

UNC Distribution Workgroup Agenda

10:30 Tuesday 22 December 2015

at ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

(<http://2010.energynetworks.org/office-location-and-travel-inf/>)

(Teleconference: 0207 950 1251, access code 21870295#)

1. Introduction and Status Review

- 1.1. Approval of Minutes (26 November 2015)
- 1.2. Modifications with Ofgem
- 1.3. Pre-Modification discussions

2. Workgroups

- 2.1. **0468 Unique Property Reference Number (UPRN) Population by Gas Transporters**
(Report to Panel 17 March 2016)
www.gasgovernance.co.uk/0468
- 2.2. **0520 0520A Performance Assurance Reporting**
(Report to Panel 18 February 2016)
www.gasgovernance.co.uk/0520
- 2.3. **0526 - Identification of Supply Meter Point pressure tier**
(Report to Panel 21 January 2016)
www.gasgovernance.co.uk/0526
- 2.4. **0564R – Review of Annual Read Meter Reading requirements**
(Report to Panel 17 March 2016)
www.gasgovernance.co.uk/0564

3. Issues

4. Actions

5. Any Other Business

- 5.1. Missing ECVs
- 5.2. MNC MPRN creation process update
- 5.3. Modification 0431- Shipper / Transporter – Meter Point Portfolio Reconciliation Lessons Learnt
- 5.4. Consider the AUGÉ Timeline (*British Gas*)

6. Diary Planning

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (26 November 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DX0202	26/02/2015	4.4	<i>Reference Transfer of Meter Points between iGTs and GTs</i> – Xoserve (DA) to clarify discussions around how readings should be provided (i.e. estimated read provisions etc.), as undertaken within other forum (i.e. PN Workgroup and UKLC).	Xoserve (DA)	<i>On hold until February meeting</i> Carried forward
DX1001	22/10/15	4.1	<i>Missing ECVs</i> – SM to provide examples to the DNs for review.	Gazprom (SM)	Carried forward
DX1002	22/10/15	4.1	<i>Missing ECVs</i> – DNs to provide a process for reporting missing ECVs and any other non-standard issues and how the discovering party can request a replacement or remedial work.	ALL DNs	Carried forward
DX1101	26/11/15	4.1	<i>Missing ECVs</i> – Transporters to consider reasonable SLAs for query responses.	ALL DNs	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

UNC Workgroup 0468 Agenda Unique Property Reference Number (UPRN) Population by Gas Transporters

Tuesday 22 December 2015

at ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

(<http://2010.energynetworks.org/office-location-and-travel-inf/>)

(Teleconference: 0207 950 1251, access code 21870295#)

Please Note: This meeting will be considered during the Distribution Workgroup

- 1.0 Introduction and Status Review**
- 2.0 Consideration of amended Modification**
- 3.0 Development of Workgroup Report**
- 4.0 Actions**
- 5.0 Next Steps**
- 6.0 Diary Planning**

Action Table (26 November 2015)					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	23/04/15	2.1	To look to obtaining a meaningful definition for a UPRN from the Land and Property Organisation.	E.ON (CB)	Carried forward
0402	23/04/15	2.1	<i>Reference reviewing Supply Meter Point address data – Xoserve (HC) to double check whether or not Xoserve are able to accommodate the proposed UPRN update cycle (i.e. 6 week refresher).</i>	Xoserve (HC)	Carried forward
0403	23/04/15	4.0	To investigate the statutory requirements of Local Authorities in England & Wales and whether or not similar obligations are replicated in Scotland.	E.ON (CB)	Carried forward
0404	23/04/15	4.0	To consider the PAF to UPRN based solution transitional requirements for inclusion in a subsequent amended version of the modification.	E.ON (CB) and Xoserve (HC)	Carried forward

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

**UNC Workgroup 0520 0520A Agenda
Performance Assurance Reporting**

Tuesday 22 December 2015

at ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

(<http://2010.energynetworks.org/office-location-and-travel-inf/>)

(Teleconference: 0207 950 1251 access code, 21870295#)

Please Note: This meeting will be considered during the Distribution Workgroup

- 1. Review of Minutes**
- 2. Further Consideration of Workgroup Report**
 - 2.1.** To reconsider the reporting under 0520A in light of the cost estimate
- 3. Next Steps**
- 4. Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

**UNC Workgroup 0526 Agenda
Identification of Supply Meter Point pressure tier
Tuesday 22 December 2015**

at ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF
(<http://2010.energynetworks.org/office-location-and-travel-inf/>)

(Teleconference: 0207 950 1251, access code 21870295#)

Please Note: This meeting will be considered during the Distribution Workgroup

1.0 Introduction and Status Review

1.1 Approval of Minutes (26 November 2016)

2.0 Consideration of Solution Options

3.0 Development of Workgroup Report

4.0 Actions

5.0 Next Steps

6.0 Diary Planning

Action Table (26 November 2015)					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	26/02/15	2.0	To look to provide clarity around possible solutions and a high level view on potential costs (i.e. set out requirements and define possible solutions).	Xoserve (DA)	Carried forward
1101	26/11/15	2.0	Xoserve to provide a High Level Cost Estimate on option of provided data via the Data Enquiry Service.	Xoserve (DA)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

**UNC Workgroup 0564R Agenda
Review of Annual Read Meter Reading requirements
Tuesday 22 December 2015**

at ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF
(<http://2010.energynetworks.org/office-location-and-travel-inf/>)

(Teleconference: 0207 950 1251, access code 21870295#)

Please Note: This meeting will be considered during the Distribution Workgroup

1.0 Introduction and Status Review

1.1 Approval of Minutes (26 November 2016)

2.0 Provision of meter read performance information

3.0 Current Read Performance

4.0 Must read process

5.0 Performance targets:

5.1 Dumb meters

5.2 Smart meters

6.0 Actions

7.0 AOB

7.1 Consideration of (draft) Modification 0570

8.0 Next Steps

9.0 Diary Planning

Action Table (26 November 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	26/11/15	1.0	Xoserve to provide a market level summary of current meter read performance.	Xoserve (DA)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk