

Project Nexus Steering Group Agenda

10:00 - 13:00 Monday 08 February 2016

Ofgem, 9 Millbank, London SW1P 3GE

- 1.0 Introduction** (*including note of Alternates*)
- 2.0 Review of Minutes** (*LJ*)
- 3.0 Programme Report** (*PwC*)
- 4.0 Matters for consideration**
 - 4.1** RAASP Deferral – *informal update from PNUNC (CW)*
 - 4.2** Update on MT L3/4 Readiness (*AS/SS*)
 - 4.3** DCC Contingency Request – *ongoing monitoring*
- 5.0 Key Milestones**
 - 5.1** Metrics for key milestones (*PwC/Xoserve/Baringa*)
 - 5.2** M1.3b: Xoserve SPA/Reads/ToO UAT Complete (due 31 January 2016) - *voting*
 - 5.3** M2.4a: L3/4 Staggered MT Core Start (due 01 February 2016) - *voting*
 - 5.4** M3.1a: Unique Sites Detailed Design Complete (due 31 January 2016) - *voting*
- 6.0 Programme Risks and Issues for consideration** (*by exception*)
 - 6.1** Review mitigating actions in relation to Risk R.10
- 7.0 Any Other Business**
- 8.0 Review of Outstanding Actions** (*ALL*)
- 9.0 Key Messages and Items for Publication**
- 10.0 Next Agenda and Diary Planning**
 - 10.1** Next Meeting – Monday 22 February 2016 (10.00 - 12.00, via teleconference)

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

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Action Table (18 January 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1206	18/12/15	4.3	<i>Timely phased assessment of progress towards Milestones - PwC to identify initial stage 'alarm' dates for triggering early assessment times for critical milestones.</i>	PwC (AS)	<i>Due at 08 February 2016 meeting</i> Carried forward
1207	18/12/15	5.3	<i>Availability of Baringa Reports - SS to ascertain if permission can be obtained for Baringa Reports can be published/made available to parties other than Xoserve.</i>	Xoserve (SS)	<i>Due at 08 February 2016 meeting</i> Carried forward
0107	18/01/16	4.1	<i>'Plan on a Page' - AS to update the Plan: (i) to note caveat regarding Unique Sites dates; (ii) to include a vertical red line marking progress reached to date; and (iii) to include a 'point of no return' in respect of data cutover.</i>	PwC (AS)	<i>Due at 08 February 2016 meeting</i> Pending
0108	18/01/16	4.2	<i>RAASP Interim Solution - Xoserve to provide detailed information on potential options for PNUNC to consider.</i>	Xoserve (SS)	<i>Due at 08 February 2016 meeting</i> Pending
0109	18/01/16	4.3	<i>UAT Defects - Xoserve to provide information including/excluding the Invoicing elements (with a greater level of granularity to assist in understanding what is severe or minor), and an indication of what the 'tipping point' might be.</i>	Xoserve (SS)	<i>Due at 08 February 2016 meeting</i> Pending
0110	18/01/16	5.4	<i>Milestone M3.1 Unique Sites (US) Detailed Design Complete - SS and AS to provide appropriate information in advance of the next meeting to assist PNSG's determinations in relation US detailed design.</i>	Xoserve (SS) and PwC (AS)	<i>Due at 08 February 2016 meeting</i> Pending

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0111	18/01/16	6.1	<i>Data Quality/Cleansing (Risk R.19)</i> - AS to liaise with SS to examine previous work carried out (by Emma Lyndon, Xoserve) in this area and ascertain if this can be built upon, and return to PNSG with a plan for a plan.	Xoserve (SS) and PwC (AS)	Due at 08 February 2016 meeting Pending
0112	18/01/16	6.1	<i>File Formats (Risk R.22)</i> - Xoserve to provide further clarity on this Risk.	Xoserve (SS)	Due at 08 February 2016 meeting Pending

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