

**UNC Distribution Workgroup Agenda
10:30 Thursday 26 November 2015
at 31 Homer Road, Solihull B91 3LT**

(Teleconference: 0207 950 1251 access code, 21870295#)

1. Introduction and Status Review

- 1.1. Approve Minutes (22 October 2015)
- 1.2. Modifications with Ofgem
- 1.3. Pre-Modification discussions

2. Workgroups

- 2.1. **0468 Unique Property Reference Number (UPRN) Population by Gas Transporters**
(Report to Panel 17 March 2016)
www.gasgovernance.co.uk/0468
- 2.2. **0526 - Identification of Supply Meter Point pressure tier**
(Report to Panel 21 January 2016)
www.gasgovernance.co.uk/0526
- 2.3. **0520 0520A - Performance Assurance Reporting**
(Report to Panel 17 December 2015)
www.gasgovernance.co.uk/0520
- 2.4. **0564R – Review of Annual Read Meter Reading requirements**
(Report to Panel 17 March 2016)
www.gasgovernance.co.uk/0564

3. Issues

- 3.1. **MNC MPRN creation process change (National Grid Distribution)**

4. Actions

5. Any Other Business

- 5.1. **Modification 0431- Shipper / Transporter – Meter Point Portfolio Reconciliation Lessons Learnt**

6. Diary Planning

Action Table (22 October 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (22 October 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DX0202	26/02/2015	4.4	<i>Reference Transfer of Meter Points between iGTs and GTs - Xoserve (DA) to clarify discussions around how readings should be provided (i.e. estimated read provisions etc.), as undertaken within other forum (i.e. PN Workgroup and UKLC).</i>	Xoserve (DA)	On hold until 26 November meeting Carried forward
DX1001	22/10/15	4.1	<i>Missing ECVs - SM to provide examples to the DNs for review.</i>	Gazprom (SM)	Pending
DX1002	22/10/15	4.1	<i>Missing ECVs - DNs to provide a process for reporting missing ECVs and any other non-standard issues and how the discovering party can request a replacement or remedial work.</i>	ALL DNs	Pending

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**UNC Workgroup 0468 Agenda
Unique Property Reference Number (UPRN) Population by Gas
Transporters**

**Thursday 26 November 2015
at 31 Homer Road, Solihull B91 3LT**

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Please Note: This meeting will be considered during the Distribution Workgroup

- 1.0 Review of Minutes (22 October 2015)**
- 2.0 Consideration of amended Modification**
- 3.0 Consideration of Joint Industry Address Data Quality Workgroup Consultation Questions**
- 4.0 Consideration of Progressing with iGT056**
- 5.0 Workgroup Report**
 - 5.1 Consideration of business rules**
 - 5.2 Consideration of User Pays**
 - 5.3 Consider Relevant Objectives - Panel Question on how the modification interacts with the joint fuel working group**
- 6.0 Actions**
- 7.0 Next Steps**
- 8.0 Diary Planning**

Action Table (22 October 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	23/04/15	2.1	To look to obtaining a meaningful definition for a UPRN from the Land and Property Organisation.	E.ON (CB)	Carried forward

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Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0402	23/04/15	2.1	<i>Reference reviewing Supply Meter Point address data – Xoserve (HC) to double check whether or not Xoserve are able to accommodate the proposed UPRN update cycle (i.e. 6 week refresher).</i>	Xoserve (HC)	Carried forward
0403	23/04/15	4.0	To investigate the statutory requirements of Local Authorities in England & Wales and whether or not similar obligations are replicated in Scotland.	E.ON (CB)	Carried forward
0404	23/04/15	4.0	To consider the PAF to UPRN based solution transitional requirements for inclusion in a subsequent amended version of the modification.	E.ON (CB) and Xoserve (HC)	Carried forward
1001	22/10/15	3.0	<i>Joint Industry Address Data Quality Workgroup Report - DA to contact the originator of the report with a request to provide it for publication on the Joint Office website.</i>	Xoserve (DA)	Pending

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**UNC Workgroup 0526 Agenda
Identification of Supply Meter Point pressure tier**

Thursday 26 November 2015

at 31 Homer Road, Solihull B91 3LT

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- 1. Review of Minutes (22 October 2015)**
- 2. Workgroup Discussion**
 - 2.1. Update regarding MAMs and Transporters progress
 - 2.2. Consideration of Possible Solution(s)
 - 2.3. Development of Workgroup Report
- 3. Actions**
- 4. Next Steps**
- 5. Diary Planning**

Action Table (22 October 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	26/02/2015	2.0	To look to provide clarity around possible solutions and a high level view on potential costs (i.e. set out requirements and define possible solutions).	Xoserve (DA)	Carried forward

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**UNC Workgroup 0520 0520A Agenda
Performance Assurance Reporting**

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- 1. Review of Minutes**
- 2. Review 0520A Performance Reporting Register**
- 3. Review 0520A Legal Text**
- 4. Completion of Workgroup Report**
- 5. Next Steps**
- 6. Diary Planning**

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**UNC Workgroup 0564R Agenda
Review of Annual Read Meter Reading requirements**

Thursday 26 November 2015

at 31 Homer Road, Solihull, B91 3LT

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Please Note: This meeting will be considered during the Distribution Workgroup

1. Outline of Modification

Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.

2. Terms of Reference

3. Initial Discussion

3.1. Initial Representations

3.2. Issues and Questions from Panel

4. Next Steps

5. Any Other Business

6. Diary Planning

Agree agenda items and actions for next meeting

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