- 1. Review of Minutes (24 September 2015) and Action**
  - 1.1. Minutes
  - 1.2. Action
- 2. Workgroup Discussion**
  - 2.1. Update regarding MAMs and Transporters progress
  - 2.2. Consideration of Possible Solution(s)
  - 2.3. Development of Workgroup Report
- 3. Next Steps**
- 4. Diary Planning**

**Action Table (24 September 2015)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0201</b>	26/02/2015	2.0	To look to provide clarity around possible solutions and a high level view on potential costs (i.e. set out requirements and define possible solutions).	Xoserve (DA)	<b>Carried forward</b>

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