

UNC Distribution Workgroup Agenda

10:00 Friday 12 December 2014

at 31 Homer Road, Solihull B91 3LT

1. Introduction and Status Review

- 1.1. Minutes
- 1.2. Actions
- 1.3. Modifications with Ofgem
- 1.4. Pre-Modification discussions

2. Workgroups

- 2.1. **0466 / 0466A - Daily Meter Reading Simplification**
(Report to Panel 15 January 2015)
www.gasgovernance.co.uk/0466
- 2.2. **0479S / 0479A - Inclusion of email as a valid UNC communication**
(Report to Panel 18 December 2014)
www.gasgovernance.co.uk/0479
- 2.3. **0516 - Information provision by large Customers to aid understanding of site characteristics**
(Report to Panel 19 February 2015)
www.gasgovernance.co.uk/0516
- 2.4. **0518S - Enhancement to the Gas Safety (Installation & Use) Regulations process**
(Report to Panel 18 June 2015)
www.gasgovernance.co.uk/0518

3. Issues

- 3.1. New Issues

4. Any Other Business

- 4.1. 0445 - Amendment to the arrangements for Daily Metered Supply Point Capacity
- 4.2. 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters

5. Diary Planning

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

**UNC Workgroup 0466/0466A Agenda
Daily Meter Reading Simplification**

Friday 12 December 2014

at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

1.0 Review of Minutes and Actions

- 1.1 Previous Minutes
- 1.2 Outstanding Actions

2.0 Panel Request

- 2.1 Consideration of whether or not NTS telemetry equipment is considered to be Daily Read Equipment and therefore impacted by IX communications

3.0 Final Modification Report

- 3.1 Consider Final Modification Report

4.0 Next Steps

5.0 Any Other Business

6.0 Diary Planning

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**UNC Workgroup 0479S / 0479A Agenda
Inclusion of email as a valid UNC communication**

Friday 12 December 2014

at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Governance Workgroup

1.0 Review of Minutes and Actions

- 1.1 Minutes
- 1.2 Actions

2.0 Workgroup Report

- 2.1 Amended Modification (Business Rules)
- 2.2 Consideration of User Pays
- 2.3 Review of Impacts and Costs
- 2.4 Review of Relevant Objectives
- 2.5 Consideration of Wider Industry Impacts
- 2.6 Development of Workgroup Report

3.0 Next Steps

4.0 Any Other Business

5.0 Diary Planning

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	05/11/14	2.2	NGN to consider the use of term Business Days for deeming receipt of emails which roll over into the next working day (ie. received after 16:01 hrs)	NGN (ARS)	Pending
1102	05/11/14	2.2	Xoserve to assess the requirements of a register and provide a view on the management of such a register including a view of potential costs.	Xoserve (DA)	Pending
1103	05/11/14	4.1	Transporters to provide a view on individual modifications to insert email as a form of communication for processes within the UNC.	All Transporters (CW)	Pending

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**UNC Workgroup 0516 Agenda
Information provision by large Customers to aid understanding of
site characteristics**

Friday 12 December 2014

at 31 Homer Road, Solihull, B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

1.0 Review of Minutes

2.0 Workgroup Report

- 2.1** Amended Modification
- 2.2** Consideration of Business Rules
- 2.3** Consideration of User Pays
- 2.4** Review of Impacts and Costs
- 2.5** Review of Relevant Objectives
- 2.6** Consideration of Wider Industry Impacts
- 2.7** Consideration of Legal Text
- 2.8** Development of Workgroup Report

3.0 Next Steps

4.0 Any Other Business

5.0 Diary Planning

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**UNC Workgroup 0518S Agenda
Enhancement to the Gas Safety (Installation & Use) Regulations
process**

Friday 12 December 2014

at 31 Homer Road, Solihull, B91 3LT

Please Note: This meeting will be considered during the Distribution Workgroup

1.0 Review of Minutes and Actions

1.1 Minutes

1.2 Actions

2.0 Workgroup Report

2.1 Review of Initial Representations

2.2 Consideration of Business Rules

2.3 Consideration of User Pays

2.4 Review of Impacts and Costs

2.5 Review of Relevant Objectives

2.6 Consideration of Wider Industry Impacts

2.7 Development of Workgroup Report

3.0 Next Steps

4.0 Any Other Business

5.0 Diary Planning

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